



RUAHA CATHOLIC UNIVERSITY (RUCU)

2025/2026 PROSPECTUS



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WELCOMING NOTE FROM THE VICE CHANCELLOR

Once again, we embark on an exciting journey into a new academic year. It is with great pleasure that we warmly welcome our new and continuing students, as well as members of staff, to Ruaha Catholic University (RUCU). This prospectus is designed to introduce you to the rich academic life at RUCU. It highlights our diverse range of programmes, alongside other activities and opportunities that define the holistic experience of being part of our university. At RUCU, our foremost goal is to nurture an environment that enables every member of our community to realise their full potential. We are confident that you will find RUCU to be a rewarding place for your academic and personal growth. We also recognise that a fulfilling student experience goes beyond the classroom. For this reason, we encourage students to actively engage in the Ruaha Catholic University Students' Organisation (RUCUSO) and other extracurricular initiatives that foster leadership, creativity, and community service. In our continued pursuit of academic excellence, RUCU has established partnerships and memoranda of understanding with both national and international higher learning institutions. These collaborations strengthen the quality of education we provide and create opportunities for sharing knowledge, innovation, and best practices.

In this prospectus, the University has provided detailed information on course content, programme structures, and staffing to ensure that students have access to up-to-date and reliable information. However, it is important to note that, due to logistical limitations beyond the University's control, not all elective courses listed may be offered in a given academic year. We encourage students to use this prospectus as a guide to their studies and to consult their respective Faculty or Directorate whenever clarification or further support is needed. As you begin or continue your journey with us, we invite you to embrace our motto: *'Striving for Academic Excellence and Moral Finesse.'* This guiding principle has inspired generations of RUCU students and staff, and we trust it will continue to shape our community for many years to come. We believe that those who are determined and committed will find RUCU to be a place of great opportunity and growth. We also count on every member of our community to contribute positively to the spirit of harmony and excellence that defines our university.

Welcome to RUCU — a university committed to shaping your future with knowledge, values, and service.

Sr.Prof. Chrispina Lekule
Vice Chancellor, Ruaha Catholic University

October, 2025

PART I: GENERAL INFORMATION

1.0. RUAHA CATHOLIC UNIVERSITY PROFILE

1.1. Background

Ruaha Catholic University (RUCU) is the successor of Ruaha University College (RUCO), which was established by the Tanzania Episcopal Conference (TEC) under the Trust Deed of the Registered Trustees of Ruaha University College. Its establishment was made possible through the generous support of well-wishers, both within Tanzania and abroad. The University is governed and administered in line with the Catholic Church's policy on higher education institutions (*Ex Corde Ecclesiae*) and the provisions of the constitution establishing a university. At the same time, RUCU is a private and secular institution of higher learning that welcomes all, regardless of faith or religious affiliation. The University upholds a firm commitment to non-discrimination and inclusivity, ensuring equal opportunities for all, irrespective of religion, race, ethnicity, gender, disability, or social background.

1.2. Location

Ruaha Catholic University (RUCU) is centrally located within Iringa Municipality, along Uhuru Avenue on the Great North Road to Dodoma, at the site formerly known as Dr. Amon J. Nsekela Bankers' Academy in the Wilolesi area. Its strategic position at the heart of Iringa provides convenient access to regional government offices, major business centres, the main bus terminal, and several neighbouring higher learning institutions, including Mkwawa University College of Education (MUCE), the University of Iringa (UoI), the Open University of Tanzania (OUT), and Moshi Cooperative University. Within a radius of three kilometres, RUCU is surrounded by several reputable educational institutions such as Kleruu Teachers' Training College, Iringa Girls' Secondary School, Lugalo Secondary School, Highlands Secondary School, and RETCO Education Centre. This central location, coupled with a picturesque environment, makes RUCU not only an attractive landmark in the Municipality but also a hub for educational and academic activities. The University's main entrance is located adjacent to the National Microfinance Bank (NMB), Mkwawa Branch.

1.3. RUCU'S Vision, Mission and Core Values

Our Vision

To be a hub of educational excellence and moral finesse

Our Mission

To provide high-quality education, research, and Community services, fostering the development of responsible, ethically grounded professionals.

Our core Values

- **Academic Excellence:** A commitment to high-quality teaching, research, and consultancy.
- **Moral Integrity:** A focus on fostering moral finesse and ethical, upright behavior within the academic community.
- **Academic Freedom:** Promoting an environment of free intellectual inquiry.
- **Quality Service and Leadership:** Delivering excellent service and fostering leadership skills.
- **Result Orientation:** Focusing on achieving tangible outcomes.
- **Good Governance:** Operating with transparency and proper, established, and ethical decision-making structures.
- **Innovation and Creativity:** Encouraging new ideas and approaches.
- **Equal Opportunity:** Providing an inclusive environment.

1.4. Accreditation Status

Ruaha Catholic University (RUCU) traces its origins to Ruaha University College (RUCO), which was established under the auspices of the Tanzania Episcopal Conference (TEC).

- **May 2005:** RUCO was granted a Letter of Interim Authority, following a positive recommendation from a technical evaluation team of the then Higher Education Accreditation Council (now the Tanzania Commission for Universities – TCU).
- **October 2005:** RUCO received a Certificate of Provisional Registration (CPR No. 21), authorising the admission of students into approved programmes. This milestone enabled the University to admit its first cohort of students into the Bachelor of Science in Computer Science (BSc CS) and Bachelor of Laws (LLB) programmes.
- **October 31, 2012:** RUCO was awarded a Certificate of Full Registration by TCU. On the same day, the Ruaha University College Charter, which governs the day-to-day operations of the institution, was formally signed by His Excellency Jakaya Mrisho Kikwete, then President of the United Republic of Tanzania.
- **September 29, 2014:** Building on its growth in academic programmes, student enrolment, and staff development, RUCO was elevated to the status of a fully-fledged university, officially becoming Ruaha Catholic University (RUCU).

1.5. RUCU Senior Officers

No.	Name	Designation	Role
1	Most Rev. Renatus Nkwande	Archbishop of Mwanza	Chairperson
2	Most Rev. Isaac Amani	Archbishop of Arusha	Member
3	Most Rev. Protase Card. Rugambwa	Archbishop of Tabora	Member
4	Most Rev. Damian Dallu Denis	Archbishop of Songea	Member
5	Most Rev. Jude Thaddaeus Ruwa'ichi OFM Cap	Archbishop of Dar es Salaam	Member
6	Most Rev. Gervas J. M. Nyaisonga	Archbishop of Mbeya	Member
7	Rt. Rev. Romanus Mihali	Bishop of Iringa	Member
8	Rt. Rev. Severine Niwemugizi	Bishop of Rulenge	Member
9	Rt. Rev. Titus Mdoe	Bishop of Mtwara	Member
10	Rt. Rev. Bernadin Mfumbusa	Bishop of Kondo	Member
11	Rt. Rev. Salutaris Libena	Bishop of Ifakara	Member
12	Rt. Rev. Flavian Kassala	Bishop of Geita	Member
13	Rt. Rev. Ludovick Jospheh Minde	Bishop of Moshi	Member
14	Rt. Rev. John C. Ndimbo	Bishop of Mbinga	Member
15	Rev. Fr. Augustin Van Baelen	General Mission Secretary	Member
16	Rev. Fr. Pantaleon Rutambuka	Secretary	Member

Section 1.5.1. Members of the Council

No.	Name	Designation	Role
1.	Rt. Rev. Bernadin Mfumbusa	The Bishop of Kondoa	Chairman
2	Rt. Rev. Beatus Urassa	The Bishop Sumbawanga	Vice-Chairman
3	Rt. Rev. Romanus Mihali	The Bishop of Iringa	Member
4.	Rev. Dr. Charles Kitima	Secretary General of TEC	Member
5.	Sr. Prof. Chrispina Lekule	Vice Chancellor	Member
6	Prof. Alex Juma Ochumbo	Deputy Vice Chancellor Finance and Administration	Member
7.	Dr. Makungu Bulayi	Acting Deputy Vice Chancellor Academic Affairs	Member
8.	Prof. William A. L. Anangisye	VC UDSM Rep. Public Universities	Member
9.	Rev. Prof. Daniel J. Mkude	DPAA- JUCO- Rep. Catholic Universities	Member
10.	Prof. Yohana P. Msanjila	VC St. John's University- Rep. Private Universities	Member
11.	Dr. John Boamo Tlegray	JUCO- CPA- Rep. Catholic Laity Finance Expert	Member
12.	Sr. Dr. John-Mary Vianney	NM- AIST- Rep. Consecrated Men & Women	Member
13.	Dr. Evaristo Mtitu	Rep. Ministry of Education, Science and Technology	Member
14.	Mrs. Monica Mbega	CPA- Rep. Catholic Laity Finance Expert	Member
15.	Mrs. Martha Magembe	Dean of Students	Member
16.	Student	RUCUSO Representative	Member
17	Mr. Frank John Ngafumika	Advocate- Rep. Private sector	Member
18	One Dean Faculty	Senate Representative	Member
19	Adv. Fr. Prosper Luhinda	Corporate Counsel	Secretary

Section 1.5.2. Members of the Senate

No.	Name	Designation	Role
1.	Sr. Prof Chrispina Lekule	Vice Chancellor	Chairperson
2.	Dr. Makungu Bulayi	Acting DVCAA	Member
3.	Prof. Prof. Alex Juma Ochumbo	DVCFA	Member
4.	Prof. William A. L. Anangisye	VC UDSM- Rep. Public Universities	Member
5.	Dr. Evaristo Mtitu	Representative Ministry of Education, Science and Technology	Member
6.	Rev. Fr. Prosper Ruhinda	Corporate Counsel	Member
8.	Dr. Anne Malipula	Acting Dean Faculty of Law	Member
9.	Rev. Dr. Benedict Nyoni	Dean Faculty of ICT	Member
10.	Dr. Adeline Mushi	Acting Dean Faculty of Education	Member

11.	Dr. Festo Wachawaseme Gabriel	Dean Faculty of Arts and Social Sciences	Member
12.	Dr. Isidore Minani	Dean Faculty of Business and Management Sciences	Member
13	Dr. Wallace K. Mlaga	Director of Quality Assurance	Member
13.	Dr. Bernard Mwakisunga	Director of Institute of Allied Health Sciences	Member
14.	Dr. Alberto Gabriel Ndekwa	Director of Research, Consultancy and Acting Director of Postgraduate Studies	Member
15.	Dr. Willy Migodela	Director of Undergraduate Studies	Member
16.	Mr. Samson Josiah	Ag. Director of Short Course and continuing Education	Member
17.	Mr. Emanuel Rubeni	Admission Officer	Member
18.	Mrs. Martha Magembe	Dean of Students	Member
19.	Fr. Francis Kunambi Korongo	Director of Human Resource Management	Member
21.	Dr. Faraja Sanga	Examination Officer	Member
22.	Br. Melchizedek Mlula	Chief Librarian	Member
23.	Mr. David Emmanuel	RUCUASA Representative	Member
24.	RUCUSO President	Students' Representative	Member

1.5.3. RUCU Principal Officers

No.	Name	Designation	Role
1.	Bishop Wolfgang Pisa	PhD in Social Ethics (USA), MA in Social Ethics (USA), MA (UDSM-Tanzania), BA. Phil (Zambia), BA. Divinity (Zambia), BA. Th. (Jordan-Tanzania).	Chancellor
2.	Sr. Prof. Chrispina Lekule	PhD in Education Leadership (University of Windsor in Ontario, Canada), MED-Education Administration (St. Cloud State University, Minnesota, USA) BA. Education with RS (Marist International College, Nairobi)	Vice Chancellor
3.	Dr. Makungu Bulayi	PhD in Mathematics Education (UDSM), MED-science (UDSM Msc (LSB -UK), Bachelor of Education (Mathematics)-Tumaini University Iringa	Acting Deputy Vice Chancellor, Academic Affairs
4.	Prof. Alex Juma Ochumbo	PhD Management and PGE (Aston University, UK), Mphil(Trinity College, Dublin) MBA and B.Sc.-econ.(Marquette University, USA), BPhil and BA(Dublin, Ireland),B.Th(CUEEA, Nairobi, Kenya)	Deputy Vice Chancellor Finance and Administration

5	Dr. Adeline Mushi	PhD in Education (UDSM), MED (Sc.ED) (UDSM), BSc. ED (UDSM)	Lecturer and Acting Dean Faculty of Education
6	Dr. Isidore Minani	PhD in Business Administration (UDSM), MBA Finance and Banking (Tumaini University, Iringa), BBA Accounting (Tumaini University, Iringa)	Senior Lecturer and Dean Faculty of Business and Management Science
7.	Dr. Festo Wachawaseme Gabriel	PhD Archaeology (University of Pretoria, SA) MA Achaeolgy (UDSM), BA Archaeology (UDSM)	Senior Lecturer and Dean
8.	Dr. Anne Malipula	PhD (OUT), LLM (OUT), L L B (UDSM)	Lecturer, Acting Dean Faculty of Law
9	Dr. Willy Migodela	PhD (OUT), MA Kiswahili (UDSM), BAED (UDSM)	Lecturer and Director of Undergraduate Studies
10.	Dr. Alberto Gabriel Ndekwa	PhD in Business Administration (OUT), MBA (UoI), MSc. ICT(OUT), MACDPM (UoI), BCED(OUT), BSc. Computer Science (RUCO).	Senior Lecturer and Director
11.	Dr. Wallace Kapele Mlaga	PhD Kiswahili (OUT), MA Kiswahili Literature (UDOM), BAED (UDSM)	Senior Lecturer and Director of Quality Assurance
12.	CPA Emmanuel Lyapa	Master of Finance and International Investment (RUCU), Advanced Diploma in Accountancy (TIA)	Assistant Lecturer and Internal Auditor
13.	Dr. Faraja Sanga	PhD in Natural Resources Assessment and Management (UDSM), MA. (Demography) (UDSM), BAED (UDSM)	Lecturer & Examination Officer
14.	Rev. Fr. Prosper Luhinda	LLM (UDSM), LLB (RUCU), PGDL (Law School),	Corporate Counsel

15.	Dr. Benard Mwakisunga	PhD in Environmental Sciences (UDSM), MSc Natural Assessment and Management (UDSM), BSc. Aquatic Environmental Sciences and Conservation (UDSM)	Lecturer and Director, Institute of Health and Allied Sciences
16.	Mr. Emanuel Rubeni	M.A Geography (OUT) BAED (TUMA)	Admission Officer & Assistant Lecturer
17.	Mr. Samson Josiah	MSc Information Technology, systems (Mzumbe), BAFIT (RUCO), Diploma in Computer Science (RUCO).	Assistant Lecturer & Ag. Director of Short Course and continuing Education
18.	Mr. Mauna Belius	MBA (Marketing) (UoI), BSc-IT (Tumaini University)	Public Relations Officer
19.	Dr. Sara Mkango	PhD Mathematics (UDSM), MSc. Maths (University of Cape Town), BSc (UDSM)	Lecturer, Head Department of Mathematics and Natural Sciences
20	Dr. Dani Mfungo	PhD in Eng. (Comp. Appl. Tech.) (DMU – China), MSc. Comp.Sc. (UDOM), BSc. Comp.Sc. (Software Engineering – RUCO), Dipl. in Land Use Planning (MATI – Igurusi)	Lecturer, Head of Department Computer Science
21	Rev. Dr. Benedict Nyoni	PhD (Univ. of the Philippines), MSc. (Ateneo de Manila Univ. Philippines), BSc (Univ. of San Agustin, Philippines)	Lecturer and Dean FICT
22	Dr. David Mosoma	PhD (Philippines), MBA (Mumbe), PGDEED (IFM)	Lecturer and Head of Department Accounting and Finance
23	Ms. Aikaline Mhehe	MSc. HRM (Mzumbe), BHRM (Mzumbe)	Assistant Lecturer and Head of Department Management Sciences
24	Dr. Stephen Kilasi	PhD (Development Studies) University of Ghana. MA (Development Studies) UDSM, BA (Sociology) UDSM	Lecturer and Head of Department Humanities
25	Mr. Fredy Kifyasi	MA Linguistics (RUCU), BA. Education (RUCU)	Assistant Lecturer and Head of Department Languages

26	Ms. Renalda Rweyemamu	LLM (RUCU), LLB (RUCO)	Assistant Lecturer and Acting Head of Department Private Law
27	Mr. Justin Michael Mlay	LLM (RUCU), LLB (RUCO)	Assistant Lecturer and Acting Head of Department Public Law
28	Mr. Gasper Bartazary	B. Pharm (KIU)	Instructor, Head Department of Pharmaceutical Sciences
29	Ms. Julieth Tesha	MSc. Mental Health Nursing (UDOM), BSc Nursing (Sjut)	Assistant Lecturer and Head of Department Nursing and Midwifery
30	Dr. Wiliborada Samia (MD)	Doctor of Medicine (CUHAS)	Instructor, Head Department of Clinical Medicine
31.	Ms. Martha Magembe	MAED (RUCU), BAED (DUCE)	Dean of Students
32.	Rev. Fr. Jordan Kihaga	MA (Dogmatic Theology) – Palermo, BA (Sacred Theology) – Agrigento	Chaplain

1.5.4. Administrative Staff

S/N	NAME	Role
1.	Simon Harry Urío	System Administrator
2.	Yohana Stephen Haule	Security Officer
3.	Dr. Helima Mengele	Director of Planning
4.	Stanford Kilingo	Store Attendant
6.	Norbert Komba	Electrical technician
7.	Albino Y. Mwipopo	Carpenter
8.	Vicent Thadei Mtonyi	Mason
9.	Lukas J. Kibuga	Plumber
10.	Oygen Tadei Mgimba	Plumber
11.	Oscar Waya	Estate Manager
12.	Thomas M. Malangalila	Driver
13.	Fr. Prosper Luhinda	Corporate Counsel
14.	Fr. Jordan Kihaga	Chaplain
15.	Sr. Benedictor Gavile	Bursar
16.	Lusubilo Bingwa Mwangosi	Loan Officer
17.	Stella Kipopele	Housekeeper
18.	Linne Nyenyembe	Housekeeper
19.	Bonita Ndetewale	Storekeeper
20.	Catherine Mwageni	Assistant Admission Officer
21.	Honesta Mbwilo	Secretary
22.	Fausta Sambala	Secretary
23.	Sarah Mhando	Secretary
24.	Ritha Nickson Paul	Receptionist
25.	Aneth Waya	Secretary
26.	Bellius Mauna	Public Relation Officer
27.	Upendo E. Vahaye	Procurement Officer
28.	Risper K. Mungure	Assistant Procurement Officer
29.	Anna Peter Chang'a	Accountant
30.	Dr. Emilia Mbando Raila	Research Fellow and Coordinator of Innovation and Community Engagement
31.	Monica Msolla	Personal Secretary
32.	Fenitha Mtengela	Accountant
33.	Scholastika Shaurimbele	Personal Secretary
34.	Lightness Mbise	Personal Secretary
35.	Sr. Anna Danda	Pharmaceutical Technician
36.	Sr. Esta Imelda Mpoma	Manager of Amon Nsekela Hostel
37.	Ms.Catherine Kamoto	Library Attendant
38.	Makinda Elizabeth Barnabas	Cook
39.	Joyce Luhwano Kunjumu	Cook
40.	CPA Emmanuel Lyapa	Internal Auditor
41.	Sr.Rachel Ezeufondu	Assistant Examination Officer
42.	Mwajuma Lotta	HR Officer
43.	Mario Luhanga	Electricians
44.	Martha Magembe	Dean of Students

45.	Ancila Ulungi	Ass. System Administrator
46.	Chazya Senyagwa	Cleaner
47.	Sr. Veronica Jilala	Record Management Officer
48.	Sr. Benedicta Amon Gavile	Accountant
49.	Sr. Veronica Nkata	Accountant
50.	Bahati Mhadimu Athumani	Assistant Loan Officer
51.	Graceana Sasage	Accountant
52.	Julieth Fredrick Manga	Accountant
53.	Sr. Hyacinta Mwijage	Cashier
54.	Samwel Stephen Mkea	Data Officer
55.	Leonida Mkini	Matron
56.	Leonard Modestus Mpogole	Stores Attendant
57.	Teodora Myamba	Secretary
58.	Sr. Frida Mligo	Pharmaceutical Tech.
59.	Robert Siong'o	Lab. Technician
60.	Mr. Said Omari	Lab. Technician
61.	Sr. Lucia Mayunga	Lab Technician
62.	Ngimba Benitho Issa	Librarian Assistant
63.	Maliva Yohana	Librarian Assistant
64.	Br. Melkisedeck Joseph Mlula	Chief Librarian
65.	Salome Mwashitete	Technician
66.	Hyasinta Wissa	Librarian Assistant
67.	Stella Mbingamno	Librarian Assistant
68.	Rahel Longo	Librarian Assistant
69.	Marietha Lukosi	Librarian Assistant
70.	Lemina Ngoti	Librarian Assistant
71.	Rose Vahaye	Librarian Assistant
72.	Betty Dallu	Library Attendant
73.	Teodora Lova	Library Attendant
74.	Jane Paul Msamba	Library Attendant
75.	Ms. Fausta Mpunza	Sacristan
76.	Ms. Reticia Muhapa	Cleaner

2.0. ACADEMIC PROGRAMMES OFFERED AT RUCU

The University is currently offering a range of programmes in six professional areas: Information and Communication Technology (ICT), Arts and Social Sciences, Education, Business and Management Sciences, Allied Health Sciences (AHS) and Law. These programmes lead to the academic award of Certificates, Diplomas, Bachelor's Degrees, Postgraduate Diplomas, Master's degrees and PhDs. Also, RUCU offers short courses on a good number of disciplines. The following programmes are offered at RUCU

2.1. Certificate Programmes

S/N	Name of the Programme	Duration
1	Certificate in Computer Science	One Year
2	Certificate in Information Technology	One Year
3	Certificate in Law	One Year
4	Certificate in Business Administration	One Year
5	Certificate in Records, Archives, and Library Management	One Year
6	Basic Technician Certificate in Clinical Medicine (NTA 4)	One Year
7	Technician Certificate in Clinical Medicine (NTA 5)	One Year
8	Basic Technician Certificate in Nursing and Midwifery (NTA 4)	One Year
9	Technician Certificate in Nursing and Midwifery (NTA 5)	One Year
10	Basic Technician Certificate in Medical Laboratory Sciences (NTA 4)	One Year
11	Technician Certificate in Medical Laboratory Sciences (NTA 5)	One Year
12	Basic Technician Certificate in Pharmaceutical Sciences (NTA 4)	One Year
13	Basic Technician Certificate in Environmental Health Sciences (NTA 4)	One Year
14	Technician Certificate in Pharmaceutical Sciences (NTA 5)	One Year
15	Technician Certificate in Environmental Health Sciences (NTA 5)	One Year

2.2. Diploma Programmes

S/N	Name of the Programme	Duration
1	Diploma in Computer Science	Two Years
2	Diploma in Data Science	Two Years
3	Diploma in Software Engineering	Two Years
4	Diploma in Law	Two Years
5	Diploma in Business Administration	Two Years
6	Diploma in Records, Archives, and Library Management	Two Years
7	Diploma in Medical Laboratory Technology Sciences (NTA 6)	One Year
8	Diploma in Clinical Medicine (NTA 6)	One Year
9	Diploma in Nursing and Midwifery (NTA 6)	One Year
10	Diploma in Environmental Health Sciences (NTA 6)	One Year
11	Diploma in Pharmaceutical Sciences (NTA 6)	One Year

2.3. Degree Programmes

S/N	Name of the Programme	Duration
1	Bachelor of Laws (LLB)	Four years
2	Bachelor of Science in Software Engineering	Four years
3	Bachelor of Environmental Health Sciences	Four years
4	Bachelor of Science in Nursing	Four years
5	Bachelor of Accounting and Finance (BAF)	Three Years
6	Bachelor of Banking and Microfinance	Three Years
7	Bachelor of Business Administration in Accounting (BBAA)	Three Years
8	Bachelor of Business Administration (BBA)	Three Years
9	Bachelor of Science with Education (IT and Mathematics)	Three Years
10	Bachelor of Computer Science	Three Years
11	Bachelor of Arts with Education (BAED)	Three Years

2.4. Postgraduate programmes (postgraduate Diploma, Masters and PhD)

S/N	Name of the Programme	Duration
1	Postgraduate Diploma in Education (PGDE)	One Year
	Master of Laws (LL.M) in Human Rights Law.	One Year
2	Master of Business Administration (MBA).	18 Months
3	Master of Finance and International Investment Management (MFIIM).	Two Years
4	Master of Education	18 Months
5	Doctor of Philosophy in Education	Three Years
6	Doctor of Philosophy in Law	Three Years

3.0. ADMISSION INFORMATION

Enquiries about admission into the undergraduate Degrees, Diplomas or Certificate programmes should be addressed to:

The Admissions Officer
Ruaha Catholic University
P.O. Box 774
Iringa, Tanzania
Tel: +255-26-2702431
Fax: +255-26-2702563
E-mail: rucu@rucu.ac.tz
Website: www.rucu.ac.tz

Enquiries about admission into the PhD programmes, Master's Programmes and Postgraduate Diploma programmes should be addressed to:

The Director of Postgraduate Studies,
Ruaha Catholic University,
P.O. Box 774 Iringa, Tanzania,
Tel: +255-26-2702431,
Fax: +255-26-2702563.
E-mail: info@rucu.ac.tz ,
Website: www.rucu.ac.tz

3.1. General Admission Information

- 3.1.1. For Undergraduate Degree, Diploma and Certificate courses, applications should be routed through the Admission Officer as indicated above. The academic year starts in October. For Masters and Postgraduate Diploma programmes applications are normally invited from March to the end of August of the year for which admission is sought and have to be routed through the Director of Postgraduate Studies via the Admission officer. Usually, the academic year starts at the beginning of October.
- 3.1.2. All new students must arrive one week before the start of classes ready for an orientation programme.
- 3.1.3. Travel and other arrangements:
- 3.1.3.1. Students should make their own travel arrangements to RUCU and should make sure that they have enough pocket money for needful expenses.
- 3.1.3.2. Students from countries other than Tanzania are expected to conform to all immigration formalities in their countries before they depart for Tanzania. They must also obtain a study or residence permit from the nearest Tanzanian Embassy or High Commission before they arrive at the University. It is advisable when travelling to Tanzania to keep one's documents readily available as well as evidence from RUCU confirming an offer of admission. One should also have details of financial support; in case these documents are required at the port of entry by the immigration authority.

3.2. General Entry Requirements

The applicants for programmes at RUCU must fulfil the general as well as the specific requirements for admission.

3.2.1. Certificate Admissions:

A candidate shall be eligible for consideration for admission to a Certificate programme if he/she has obtained a Certificate of Secondary Education Examination (CSEE) or East Africa Certificate of Education (EACE) „O' level and has a pass. Further specific admission requirements are detailed in the programme details under the relevant Faculty or Institute chapter of this prospectus.

3.2.2. Diploma Admissions:

A candidate shall be eligible for consideration for admission to a Diploma programme if he/she has obtained a Certificate of Secondary Education Examination (CSEE) or East Africa Certificate of Education (EACE) „O' level with passes in at least four approved subjects and A level at least 3 subsidiary OR one-year Certificate.

Further specific admission requirements are detailed in the programme details under the relevant Faculty or Institute chapter of this prospectus.

3.2.3. Degree Admissions:

Minimum entrance requirements for a first degree admission are as follows:

- i. Certificate of Secondary Education (C.S.E.E) or equivalent with passes in FOUR approved subjects, obtained prior to the sitting of the Advanced Certificate of Secondary Education (A.C.S.E.E) or equivalent.
- ii. At least two Principal level passes and a total of 4 or more points (where A= 5, B= 4, C= 3, D=2, E=1 and S= 0.5) in approved subjects in the Advanced Certificate of Secondary Education (A.C.S.E.E).
- iii. Equivalent qualifications such as ordinary or advanced diploma/degrees courses considered to be appropriate for the programme to be pursued with a minimum GPA of 3.

Further specific admission requirements are detailed in the programme details under the relevant Faculty chapter of this Prospectus.

3.2.4. Postgraduate Diploma admissions

To be considered for admission to the Postgraduate Diploma, a candidate must be a holder of a First Degree of this University or any other recognised University or have satisfied the requirements for the award of the Degree with a GPA of at least 2.0

Further specific admission requirements are detailed in the programme details under the Directorate of Postgraduate Studies booklet or under Faculty Programmes.

3.2.5. Master's Admissions

To be considered for admission to a Master's programme, a candidate must be a holder of a First Degree of this University or any other recognised University with a GPA of at least 2.7

3.2.6. PhD Admissions

To be considered for admission to the PhD programme, a candidate must be a holder of a Master's degree of this University or of any other recognised University with a GPA of 3.0 and above.

4.0. REGISTRATION INFORMATION

- i. No student will be allowed to attend classes without being registered. Registration is done after payment of the required fees. Fees are payable in full either at the beginning of the academic year or in two instalments at the beginning of each semester.
- ii. Fees paid will not be refunded if a student withdraws or leaves the University without permission. However, if a student receives prior permission from the Deputy Vice Chancellor for Academic Affairs to withdraw, postpone or to be away from the University, and provided that the application in writing to withdraw, postpone or to be away from the university is submitted within the first two weeks of the academic year or semester, then eighty percent (80%) of the fees may be refunded otherwise no refund will be made after the expiry of the first two weeks.
- iii. New students must register during the orientation period. To register a new student must submit the originals of all documents he/she originally submitted as credentials in support of his/her application for admission. After the orientation period has expired; students will have to pay TZS 50,000/= for late registration.
- iv. All students who are repeating an academic year or who have been granted postponement of studies, including those expected to resume in Semester II, shall be required to register at the beginning of the academic year. Failure to comply with this requirement shall result in the student not being recognized as a bona fide registered student of the University and their names not being submitted to the Tanzania Commission for Universities (TCU)
- v. Any change of registration of a course of studying the Undergraduate programmes by new students is to be channelled through the respective Dean of the Faculty or Directors and is to meet TCU's or NACTE's approval through the Deputy Vice Chancellor for Academic Affairs (DVCAA) and for the Postgraduate Degree courses the Deputy Vice Chancellor for Academic Affairs (DVCAA) through the respective Dean and Director of Postgraduate Studies. This has to be done in the first two weeks after registration.

- vi. Continuing students must complete registration formalities within the first thirty days of each semester of the academic year. Any late registration is liable to a fine of TZS 50,000/=.
- vii. Students will be registered under the names appearing on the certificates submitted by TCU or NACTE or during application process (Undergraduate programmes). Once registered, names cannot be changed unless legal procedures are followed and no change of names will be allowed in the final year of study.
- viii. Students must register for the course programme onto which they have been accepted.
- ix. No student will be allowed to postpone studies after the academic year has begun except under special circumstances. Permission to postpone studies will be considered after the student has produced satisfactory evidence for postponement. Special circumstances include ill health or serious social problems.
- x. No student will be allowed to postpone studies during the two weeks preceding final examinations, but, for valid reasons, the postponement of examinations may be considered, and this will have to be sanctioned by the Deputy Vice Chancellor for Academic Affairs (DVCAA)
- xi. A student discontinued from a course on academic grounds shall not be readmitted for the same course until two years have elapsed.
- xii. A student discontinued from studies on disciplinary grounds shall not be re- admitted to the University.
- xiii. Students are allowed to be away from studies for a maximum period of two years in the case of the Advanced Diploma and other undergraduate courses, if they are to be readmitted to the same year of studies where they left off.
- xiv. Students shall commit themselves in writing to abide by the University's Rules and Regulations prescribed at the University's discretion. A copy of the students' Rules and Regulations shall be made available with adequate notice being given to students.
- xv. Students shall be issued with identification cards, which they must carry at all times and which shall be produced when demanded by the appropriate University officers. The identity card is not transferable, and any fraudulent use may result in the loss of student privileges, suspension from school or legal action being taken.
- xvi. The loss of an identity card should be reported to the office of the Dean of Students. A new card can be obtained after the payment of the appropriate fee (currently TZS15,000)
- xvii. A student enrolled for a course programme at RUCU may not enrol concurrently in any other institution without the special permission in writing given by the Deputy Vice Chancellor for Academic Affairs or, in the special case where examinations are held under inter-institutional arrangements or cooperation.
- xviii. No exemption will be given from University courses which a student may claim to have done elsewhere if the TCU credit transfer guidelines do not allow it.

5.0. FINANCIAL INFORMATION

Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian. Where sponsorship is by HESLB, the processing of such loans will be in accordance with the guidelines given by the Loans Board from time to time. The cost of each course will be clearly stated in the joining instructions. The tuition fees are paid in full at the beginning of the academic year or the tuition fee may be paid in four equal instalments in semester one and other in semester two. All payments by a local institution or individuals shall be made in the Tanzanian Currency (TZS).

Foreign based institutions or sponsors, whether sponsoring a local or foreign student, shall make payments in convertible currencies. These are to be paid into a foreign bank account held at the

CRDB Bank (Iringa)
Account No 19J2071042600
SWIFT CODE: CORUTZTZ (in Euro)

And

Account No 0252071042600 (in USD) and
SWIFT CODE: CORUTZTZ.

Tuition Fees and direct University fees shall be paid by using a **control number** through the University accounts as it is explained in the joining instructions or application form. The RUCU account is:

A/C No 240-227000003 (at Tanzania Commercial Bank) Account
Name: Ruaha Catholic University

Fees may be revised from time to time without prior notice.

The following fee structures shall be applicable during the 2025/2026 academic year.

1. All payments must be made using CONTROL NUMBERS from RUCU SIMS. If you are not sure how to create a control number, please contact the Accounts office for assistance.
2. Only tuition fees may be paid in four equal instalments. Please refer to the attached payment schedule.
3. All registration must be completed within the first month of each semester.
4. A late registration fee of TZS 50,000 will be charged separately.
5. Health insurance (TZS 50,400) must be paid directly using a control number from NHIF if you do not have a valid health insurance membership card NHIF.

Note: Health insurance is a mandatory part of registration. If you do not pay for it, you will not be registered.

6. Books, stationery, and meal allowances are paid directly to the student and may vary depending on sponsor policies. If paid through RUCU accounts, these amounts will not be refunded and will be considered as prepayment for the subsequent semester.
7. Refunds of any kind shall only be made after the completion of the programme, 20% of the amount to be refunded will remain in RUCU account.
8. The minimum accommodation fee is TZS 350,000. This may vary depending on the number of students per room.

Do not pay accommodation fees if you do not intend to reside in the university hostels.

9. No student is allowed to carry forward any unpaid or partial fees to the next semester or academic year.
10. A new fee structure will apply to both new and continuing students.
11. Fees and accommodation payments are non-refundable.
12. The cost of borrowing or purchasing a graduation gown is not included in the fee structure.
13. For postgraduate student, the tuition fee may be paid in two equal instalments.
14. Students are to pay first instalment of the tuition fee in full at the beginning of a particular semester.
15. Students must pay all direct university costs at the beginning of semester one.
16. The costs involved in the completion of Practicum/Fieldwork/Projects will be borne by the student. The duration for practical/fieldwork/projects is about 56 days and the cost is TZS 10,000/= per day.
17. Progress report will be processed after a request and payment TZS 5,000/=.
18. Any delay for registration after the set dates for registration will result into a penalty of TZS 50,000/= per semester.

19. Any student repeating a course(s) in a semester will have to pay fees amounting to TZS 100,000/= per each course repeated.
20. All off-campus students do not pay accommodation fees.
21. Books, stationery and meals allowances are to be paid directly to the student and may vary according to sponsor's policies. If paid through RUCU accounts will not be refunded under any circumstances.
22. Postgraduate students extending studies will have to pay an extension fee of TZS 1,250,00/= per year
23. Pay Health Insurance if you don't have a health insurance membership card.
24. Refund of any kind shall only be made after the completion of the programme.

5.2. Fees Structure for Certificate Courses 2025/2026

CERTIFICATE IN LAW-CLW		
A. DIRECT UNIVERSITY COSTS	TZS	
Tuition Fee	960,000	960,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Registration fee	30,000	30,000
Student Identity Card Fee	15,000	15,000
Student Activities Fee	15,000	15,000
RUCU Law Society	10,000	
TCU-Quality assurance fee	20,000	20,000
Graduation fee	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,270,000	1,260,000

CERTIFICATE IN COMPUTER SCIENCES - CCS

A. DIRECT UNIVERSITY COSTS	TZS	OFF CAMPUS
Tuition Fee	960,000	960,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Registration fee	30,000	30,000
ICT Community	10,000	10,000
Student Identity Card Fee	15,000	15,000
Student Activities Fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,270,000	1,270,000

CERTIFICATE IN INFORMATION TECHNOLOGY - CIT

A. DIRECT UNIVERSITY COSTS	TZS	OFF CAMPUS
Tuition Fee	960,000	960,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Registration fee	30,000	30,000
ICT Community	10,000	10,000
Student Identity Card Fee	15,000	15,000
Student Activities Fee	15,000	15,000

TCU-Quality assurance fee	20,000	20,0000
Graduation fee	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,270,000	1,270,000

CERTIFICATE IN RECORDS, ARCHIVES, AND LIBRARY MANAGEMENT - CRALM

A. DIRECT UNIVERSITY COSTS	TZS	OFF CAMPUS
Tuition Fee	960,000	960,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Registration fee	30,000	30,000
Student Identity Card Fee	15,000	15,000
Student Activities Fee	15,000	15,000
TCU-Quality assurance fees	20,000	20,000
Graduation fee	35,000	35,000
Sub Total	1,260,000	1,260,000

CERTIFICATE IN BUSINESS ADMINISTRATION - CBA

DIRECT UNIVERSITY COSTS	TZS	OFF CAMPUS
Tuition Fee	960,000	960,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Registration fee	30,000	30,000
Business Society fee	10,000	10,000
Student Identity Card Fee	15,000	15,000
Student Activities Fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,270,000	1,270,000

Diploma Programmes 2025/2026

DIPLOMA IN LAW - DLW

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)
Tuition fee	1,060,000	1,060,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
RUCU Law Society	10,000	10,000
Registration fee	30,000	30,000
Student Identity Card fee	15,000	15,000
Student Activities fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,335,000	1,370,000

DIPLOMA IN COMPUTER SCIENCE - DCS

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)
Tuition fee	1,060,000	1,060,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Field practical fee	75,000	-
Project Supervision fee		50,000
ICT Community	10,000	10,000
Registration fee	30,000	30,000
Student Identity Card fee	15,000	15,000
Student Activities fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,410,000	1,420,000

DIPLOMA IN SOFTWARE ENGINEERING - DSE

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)
Tuition fee	1,160,000	1,160,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Field practical fee	75,000	-
Project Supervision fee		50,000
ICT Community	10,000	10,000
Registration fee	30,000	30,000
Student Identity Card fee	15,000	15,000
Student Activities fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,510,000	1,520,000

DIPLOMA IN RECORDS, ARCHIVES AND LIBRARY MANAGEMENT - DRALM

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)
Tuition fee	1,060,000	1,060,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Field practical fee	-	75,000
Registration fee	30,000	30,000
Student Identity Card fee	15,000	15,000
Student Activities fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,325,000	1,435,000

DIPLOMA IN BUSINESS ADMINISTRATION - DBA

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)
Tuition fee	1,060,000	1,060,000
Examination fee	130,000	130,000
General Service Fee	55,000	55,000
Field practical fee	-	75,000
Registration fee	30,000	30,000
Business Society Fee	10,000	10,000
Student Identity Card fee	15,000	15,000
Student Activities fee	15,000	15,000
TCU-Quality assurance fee	20,000	20,000
Graduation fee	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,335,000	1,445,000

5.3. Fee Structure for IHAS Courses 2025/2026

PHARMACEUTICAL SCIENCES

DIRECT UNIVERSITY COSTS	NTA LEVEL 4 (TZS)	NTA LEVEL 5 (TZS)	NTA LEVEL 6 (TZS)
Tuition Fee	1,700,000	1,700,000	1,700,000
Internal Examination fee	130,000	130,000	130,000
External Examination fees	150,000	150,000	150,000
General Service Fee	55,000	55,000	55,000
Registration fee	30,000	30,000	30,000
Field practical fee	80,000	80,000	80,000
Student Activities Fee	15,000	15,000	15,000
Student Identity Card Fee	15,000	15,000	15,000
TAPSA Fee	10,000	10,000	10,000
NACTE Quality assurance fee	20,000	20,000	20,000
Graduation fee	-	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	2,205,000	2,240,000	2,240,000

MEDICAL LABORATORY SCIENCES

DIRECT UNIVERSITY COSTS	NTA LEVEL 4 (TZS)	NTA LEVEL 5 (TZS)	NTA LEVEL 6 (TZS)
Tuition Fee	1,700,000	1,700,000	1,700,000
Internal Examination fee	130,000	130,000	130,000
External Examination fee	150,000	150,000	150,000
General Service Fee	55,000	55,000	55,000
Registration fee	30,000	30,000	30,000
Field practical fee	-	80,000	80,000
Student Activities Fee	15,000	15,000	15,000
Student Identity Card Fee	15,000	15,000	15,000
TAMELASA Fee	10,000	10,000	10,000
NACTE Quality assurance fee	20,000	20,000	20,000
Graduation fee	-	35,000	35,000

TOTAL PAYABLE DIRECT TO THE UNIVERSITY	2,125,000	2,240,000	2,240,000
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ENVIRONMENTAL HEALTHY SCIENCES

DIRECT UNIVERSITY COSTS	NTA LEVEL 4 (TZS)	NTA LEVEL 5 (TZS)	NTA LEVEL 6 (TZS)
Tuition Fee	1,700,000	1,700,000	1,700,000
Internal Examination fee	130,000	130,000	130,000
External Examination fee	150,000	150,000	150,000
General Service Fee	55,000	55,000	55,000
Registration fee	30,000	30,000	30,000
Field practical fee	-	80,000	80,000
Student Activities Fee	15,000	15,000	15,000
Student Identity Card Fee	15,000	15,000	15,000
NACTE Quality assurance fee	20,000	20,000	20,000
Graduation fee	-	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	2,115,000	2,230,000	2,230,000

NURSING AND MIDWIFERY

DIRECT UNIVERSITY COSTS	NTA LEVEL 4 (TZS)	NTA LEVEL 5 (TZS)	NTA LEVEL 6 (TZS)
Tuition Fee	1,700,000	1,700,000	1,700,000
Internal Examination fee	130,000	130,000	130,000
External Examination fee	150,000	150,000	150,000
General Service Fee	55,000	55,000	55,000
Registration fee	30,000	30,000	30,000
Clinical Practices	100,000	100,000	100,000
Field practical fee	80,000	80,000	80,000
Student Activities Fee	15,000	15,000	15,000
Student Identity Card Fee	15,000	15,000	15,000
NACTE Quality assurance fee	20,000	20,000	20,000
Graduation fee	-	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	2,295,000	2,330,000	2,330,000

CLINICAL MEDICINE

DIRECT UNIVERSITY COSTS	NTA LEVEL 4 (TZS)	NTA LEVEL 5 (TZS)	NTA LEVEL 6 (TZS)
Tuition Fee	1,700,000	1,700,000	1,700,000
Internal Examination fee	130,000	130,000	130,000
External Examination fee	150,000	150,000	150,000
General Service Fee	55,000	55,000	55,000
Registration fee	30,000	30,000	30,000
Clinical Practices	100,000	100,000	100,000

Field practical fee	80,000	80,000	80,000
TAMSA Membership Fees	10,000	10,000	10,000
Student Activities Fee	15,000	15,000	15,000
Student Identity Card Fee	15,000	15,000	15,000
NACTE Quality assurance fee	20,000	20,000	20,000
Graduation fee	-	35,000	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	2,305,000	2,340,000	2,340,000

5.4. Fee Structure for Degree Courses 2025/2026

BACHELOR OF SCIENCE IN COMPUTER SOFTWARE ENGINEERING AND BACHELOR OF COMPUTER SCIENCE BSCSE & BCS

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field /Teaching practical Supervision fee	75,000	75,000	-
Research/Project supervision	0	0	75,000
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
ICT Community	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,750,000	1,750,000	1,785,000

BACHELOR OF SCIENCE WITH EDUCATION - BSCED

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field /Teaching practical Supervision fee	75,000	75,000	-
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
ICT Community	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,750,000	1,750,000	1,710,000

BACHELOR OF ARTS WITH EDUCATION - BAED

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field /Teaching practical Supervision fee	75,000	75,000	-
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
FASSA	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,750,000	1,750,000	1,710,000

BACHELOR OF BUSINESS ADMINISTRATION - BBA

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field Practical/Research Supervision fee	-	75,000	75,000
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
Business Society Fee	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,675,000	1,750,000	1,785,000

BACHELOR OF BUSINESS ADMINISTRATION IN ACCOUNTING - BBAA

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field Practical/Research Supervision fee	-	-	150,000
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
Business Society Fee	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,675,000	1,675,000	1,860,000

BACHELOR OF ACCOUNTING AND FINANCE WITH INFORMATION TECHNOLOGY - BAFIT

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee		1,400,000	1,400,000
Examination fee		130,000	130,000
General Service Fee		55,000	55,000
Field Practical/Research Supervision fee		-	150,000
Registration fee		30,000	30,000
Student Identity Card Fee		15,000	15,000
Student Activities Fee		15,000	15,000
TCU-Quality assurance fee		20,000	20,000
Business Society Fee		10,000	10,000
Graduation fee		-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY		1,675,000	1,860,000

BACHELOR OF BANKING AND MICROFINANCE - BBM

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee		1,400,000	1,400,000
Examination fee		130,000	130,000
General Service Fee		55,000	55,000
Field Practical/Research Supervision fee		-	150,000
Registration fee		30,000	30,000
Student Identity Card Fee		15,000	15,000
Student Activities Fee		15,000	15,000
TCU-Quality assurance fee		20,000	20,000
Business Society Fee		10,000	10,000
Graduation fee		-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY		1,675,000	1,860,000

BACHELOR OF ACCOUNTING AND FINANCE - BAF

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000
Field Practical/Research Supervision fee	-	-	150,000
Registration fee	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000
Business Society	10,000	10,000	10,000
Graduation fee	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,675,000	1,675,000	1,860,000

**BACHELOR OF ENVIRONMENTAL HEALTHY SCIENCE WITH INFORMATION TECHNOLOGY -
BEHSIT**

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)
Tuition Fee		1,600,000	1,600,000
Examination fee		130,000	130,000
General Service Fee		55,000	55,000
Field Practical		85,000	10,000
Research Supervision fee		-	75,000
Registration fee		30,000	30,000
Student Identity Card Fee		15,000	15,000
Student Activities Fee		15,000	15,000
TCU-Quality assurance fee		20,000	20,000
TEHSA		10,000	10,000
ICT Community		10,000	10,000
Graduation fee		-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY		1,970,000	2,005,000

BACHELOR IN LAW - LLB

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)	Year 4 (TZS)
Tuition Fee	1,400,000	1,400,000	1,400,000	1,400,000
Examination fee	130,000	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000	55,000
Field Practical	-	-	100,000	-
Research Supervision fee	-	-	-	75,000
Registration fee	30,000	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000	20,000
RUCU Law Society	10,000	10,000	10,000	10,000
Graduation fee	-	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,675,000	1,675,000	1,775,000	1,750,000

BACHELOR OF SCIENCE IN SOFTWARE ENGINEERING - BScSE

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)	Year 4 (TZS)
Tuition Fee	1,500,000	1,500,000	1,500,000	1,500,000
Examination fee	130,000	130,000	130,000	130,000
General Service Fee	55,000	55,000	55,000	55,000
Field Practical	75,000	75,000	-	-
Project Supervision Fee	-	-	-	75,000
Registration fee	30,000	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000	20,000
ICT Community	10,000	10,000	10,000	10,000
Graduation fee	-	-	-	35,000

TOTAL PAYABLE DIRECT TO THE UNIVERSITY	1,850,000	1,850,000	1,775,000	1,885,000
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BACHELOR OF SCIENCE IN NURSING - BScN

DIRECT UNIVERSITY COSTS	Year 1 (TZS)	Year 2 (TZS)	Year 3 (TZS)	Year 4 (TZS)
Tuition Fee	4,500,000	4,500,000	4,500,000	4,500,000
Examination fee	260,000	260,000	260,000	260,000
General Service Fee	55,000	55,000	55,000	55,000
Field Practical	165,000	165,000	165,000	165,000
Clinical Practices	210,000	210,000	210,000	210,000
Registration fee	30,000	30,000	30,000	30,000
Student Identity Card Fee	15,000	15,000	15,000	15,000
Student Activities Fee	15,000	15,000	15,000	15,000
TCU-Quality assurance fee	20,000	20,000	20,000	20,000
Graduation fee	-	-	-	35,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	5,270,000	5,270,000	5,270,000	5,305,000

5.5. Fee Structure for Postgraduate Programmes

POSTGRADUATE DIPLOMA IN EDUCATION - PGDE

A. DIRECT UNIVERSITY COSTS	TZS
Tuition Fee	2,040,000
Examination fee	170,000
General Service Fee	55,000
Registration fee	30,000
Field Practice	75,000
Postgraduate Paper Supervision	70,000
Student Identity Card Fee	15,000
Student Activities Fee	10,000
TCU-Quality assurance fee	20,000
Graduation fee	35,000
Sub Total	2,520,000
B. OTHER UNIVERSITY FEE	
Accommodation Fee*	500,000
Sub Total	500,000
TOTAL PAYABLE DIRECT TO THE UNIVERSITY	3,020,000
C. DIRECT STUDENT COST	
Books & Stationary Cost	450,000
Research Paper	400,000
Meals	3,600,000
TOTAL PAYABLE DIRECT TO THE STUDENT	4,450,000
Grand Total	7,470,000

MASTERS OF EDUCATION - MAED

	YEAR 1		YEAR 2	
A. DIRECT UNIVERSITY COSTS	TZS	USD (foreigners)	TZS	USD (foreigners)
Tuition Fee	2,750,000	2,360	1,120,000	1,000
Examination fee	170,000	135	-	-
General Service Fee	55,000	45	55,000	45
Registration fee	30,000	20	30,000	20
Student Identity Card Fee	15,000	5	15,000	5
Student Activities Fee	10,000	10	10,000	10
TCU-Quality assurance fee	20,000	20	20,000	20
Graduation fee	-	-	35,000	30
Dissertation Supervision	-	-	700,000	620
Sub Total	3,050,000	2,595	1,985,000	1,745
B. OTHER STUDENT COST				
Accommodation*	500,000	445	500,000	445
Sub Total	500,000	445	500,000	445
Total Payable Direct to The University	3,550,000	3,040	2,485,000	2,190
C. DIRECT STUDENT COST				
Book/Stationery Cost	750,000	670	200,000	670
Meal allowance 8*	3,600,000	2,400	1,800,000	1,200
Field Research			1,500,000	1,330
Thesis Production			300,000	270
Total Payable Direct to The Student	4,350,000	3,070	3,800,000	4,670
Grand Total	7,900,000	6,110	6,285,000	6,860

MASTER OF BUSINESS ADMINISTRATION - MBA

A. DIRECT UNIVERSITY COSTS	FIRST YEAR		SECOND YEAR	
	TZS	USD (foreigners)	TZS	USD (foreigners)
Tuition Fee	2,750,000	2,360	1,120,000	1,000
Examination fee	170,000	135	-	-
General Service Fee	55,000	45	55,000	45
Registration fee	30,000	20	30,000	20
Student Identity Card Fee	15,000	5	15,000-	-
Student Activities Fee	10,000	10	10,000	10
Business Society Fee	10,000	10	10,000	10
TCU-Quality assurance fee	20,000	20	20,000	20
Graduation fee	-	-	35,000	30
Dissertation Supervision	-	-	700,000	620
Sub Total	3,060,000	2,605	1,995,000	1,755
B. OTHER STUDENT COST				
Accommodation*	500,000	445	500,000	445
Sub Total	500,000	445	500,000	445
Total Payable Direct to The University	3,560,000	3,050	2,495,000	2,200
C. DIRECT STUDENT COSTS				
Book/Stationery Cost	750,000	670	200,000	670
Meal allowance 8*	3,600,000	2,400	1,800,000	1,200
Field Research			1,500,000	1,330
Thesis Production			300,000	270
Total Payable Direct to The Student	4,350,000	3,070	3,800,000	4,670
Grant Total	7,910,000	6,120	6,295,000	6,870

**MASTER OF FINANCE AND INTERNATIONAL INVESTMENT MANAGEMENT -
MFIIM**

A. DIRECT UNIVERSITY COSTS	FIRST YEAR		SECOND YEAR	
	TZS	USD (foreigners)	TZS	USD (foreigners)
Tuition Fee	2,750,000	2,360	1,990,000	1,760
Examination fee	170,000	135	170,000	135
General Service Fee	55,000	45	55,000	45
Registration fee	30,000	20	30,000	20
Student Identity Card Fee	15,000	15,000	15,000	-
Student Activities Fee	10,000	10	10,000	10
TCU-Quality assurance fee	20,000	20	20,000	20
Graduation fee	-	-	35,000	30
Dissertation Supervision	-	-	700,000	620
Sub Total	3,060,000	2,605	2,960,000	2,585
B. OTHER STUDENT COST				
Accommodation*	500,000	445	500,000	445
Sub Total	500,000	445	500,000	445

Total Payable Direct to The University	3,560,000	3,050	3,460,000	3,030
C. DIRECT STUDENT COST				
Book/Stationery Cost	750,000	670	750,000	670
Meal allowance 8*	3,600,000	2,400	3,600,000	2,400
Field Research			1,500,000	1,330
Thesis Production			300,000	270
Study Tour at EPZA and TIC			300,000	270
Total Payable Direct to The Student	4,350,000	3,070	6,450,000	4,940
Grand Total	7,910,000	6,120	9,910,000	7,970

MASTER OF LAWS - LLM

	FIRST YEAR
A. DIRECT UNIVERSITY COSTS	TZS
Tuition Fee	3,000,000
Examination fee	170,000
General Service Fee	55,000
Registration fee	30,000
Student Identity Card Fee	15,000
Student Activities Fee	10,000
TCU-Quality assurance fee	20,000
Graduation fee	35,000
Dissertation Supervision	700,000
Sub Total	4,035,000
B. OTHER STUDENT COST	
Accommodation*	500,000
Sub Total	500,000
Total Payable Direct to The University	4,535,000
C. DIRECT STUDENT COST	
Book/Stationery Cost	450,000
Meal allowance 8*	3,600,000
Research Paper	400,000
Thesis Production	
Total Payable Direct to the Student	4,450,000
Grand Total	8,985,000

5.6. Fee Structure for PhD Programmes

DOCTOR OF PHILOSOPHY (PhD) IN EDUCATION BY THESIS

	YEAR 1	YEAR 2	YEAR 3
A. DIRECT UNIVERSITY COSTS	TZS	TZS	TZS
Tuition Fee	2,600,000	2,500,000	2,500,000
Registration Fee	20,000	-	-
Research Proposal Presentation	585,000	-	-
Dissertation Supervision	500,000	1,000,000	1,000,000

Dissertation Defence	-	1,200,000	1,200,000
General Service Fee	75,000	75,000	75,000
TCU-Quality Assurance Fee	20,000	20,000	20,000
Student Activities	10,000	10,000	10,000
Graduation Fee	-	-	50,000
Identity Card	15,000	-	-
Sub Total	3,825,000	4,805,000	4,885,000
B. OTHER UNIVERSITY FEES			
Accommodation Fee	500,000	500,000	500,000
Sub Total	500,000	500,000	500,000
Total Payable Direct to The University	4,325,000	5,305,000	5,355,000
C. DIRECT STUDENT COSTS			
Books	500,000	500,000	500,000
Stationery Cost	200,000	200,000	200,000
Meals	3,000,000	3,000,000	3,000,000
Research Fund	5,000,000	5,000,000	5,000,000
Dissertation Production	-	-	3,000,000
Total Payable Direct to The Student	8,700,000	8,700,000	11,700,000
Grand Total	13,025,000	14,005,000	17,055,000

DOCTOR OF PHILOSOPHY (PhD) IN LAW

	YEAR 1	YEAR 2	YEAR 3
A. DIRECT UNIVERSITY COSTS	TZS	TZS	TZS
Tuition Fee	2,500,000	2,500,000	2,500,000
Registration Fee	20,000	-	-
Research Proposal Presentation	585,000	-	-
Dissertation Supervision	500,000	1,000,000	1,000,000
Dissertation Defence	-	1,200,000	1,200,000
General Service Fee	75,000	75,000	75,000
TCU-Quality Assurance Fee	20,000	20,000	20,000
Student Activities	10,000	10,000	10,000
Graduation Fee	-	-	50,000
Identity Card	15,000	-	-
Sub Total	3,725,000	4,805,000	4,855,000
B. OTHER UNIVERSITY FEES			
Accommodation Fee	500,000	500,000	500,000
Sub Total	500,000	500,000	500,000
Total Payable Direct to The University	4,225,000	4,805,000	4,855,000
C. DIRECT STUDENT COSTS			
Books	500,000	500,000	500,000
Stationery Cost	200,000	200,000	200,000
Meals	3,000,000	3,000,000	3,000,000
Research Fund	5,000,000	5,000,000	5,000,000
Dissertation Production	-	-	3,000,000
Total Payable Direct to The Student	8,700,000	8,700,000	11,700,000
Grand Total	12,925,000	14,005,000	17,055,000

6.0. GENERAL UNIVERSITY EXAMINATION REGULATIONS

In this prospectus, the abbreviation GUER shall be used to denote General University Examination Regulation.

6.1. Form of Examination

These regulations should be read together with the University Regulations. Examinations may be written, practical, oral or a combination of all three. The weighting of each examination shall be determined under faculty/departmental examination regulations as approved by the Senate upon the recommendation of the Faculty Board.

6.2. Date and Time of Examination

University examinations will be conducted at the end of every semester in accordance with University regulations. The total time for an examination will be specified in a given examination. The Almanac will set two weeks for University Examinations.

6.3. Registration for Examination

Students are entitled to sit for university examinations for the courses they are registered with unless otherwise advised in writing by the university authority. If a student sits for an examination for a course with which he/she is not registered, his/her result in that examination will be null and void. Registration for examinations shall be completed at least one week prior to the commencement of the examination period. A student who misses any scheduled examination without prior approval shall not be permitted to continue with the remaining examinations for that session. Such a student shall be required to sit for the missed examination(s) at the next available session when the examinations are re-offered as special or supplementary examinations, in accordance with University regulations.

6.4. Eligibility for Examinations

- 6.4.1.** No student will be allowed to sit for an examination in any subject if he/she has not completed the relevant coursework with a minimum score of 16 marks out of 40 marks (i.e. Tests, quizzes, presentations and assignments) **OR** with a minimum score of 20 marks out of 40 marks for the Institute of Allied Health Sciences (IAHS) **OR** with a minimum of 20 marks out of 50 marks for postgraduate courses. In this situation, if a student sits for the examination without satisfying the requirements of course work the result will be null and void.
- 6.4.2.** No student shall be allowed to sit for an examination on any subject if he/she has not completed the necessary requirements for the courses by attendance or otherwise as stipulated by the specific Faculty, Institute or Departmental regulations governing a course of study. If such a student enters the examination room and sits for the paper, his/her results in that paper will be null and void.
- 6.4.3.** For a student to qualify to sit for a final examination the absence from classes is limited to a maximum of six hours per course. This translates into two weeks of lectures. However, students in the Institute of Allied Health Sciences to be allowed to sit for end of Semester examinations, they must be present for at least 90% of the classes in the semester in question.
- 6.4.4.** No student will be allowed to sit for end of semester examinations if he/she has not completed the payment of fees due in that semester, and if he/she sits for the examinations his/her results will be null and void.
- 6.4.5.** Each student sitting for an examination shall be in possession of a valid student ID and a valid examination card which are to be placed on the top right-hand corner of the desks throughout the examination for invigilators to check. Students without their IDs should not be permitted entry into the examination room.

6.5. Absence from the Examinations

A student who deliberately does not appear for a scheduled examination without a compelling reason will have to pay a penalty fee of TZS100, 000/= and will have to sit for the exam in a session when it is next offered. If a compelling reason is given, a written permission by the DVCAA will be issued to the student allowing him/her to sit for the examination at the next supplementary/special examinations session.

6.6. Falling Sick Immediately Before or During an Examination

If a student falls sick immediately before or during the time of a scheduled examination, be it a University Examination or a Supplementary or Special examination and is medically unable to proceed (i.e. as certified by the University Medical Officer), he/she will be advised by the Faculty Dean to postpone the examination until when the same is offered during the supplementary/special examination session. Any student who is sick and nevertheless decides to take an examination, takes it at his/her own risk and must abide by the results of that examination.

6.7. Reporting Late for Examinations

6.7.1. A student who, without a compelling reason, reports late for not more than 29 minutes to an examination will be allowed to enter the examination room with a warning but after 30 minutes the student will not be allowed to sit for examination and will be considered being absent from the examination and so rule 7.5 from general examination regulations will be followed.

6.7.2. All cases of students arriving late for examinations will be reported using a form in which a student will have to sign and afterwards the student will have to fill a request form requesting to sit for special examinations when next offered.

6.8. Pass in an Examination

To pass an examination a student will have to attain the minimum mark of 16 (20 for Health Sciences) in a course work and not get a mark below 24 in the University examination. A student has to pass both the course work and University examination.

6.9. Students' Progression and Disposal

An Academic year is a basic academic audit unit. All courses/modules offered during the academic year are assessed within that academic year. At the end of each course/module external examiners/moderators are invited to moderate the examinations. A student has to pass in all the courses/modules offered in the academic year by having an accumulative GPA of not less than 2.0 in order to fully qualify to proceed into the next Academic year.

6.10. Supplementary/Special Examinations

6.10.1. Supplementary Examinations

- i. Students who are permitted to sit for a supplementary examination will be re-examined in the designated subjects at a time to be determined by the University. Normally this will be during the Supplementary/Special session as indicated by the University Almanac. The final marks of any supplementary examination will be computed out of 100% without taking into account any coursework. A maximum pass in a supplementary shall be grade C.
- ii. A student who fails the supplementary examination of a course shall be allowed to carry over that course in the next offered. A maximum pass in a carryover course shall be grade C.

6.10.2. Special Examinations

Special examinations will only be administered to:

- i. A student who has registered and paid full tuition fee of a respective year, has been in attendance of the lectures in all courses offered in the semester as per the respective programme but suddenly has fallen sick to the extent of being hospitalised; has been bereaved of the father, mother, wife, husband, son, daughter, brother, sister or

- guardian on which the student is dependent on.
- ii. No special examination will be administered to any student who is not eligible for the examination.
 - iii. A student failing in a special examination of a course will have to carry over the course in the semester it is being offered.

Note: The application for special examinations should be completed two weeks before the commencement of special examinations as indicated in the university almanac.

6.11. Repeating a Year

No candidate will be allowed to repeat any one-year of study if the maximum duration of the programme has been attained. See item 8.9.4 below.

6.12. Delay in the Completion of the Dissertation/Thesis

A student who fails to complete his/her research thesis by the specified date will not be given more than half a year as additional time to complete his or her thesis/dissertation. In such a case the student will have to apply for an extension and pay extension fee rate according to each postgraduate programmes as specified by the directorate of postgraduate or by the relevant university organs.

6.13. Conduct of Examinations

University examinations shall be conducted under the supervision of the Deputy Vice Chancellor for Academic Affairs, the Deans of Faculties, and the Heads of Departments, or other such officer(s) of the University as the Deputy Vice Chancellor for Academic Affairs shall appoint.

6.14. Appointment of External Examiners

The external examiners for University examinations shall be appointed by the Senate upon recommendation from the respective Faculty Board.

6.15. Board of Examiners

Every University examination shall be conducted by a Board of Examiners, consisting of:

- (a) One or more external examiners appointed from outside the University by the Senate together with the teachers who participated in teaching the students in the subjects under examination.
- (b) For this purpose, where the practice requires that graded papers should be sent to external moderators for moderation and returned, the Departmental meeting held thereafter for evaluating the grades shall constitute an Examiners Board, even without the presence of external moderators.

6.16. Examination Regulations for Students

These instructions should be read together with the above University General Examination Regulations.

1. Students must ensure that they have been issued Examination Numbers before examinations begin.
2. Students are responsible for consulting Examination Time Tables for any changes.
3. (i) Students shall be seated in the examination room 15 minutes before the examination begins
 - (ii) No student shall be permitted to enter the examination room after a lapse of thirty (30) minutes from commencement of the examination.
 - (iii) No student shall be allowed to leave his/her examination seat during the examination except under the following circumstances:
 - (a) A student may be allowed to leave the examination room only after an elapse of 30 minutes since the commencement of the examination but

will not be allowed to leave the examination room in the last 30 minutes of the examination time.

(b) Students wishing to answer a call of nature may, with the permission of the invigilator and under escort, leave the examination room for a reasonable period. Only one student at a time will be allowed to leave the examination room and he/she shall be monitored all times.

(c) For the avoidance of doubt a reasonable time means at least a period not exceeding five minutes, but in excess of that each individual case shall be considered on its own merit, provided that such period shall not exceed 15 minutes.

4. Students must not begin writing before they are told to do so by the Invigilator.
5. . No student shall tear, remove pages from, or otherwise damage any examination material, including question papers and answer booklets
6. Students are allowed to bring only pens, pencils and other materials explicitly prescribed by the Department into the examination room.
7. Students shall present themselves in decent and appropriate attire during examinations. Any attire that conceals identity or examination materials is prohibited.
8. Students are not allowed to enter the examination room with books, mobile phones, handbags, clipboards, purses, papers, magazines and/or other such items. They may use their own calculators, but should use the department's logarithmic tables.
9. When students are allowed to bring specified items into the examination room, no borrowing from one another will be allowed during examination time. Items allowed into the examination room will be liable to inspection by the invigilator.
10. Each answer in an examination must begin on a fresh page of the examination booklet. All rough work must be done in the last pages of the answer booklet and subsequently crossed out. Students are not allowed to write their names anywhere in the examination booklet.
11. Silence must be observed in the examination room.
12. No food or drink shall be allowed into the examination room.
13. Invigilators have the power to specify or change the sitting arrangement in the examination room; to demand the inspection of a student; to confiscate any unauthorized material brought into the examination room; and have the power to expel any student who creates a disturbance from the examination room.
14. In the case of alleged cheating, the student and one or more Invigilators shall be required to sign an Examination Incident Form which, together with other signed exhibits, as the case may be, and the student's examination booklet, shall be submitted to the Examination Officer.
15. A student caught contravening Examination Regulations will not be allowed to continue with the examination for which he/she is sitting, but will not be barred from other examinations for which he/she is scheduled.
16. Students who are caught cheating or with unauthorised materials contravenes the University General Examination Regulations and leads to discontinuation from studies.
17. All students shall sign the Attendance Form during the examinations.
18. A student who walks out of an examination in protest shall be disqualified from that particular examination and will be considered to have failed that examination.

19. At the end of the examination period, and on instruction from the Invigilator, students must stop writing and organise their papers, which they should personally hand in to the invigilator.
20. Students are not allowed to take any examination material out of the examination room, unless specifically permitted to do so by the chief invigilator.
21. Students who are required to do supplementary examinations or special examinations will be officially notified.
22. Students must understand that the ultimate responsibility for taking a supplementary examination at the correct time rests with the student.
23. No candidate/person will be allowed to do an examination on behalf of another candidate/person.
24. No candidate/person will be allowed to use another candidate's/person's identity card to do any examination.

6.17. Examination Irregularities or Academic Dishonesty

- 6.17.1.** Any case of examination irregularity committed by a student, invigilator or any member of staff shall be referred to the Examinations Irregularities Committee which is comprised of the Examination officer, Admission officer, Dean of Students, Representatives from each faculty and representative from the students' government. The Committee has the power to summon students and members of staff, as it deems necessary. The chairperson shall submit a report of its findings and recommendations to the Senate, through the Deputy Vice Chancellor for Academic Affairs for final approval or otherwise.
- 6.17.2.** For purposes of clarification examination irregularities shall include, but are not limited to, the following:
 - (a) A student found with unauthorized material/information at any time during the examination process;
 - (b) A student copying from another candidate's work;
 - (c) A student cheating by using or copying from unauthorized material;
 - (d) A student communicating with another student by giving or obtaining unauthorized assistance or attempting to do so;
 - (e) A student refusing to obey a lawful order given by an invigilator;
 - (f) A student behaving in such manner as to disrupt the examination process.
 - (g) An invigilator violating examination regulations.
 - (h) A student staying in the toilet for more than 15 minutes after having been allowed to go out for call of nature.
 - (i) A student going out of an examination room and engaging in any other activity during the examination time before handing over his/her answer book.
 - (j) A student walking out of the examination room in protest.
 - (k) A student having a phone in the examination room, whether it is on or off.
 - (l) A student using a phone during the examination.
 - (m) A student using another candidate's identity/examination card.
 - (n) A student using a fake identity/examination card.
 - (o) Someone sitting for an exam on behalf of another student.
 - (p) A student on whose behalf an examination was being done.

- (q) A student whose identity/examination card was found being used by another student unless there is a loss report from the police or the University authorities.

6.17.3. Depending on the gravity of the examination irregularity, a student may be penalised with one of the following penalties:

- a) Carrying a course and paying the fees for that course.
- b) Repeating a semester and paying the fees for that semester.
- c) Repeating a year and paying the fees for that year.
- d) Suspension of a year of studies.
- e) Discontinuation.

6.17.4. A student who, with documented proof commits plagiarism in any academic course assessment: the work to be assessed and the evidence shall be tabled to the dean of the faculty through the respective head of the department for consideration and decision making. Where the student shall:

- a) In the case of course work:
 - i. At first instance the student to be subjected to a warning and zero marking and in which case the student will have to re-do the assigned work.
 - ii. Upon repeat of the same act, the student will have to repeat the course when next offered and with a maximum grade of C at undergraduate level or B at the postgraduate level.
- b) If the act is on a research paper, dissertation, thesis or any research work, the student shall repeat the work in the next academic year with a maximum grade of B. Upon repeat of the same act, the student shall be discontinued.

6.18. Preparation of University Examinations

6.18.1. In accordance with the provisions of the University General Examination Regulations, Heads of Departments or their designated appointees in accordance with the provisions of the said regulations shall be responsible for the examination processes in the Department. All examinations shall be moderated by a team of moderators to be appointed in writing by the faculty Deans/Directors.

6.18.2. Every lecturer shall take charge of and become accountable for his / her examination. Lecturers shall take charge with the aid of the Examination Officer (EO) the printing, photocopying, stepping, picking and envelop sealing of their examinations.

6.18.3. The Examination Officer shall supervise the photocopying, packing of examination questions and the conduct of examinations. The envelop seal shall be signed across before submitting to the Examination Officer.

6.18.4. Heads of Department shall be responsible for ensuring that examinations are prepared and conducted in a strictly confidential manner.

6.18.5. Practical Training (PT):

6.18.5.1. Practical Training (PT) for first year and second year Certificate in Medical Laboratory Sciences Students, Pharmaceutical Sciences students and Environmental Health Sciences students will be done after the short

break of semester two. In which for Medical Laboratory students it will last for 28 days, for Pharmaceutical Sciences students it will last for 42 days and for Environmental Health Sciences students it will last for 40 days.

6.18.5.2. Practical training (PT) for third year Diploma in Medical Laboratory Sciences Students, Pharmaceutical Sciences Students and Environmental Health Sciences students will be done after the short break of semester one. This will be for 56 days. Practical Training (PT) for DCSc2, BEHSIT (1&2), Bachelor of Science in Software Engineering (BScSE) – Years 1, 2 and 3.

BCS (1&2), BBA2 will be done after the second semester and will last for 56 days except for BBA2 which will last for 42 days. Whereas for DBA2 the training will last for 42 days and will be done after the first semester.

6.18.5.3. Practical Training (PT) for BAFIT3, BBM3 will last for 84 days and will be done after semester one while in department of Computer Science the practical training will last for 42 days to 56 days.

6.18.5.4. There shall be no Field Practical after the First Semester for both BScSE 3 and BCS 3. BScSE 3 students shall undertake Field Practical after Semester Two for a duration of six (6) to eight (8) weeks (42–56 days).

6.18.5.5. Practical Training (PT) for LLB2 will be done after the Second Semester during the long vacation. This will last for 56 days.

6.19. Guidance to Invigilators

University examinations shall be invigilated by a person other than the course instructor. The course instructor shall only be allowed in the examination room in the first 10 minutes to provide clarifications on the examination questions if needed.

6.19.1. Before the Examination:

1. Invigilators should personally collect from the Examination Office the sealed envelopes containing the question papers and any other material prescribed in the rubrics at least thirty minutes before the examination.
2. Invigilators shall be present in the examination room at least thirty minutes before the commencement of the examination.
3. Invigilators should admit students into the examination room at least fifteen minutes before the commencement of the examination and ensure that students take the right places.
4. During these fifteen minutes the chief invigilator should:
 - a) Make an announcement to the effect that unauthorized materials are not allowed in the examination room.
 - b) Make an announcement to the effect that candidates should satisfy themselves that they are in possession of the correct paper.
 - c) Tell the students to note any special rubric at the heading of the paper.
 - d) Tell students when they may begin writing. Students will normally be allowed five minutes to read the paper.
 - e) Announce and write on the board, where there is one in the examination room, the commencement and finishing time of the examination.
 - f) Announce that consideration will be taken for students with special needs.

6.19.2. During the Examination:

1. Invigilators should not admit students into the examination room when thirty minutes have elapsed from the commencement of the examination and should not permit students to leave the examination room until half an hour has expired.
2. As soon as possible from the commencement of the examination, the Invigilators should have a written list on the Examination Attendance Sheet of the names of all the students present. During the exercise the invigilators should also make sure that the photo on the

candidate's ID matches the candidate's face and that the registration on the ID is the same as the one written on the answer book.

3. Invigilators should ensure that only one answer booklet is provided for each student. In case pages be needed by a student to finish the exam, invigilators may provide another booklet.

4. Students are permitted to do rough work in the last pages of the examination booklet on the understanding that the rough work is to be crossed out.

5. Invigilators should announce on an hourly basis the time remaining for the examination, and they should minimise announcements during the examination.

6. Only the chief invigilator shall be allowed to make any announcement in the examination room.

7. In the case of an alleged examination irregularity:

(a) The Chief invigilator shall report to the Examination Officer immediately after the examination any student who contravenes the Examination Regulations and Instructions, especially by unfair practices, as spelt out in the Regulations.

(b) The Chief invigilator will require the student to sign an Examination Incidence Report and any other materials pertinent to the incidence to confirm that they are his/hers. The Chief invigilator will also sign and submit to the Examination Officer the Examination Incident Report, together with the student's examination booklet and all pertinent materials.

(c) The Examination Officer through the Deputy Vice Chancellor Academic Affairs will submit a full written report on the incidence to the Examinations Committee.

(d) The processing of an alleged case of cheating or other irregularity shall be carried out as expeditiously as possible.

6.20. At the End of the Examination

1. Invigilators shall tell the students to stop writing and assemble their examination papers.

2. Invigilators shall not permit the students to leave their places before their papers have been collected.

3. Invigilators shall enter the number of examination scripts collected from the candidates on the invigilators report form and on the attendance sheet provided by the examination officer at the time of collecting the examination papers.

Invigilators shall sign the said invigilation report form before they hand over all the scripts to the examination officer.

The attendance sheet and invigilators report form must be handed over to the examination officer at the end of each session.

4. The Invigilators shall hand in all extra examination papers and answer books to the examination officer.

7.0. GENERAL ACADEMIC REGULATIONS

7.1. Course Assessment

7.1.1 Each course will be assessed at the time of its completion and a grade awarded. The grade will be based on an end-of-course examination and coursework assessment. The coursework assessment shall normally constitute 40% of the total course assessment and is made up of assignments and tests.

7.1.2 Course work assessment may, however, with the approval of the Senate, constitute up to 100% of the total course assessment, provided that where it exceeds 40%, the assignments are made available for scrutiny by the external examiner.

7.1.3 Faculties shall round up or round down the final numerical examination marks to one decimal point only.

7.1.4 No student is allowed to attend any lectures if he/she has not registered and paid the fees due in the respective semester.

7.2. Grading System

Monitoring of the student's progress in each course will be based on the following grading system, except for courses in the Allied Health Science programmes, Non-NTA certificate and Diploma programmes, and Postgraduate programmes, where a pass starts with a mark of 50%.

7.2.1. Grading Score for Degree Programmes

Marks (%)	Letter Grade	Grade Points	Remarks
70 – 100	A	5	Excellent
60 – 69	B+	4	Very Good
50 – 59	B	3	Good
40 – 49	C	2	Satisfactory
35 – 39	D	1	Weak
0 – 34	E	0	Poor

7.2.2. Grading Score for Certificate And Diploma Programmes

Marks (%)	Letter Grade	Grade Points	Remarks
80 – 100	A	4.0 – 5.0	Excellent
65 – 79	B	3.0 – 3.9	Good
50 – 64	C	2.0 – 2.9	Satisfactory
40 – 49	D	1.0 – 1.9	Poor
0 – 39	E	0 – 0.9	Failure

7.3. Grade Point Average (GPA) Computation

The Grade Point Average (GPA) shall be computed as a credit-weighted average of grade points obtained in all approved courses undertaken by a student in a given semester or across the entire programme of study. Raw marks (%) shall first be converted into letter grades and corresponding grade points in accordance with the approved grading scale for the relevant programme (Certificate, Diploma, or Bachelor's Degree), using either fixed grade points or approved continuous grading equations where applicable. The grade point for each course shall be multiplied by its assigned credit units to obtain the weighted course score. The sum of all weighted course scores shall then be divided by the total credit units attempted to determine the Semester GPA (SGPA), while the Cumulative GPA (CGPA) shall be calculated by dividing the total weighted grade points accumulated across all semesters by the total credit units attempted. Only approved and examinable courses (core and required electives) shall be included in the computation, and the resulting CGPA shall form the basis for academic progression, eligibility for award, and classification of the final academic qualification in accordance with the University's approved classification framework.

The Honours shall be classified as First Class Honours, Upper Second Class Honours, Lower Second Class Honours and Pass Degree. The following scale shall be followed for such a classification for first-degree awards.

7.3.1 Grade Point Average (GPA) Computation for Degree

GPA Range	Class
4.4 – 5.0	First Class
3.5 – 4.3	Upper Second Class
2.7 – 3.4	Lower Second Class
2.0 – 2.6	Pass
1.9-0.0	Fail

7.3.2 Grade Point Average (GPA) Computation for Non NTA Certificates and Diplomas

GPA Range	Letter Grade	Class
4.0 – 5.0	A	First Class (Distinction)
3.0 – 3.9	B	Second Class (Credit)
2.0 – 2.9	C	Pass

7.3.3. Sample Grading System Used to Calculate GPA From Raw Marks

Grade	Range of Marks (%)	Equation	Grade Point Range	Description
A	70 – 100	$Y = 0.02X + 3$	4.4 – 5.0	Excellent
B+	60 – 69.9	$Y = 0.04X + 1.6$	4.0 – 4.3	Very Good
B	50 – 59.9	$Y = 0.1X - 2$	3.0 – 3.9	Good
C	40 – 49.9	$Y = 0.1X - 2$	2.0 – 2.9	Satisfactory
D	35 – 39.9	$Y = 0.2X - 6$	1.0 – 1.9	Marginal Fail
E	0 – 34.9	$Y = (1/35)X$	0 – 0.9	Absolute Fail

Where:

- **Y = Grade Points**
- **X = Raw Marks (%)**

7.3.4 Courses taken as ‘Extra’ shall not be taken into account when computing the classification, but shall be recorded on the academic transcript.

7.4. The Award of an Aegrotat Degree

Students who have completed their course of study but who have been absent, through illness, from part of the final examination for the first degree may apply to the University for the award of an ‘aegrotat degree’ in accordance with the following conditions:

7.4.1. A student who has completed successfully the whole of his/her coursework successfully and at least 60% of his/her final written examinations may apply for an aegrotat degree. 7.4.2 Applications from, or on behalf of, students must reach the Deputy Vice Chancellor for Academic Affairs on the recommendation of the Faculty Board at least two weeks before the date of the congregation for conferment of degrees.

7.4.2. The application should be accompanied by a report from the University Medical Officer.

7.4.3. It is provided that an aegrotat degree will not be awarded unless the examiners consider that, in the work of a student submitted in such part of the examination as he/she attended, the student reached a standard, which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree.

7.5. Publication of Examination Results

a) Examination results will be provisionally released or published after examination administration procedures are fulfilled beginning from the department and Faculty levels.

Upon recommendation for approval by faculty examination boards the examination results shall be approved by the university senate.

b) After the publication of the examination results, all complaints and queries will be received and solved within one week from the time the examination results were published.

7.6. Withholding Results

The Senate may, where a student has failed to fulfil a fundamental contractual or legal obligation with RUCU or having breached the same, for example not paying fees or outstanding dues or where there are allegations of acts of dishonesty or fraud such as misappropriation of students' government funds or any other person's property:

- i) bar him/her from sitting for an examination, etc. or
- ii) withholding examination results until he/she discharges the obligation or is exonerated from any wrongdoing.

7.7. Discontinuation

A discontinuation will be affected under the following cases:

- 7.7.1. A student who is involved in or committed an Examination irregularity and has been given the penalty of discontinuation.
- 7.7.2. A student who commits disciplinary offences and has been found guilty of the offences as described in the students' RUCU By-Laws.
- 7.7.3. A student whose year's overall GPA is below 2.0 and has failed in half of the core courses in that year.
- 7.7.4. A student found examining on behalf of another student.
- 7.7.5. A student on whose behalf an examination was being done.
- 7.7.6. A student found using another student's identity/examination card when doing examinations.
- 7.7.7. A student whose identity/examination card was found being used by another student, unless there is a loss report from the Police or the University authorities

A discontinued student may reapply for admission to the University after two years in a different programme from the one he/she was discontinued from, if he/she has the required qualifications for the programme applied for.

7.8. Postponement of Studies

Postponement of studies means abandoning studies of the current academic year or semester and coming back in the following academic year to complete the studies.

This should be done during the first month at the beginning of the semester and may occur under the following reasons:

- 7.8.1. Failure to pay tuition fee, deposits and other charges in a particular semester or academic year.
- 7.8.2. Poor health if recommended by a professional medical practitioner from a recognized hospital and approved by the University that one's health does not allow him/her to continue with studies. Where a student postpones studies on medical grounds and has already paid the prescribed semester fees, such fees shall not be forfeited but shall be carried forward to the semester of resumption. Registration and statutory fees shall be non-refundable.
- 7.8.3. No student shall be permitted to postpone studies more than once during the entire programme of study.
- 7.8.4. If a student decides to postpone after the first month has elapsed, on resuming studies after postponement he/she will have to pay fees for that whole semester that he postponed and will have to pay fees for the new semester that he/she is resuming to study.
- 7.8.5. If a student postpones studies within the first month, he/she will only have to pay the registration fee and TCU-quality assurance fee, and when he/she resumes for studies

he/she will have to pay the fees for that semester that he/she is returning to study which are non- refundable.

7.9. Repeating a Year/Semester

7.9.1. Students may repeat a year or semester for the following reason:

If the year's **GPA is below 2.0** and if the student has failed half of the core courses.

7.9.2. All repeated courses must be cleared in the subsequent academic year in the semester they are offered.

7.9.3. No student shall be allowed to repeat any year/semester of study if the maximum duration of the programme has been attained.

7.9.4. A maximum Duration of a Programme means: ONE year after the normal duration of a Certificate or Diploma Programme and TWO years after the normal duration of a degree programme.

7.10. Supplementary Examinations

A student who has scored less than 24 marks but greater than or equal to 19 marks in a University Examination and has scored 16 marks in a course work in a particular course or courses will have to sit for a supplementary examination whereas in IAHS a student who has scored less than 30 marks in a University Examinations. (See the table for further clarification)

7.11. Carry Over Examinations

- i) A student who scores below the required minimum marks of coursework for a particular course must carry over the course in the next Academic year.
- ii) A student who scores below 19 in University Examinations except for IHAS students must carry over the course when next offered.
- iii) A student who is eligible for a for a carry-over course, must register both for studies in the academic year and for the carry over course.

SEMESTER EXAMINATION	
23 - 19	Supplementary
18 and below	Carry Over
FOR IHAS and BEHSIT	
Below 30 marks	Technical Supplementary

7.12. De-Registration

7.12.1. Poor health, if recommended by a professional medical practitioner from a recognised hospital and approved by the University, that one's health does not allow him/her to continue with studies.

7.12.2. A de-registered student on health grounds may be allowed to reapply for readmission provided that a recommendation to that effect has been obtained from a professional medical officer from a recognised hospital.

7.13. Transfer of Students and Credits

A student who intends to transfer for the purpose of accumulating credits on a specific subject, module or course or part of it, shall be required to fulfil the following conditions, namely:

- a) Must have been registered in the programme to which the credit will be accumulated;
- b) The subject, course or module intended for credit accumulation must be relevant to the programme to which the student is registered;
- c) The subject, course or module has been successfully completed before credits can be earned; and
- d) Transfer of credits takes place within a period not exceeding five years from the time they were earned.
- e) A student who intends to transfer for the purpose of graduation in another institution shall be required to earn at least 50% of the total credits from that institution's core courses.

7.13.1. Role of receiving institution

The receiving institution shall:

- 7.13.1.1. Satisfy itself that the student seeking transfer has met the conditions;
- 7.13.1.2. Ensure that all transfer arrangements made by the releasing institution are acceptable;
- 7.13.1.3. Counsel the student on compliance requirement for any mismatch between the programmes;
- 7.13.1.4. Upon receiving the student, notify the Commission and any other relevant authority that the student has reported for studies; and
- 7.13.1.5. It shall be at the discretion of the receiving institution to issue waivers in some prerequisite courses upon assurance that courses taken by a student at the sending institution have significant similarities in content or objectives with all or some of the

courses offered in the receiving institution.

7.13.2. Role of the releasing Institution

The releasing institution shall:

- 7.13.2.1. Facilitate the student's transfer and provide the necessary information on the student and the programme;
- 7.13.2.2. Provide evidence of the amount of time the student spent on unsupervised workload, which is aimed at achieving learning outcomes; and
- 7.13.2.3. Provide detailed transcripts recording the credits and grades awarded to the student.

7.13.3. Role of the student

The student wishing to transfer shall:

- 7.13.3.1. Using the approved forms by the sending and receiving institutions, apply and secure a place at the receiving institution;
- 7.13.3.2. Understand and accept the terms and conditions regarding the sought programme;
- 7.13.3.3. Take the necessary measures to ensure that, on being transferred, he/she will cope with the learning environment at the receiving institution;
- 7.13.3.4. Confirm his/her acceptance of the terms and conditions set by the receiving institution; and
- 7.13.3.5. Notify his/her sponsor about the transfer through the receiving institution.

7.14. Appeals Against Academic Decisions

7.14.1. Well-grounded appeals supported with substantive and documented evidence against any academic decision or recommendation shall first be lodged with the appellant's Faculty Dean, who shall forward it to the Senate with the Faculty Board's observations and recommendations. The appeal by the student shall be submitted within seven (7) days from the day the results were posted or a decision was communicated to the affected student. The decision of Senate shall be final.

7.14.2. In the case of examinations, the Board of Examiners' recommendation shall be final except where a well-authenticated claim for unfair marking or disregard for examination regulations is raised by the student concerned. In such a case, the Faculty/Institute Board shall investigate the matter and forward its findings and observations to the Examinations Committee for detailed discussion. It will make its recommendation to the Senate, whose decision shall be final.

7.14.3. A student who is dissatisfied with a grade obtained in a particular examination may apply for the remarking of the examination paper to the Head of the Department in which the course was offered. The application should be made not less than one week after the release of the examination grades by the Senate, except for the second semester, when the appeal can be made during the first week of the new academic year. A valid justification for the request must be given in writing. The Head of the Department and members of the faculty will then review the case to see if remarking is warranted. An examiner other than the one who initially marked the script will remark the paper. The grade after remarking the paper will be final regardless of whether it is lower, the same or higher as the first grade. The student may not request a second remarking of the same script. The grade will be communicated to the student by the Examination Officer or the Head of the Department.

7.14.4. No appeal whatsoever pertaining to the conduct of any University examinations and the marking of the scripts thereof shall be entertained unless such an appeal is lodged with the appropriate university authorities within seven days of the date of publication of the results by or under the authority of the Senate.

7.14.5. A student must be assured that his/her examination papers shall be marked and those marks accurately recorded.

7.14.6. All appeals regarding semester examinations should be accompanied by a fee of twenty thousand shillings (**TZS 20,000/-**) for all students. The Senate may, from time to time, prescribe different rates for this fee.

7.14.7. The fee shall be reimbursed to winning appellants but shall be forfeited in respect of those who partly or wholly lose their appeals.

7.15. Graduation

With the approval of the Senate upon recommendation of the Senate, students who complete and fulfil the requirements of the programme will graduate. Graduation attire will be hired for three days at **forty thousand shillings (TZS. 40,000/=)**. Any late return of the graduation attire shall be charged at **ten thousand shillings (TZS. 10,000/=)** per day. The rates will be revised from time to time to cope with rising costs.

7.16. Certificates and Academic Transcripts

A fee of five thousand shillings (**TZS. 5,000/=**) shall be charged for a progressive report. A person asking for a Provisional Academic Transcript shall be charged a fee of ten thousand shillings (**TZS. 10,000/=**). A clearance form from the Bursar's office must be submitted along with uploading a passport-size photograph in SIMS for the preparation of transcripts. The fees will be revised from time to time to cope with the rising costs.

7.17. Loss of Certificates

The University may issue another copy of the certificate in cases of either the loss or the destruction of the originals, on the condition that:

7.17.1. The applicant produces a sworn affidavit testifying to the loss or destruction of the original.

7.17.2. The applicant must produce evidence that the loss has been adequately and publicly announced.

7.17.3. The replacement certificate will not be issued until the lapse of a period of twelve (12) months from the date of the loss or destruction.

7.17.4. A fee of fifty thousand shillings (**TZS. 50,000/=**) shall be charged for a copy of the certificate issued.

7.17.5. A Certificate so issued shall have 'COPY' marked across it.

PART II: ACADEMIC PROGRAMMES

8.0. FACULTY OF INFORMATION AND COMMUNICATION TECHNOLOGY

The faculty comprises three Departments, namely: the Department of Computer Science, the Department of Environmental Health Sciences, and the Department of Mathematics and Natural Sciences.

8.1. Programmes in the Faculty of Information and Communication Technology

S/N	Name of the Programme	Duration
1	Bachelor of Science in Software Engineering (BSc SE).	Four Years
2	Bachelor of Science in Computer Science (BSc CS)	Three Years
3	Bachelor of Environmental Health Sciences with Information Technology	Four Years
4	Bachelor of Science with Education (BSc Ed)	Three Years
5	Diploma in Computer Science	Two Years
6	Diploma in Software Engineering	Two Years
7	Diploma in Data Science	Two Years
8	Certificate in Computer Science	One Year
9	Certificate in Information Technology	One Year

8.1.1. Bachelor of Computer Science

Entry Requirements: General Minimum Entry Requirements for Admission

An applicant must have at least two (2) principal passes, including a pass in Mathematics, and a total of at least 4.0 points in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E.), where the grading scale is as follows: A=5, B=4, C=3, D=2, E=1, S=0.5, F=0.

AND

An applicant must have at least five (4) credit passes in the Certificate of Secondary Education Examination (C.S.E.E).

Programme Specific Entry Requirement for Admission Requirements

Entry Requirements for the **Bachelor of Computer Science** Degree:

- Candidates must hold an Advanced Certificate of Secondary Education Examination (A.C.S.E.E.) with at least two (2) principal passes, including Mathematics, and a total of at least 4.0 points, calculated from Mathematics and any one of the following subjects: Geography, Physics, Chemistry, Biology, Agriculture, Economics, or Computer Science. Additionally, candidates must have at least four (4) credit passes in the Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level).

OR

- Candidates must hold a relevant Diploma or degree in Information and Communication Technology, Computer Science, Computer Engineering, Electronics, Computing and Information Communication, Software, Auto-electric, Electrical Engineering, Computer programming, Network administration, cybersecurity, Game design and Development, web development, Data Science, Software engineering, Human Computer interaction, Business and Information Technology, Automotive Engineering Computer Networks, Management information systems, Statistics, Mathematics, Electronics, Geomatics, Artificial intelligence, Graphics, Cloud computing, Database administration, Robotics, Telecommunications Engineering or Library and Information Management with an average of 'B' or a minimum GPA of 3.0 or of at least second class standing from institutions recognised by the NACTVET.

Regulations for Research Project

For the case of Research project report, in consultation with a member of the academic staff, a student will, at the beginning of the first semester of the third year prepare a research proposal in a field of one's choice and present it to the Faculty of Information and Communication Technology for approval upon which the student will be assigned a supervisor. The supervisor shall guide the student to write the proposal, which shall include the title of the research, The context of the study, Statement of the problem, Research objectives, Research questions / hypotheses, Theoretical/conceptual framework, Review of related literature, Research design and methodology and References.

The student, after the approval of the project proposal, will be assigned one supervisor by the Faculty/Department research coordinator. The proposed supervisor shall be competent in the subject area of research in which the candidate proposes to work.

It shall be the duty of the supervisors to direct and supervise the work of the student in so far as it relates to his/her programme of study. In this connection the supervisors shall be required to maintain constant effective contact with candidates assigned to them and keep written records of all communications, meetings and feedback on written work submitted by the student. If the candidate experiences difficulty in getting their supervisor to agree to monthly consultations they must inform the faculty research coordinator in writing.

Each candidate shall be required to consult his /her supervisor at least once a month. Where the progress of a given candidate is unsatisfactory such that they are at risk of being de-registered, the candidate shall be given a written warning by the Faculty Research Coordinator to the effect that unless he / she shows signs of improvement within three months, he/ she will be de-registered. A recommendation for de-registration shall be made to the faculty meeting only after the above process has been followed.

After completing the research project proposal course, students will collect and analyse data and write the project report in the second semester. Upon completion of the report, the student shall submit two (2) copies of the project report to the Faculty Research Coordinator at least one week before the defence date, together with a USB flash drive containing all materials, including reports and source codes. Any other hardware materials must be returned to the supervisor or project coordinator. Once the supervisor's reports are received, the Faculty Research Coordinator shall set a date for the project defence. The candidate shall appear for an oral examination. Each project submission must be accompanied by a declaration confirming that the work is original and has not been submitted for any award at any other institution. All the submitted copies shall remain the property of the university. A project submitted for the BCS shall be adequate in form and content, and it shall conform to the format of dissertation of the

RUCU undergraduate format.

Courses of the Programme by Semesters
Semester 1 year 1

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS111	Computer Architecture	Core	20	10	10	5	15	60	6
RCS112	Discrete Structures	Core	20	10	10	5	15	60	6
RCS113	Introduction to Computer & Applications	Core	20	15	10	5	30	80	8
RCS114	Procedure Programming Using C Language	Core	20	15	10	5	30	80	8
RCS115	Communication Skills for ICT Professionals	Core	20	15	10	10	25	80	8
RCS116	Business Management & Entrepreneurship	Core	22	16	10	10	22	80	8
RMT112	Calculus	Core	20	10	10	15	25	80	8
RFH112	Social Ethics	Core	22	16	10	10	32	80	8
RFD111	Development Studies I	Core	22	16	10	10	32	80	8
TOTAL			186	123	90	75	226	680	68

Semester 2 year 1

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS121	Data Structures and Algorithms	Core	20	15	10	5	30	80	8
RCS122	Structure of Programming Languages	Core	20	15	10	5	30	80	8
RCS123	Web Design	Core	20	10	10	10	30	80	8
RCS124	PC Diagnostics & Maintenance	Core	20	15	10	5	30	80	8
RCS125	Fundamentals of Blockchain Technology	Core	20	10	5	5	30	60	6
RCS126	Big data Analysis	Core	20	10	5	5	20	60	6
RCS127	Introduction to Computer Networks	Core	20	10	5	5	20	60	6
RMT122	Linear Algebra	Core	20	10	15	15	20	80	8
RCS100	First Practical Training	Core						120	12
TOTAL			160	95	70	55	210	700	70

Semester 1 Year 2

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS211	Database Design and Implementation	Core	20	15	10	5	30	80	8

RCS213	Software Engineering, I	Core	20	15	10	5	30	80	8
RCS214	Operating System I	Core	20	15	10	5	30	80	8
RCS212	Development of Web Applications	Core	20	15	10	5	30	80	8
RCS215	Object Oriented Programming	Core	20	15	10	5	30	80	8
RCS216	Research Methods	Core	20	15	10	10	25	80	8
RCS217	Artificial Intelligence and Robotics	Core	20	15	10	5	30	80	8
RMT213	Probability and Statistics	Core	20	10	20	15	15	80	8
SUB TOTAL			160	115	90	55	220	640	64

At least 1 Elective course in this semester

RCS218	Human-Computer Interaction	Elective	20	10	15	5	30	80	8
RCS219	Computer Graphics & Multimedia	Elective	20	10	15	5	30	80	8

TOTAL			140	125	120	60	250	720	9
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Semester 2 year 2

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS222	Software Engineering II	core	20	10	10	10	30	80	8
RCS223	Operating Systems II	Core	20	10	15	5	30	80	8
RCS225	Linux System Administration	Core	20	10	10	10	30	80	8
RCS226	Project Management	Core	20	10	10	10	25	80	8
RMT223	Numerical Analysis	Core	20	10	15	15	20	80	8
RCS200	Second Year Practical Training	Core					120	120	12
SUB TOTAL			100	50	60	50	135	520	52

At least 1 Elective in this semester

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS221	Management Information System	Elective	20	10	10	10	30	80	8
RCS224	Network Design and Administration	Elective	20	10	10	10	30	80	8
RCS221	Management Information System	Elective	20	10	10	10	30	80	8
RCS224	Network Design and	Elective	20	10	10	10	30	80	8

Administration									
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TOTAL	140	60	70	70	165	600	60
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Semester 1 year 3

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS311	System analysis and design	Core	20	10	10	10	30	80	8
RCS312	Virtualization and Cloud Computing	Core	20	10	10	10	30	80	8
RCS313	Computer Systems Security	Core	20	10	10	10	30	80	8
RCS314	Distributed Systems	Core	20	10	10	10	30	80	8
RCS317	Geographic Information Systems (GIS)	Core	20	10	10	10	30	80	8
SUB TOTAL			100	50	50	50	150	400	40

At least 2 Elective in this semester

RCS315	Database Administration	Elective	20	10	10	10	30	80	8
RCS316	Mobile Computing	Elective	20	10	10	10	30	80	8
RMT315	Operational Research	Elective	20	10	10	10	30	80	8
RCS318	Computer Modelling and Simulations	Elective	20	10	10	10	30	80	8
TOTAL		140	70	70	70	165	560	56	

Semester 2 year 3

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/Seminar	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS321	Image Processing	Core	20	10	15	5	30	80	8
RCS322	Emerging Digital Technologies	Core	20	10	10	10	30	80	8
RCS300	Final Year ICT Project	Core						240	24
TOTAL			40	20	25	15	60	400	40

At least 2 Elective in this semester

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credit
RCS323	Business Continuity Planning	Elective	20	10	10	10	30	80	8
RCS324	Professional Issues in IT Practices	Core	20	10	10	10	30	80	8
RCS325	Data Mining & Warehousing	Elective	20	10	10	10	30	80	8

TOTAL			80	40	45	35	120	560	56
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To earn a bachelor's degree, students must complete a minimum of 382 credits. A total of 446 credits are available, including 334 core credits.

8.1.2. Bachelor Of Science in Software Engineering (BSC SE)
General Minimum Entry Requirements for Admission

Candidates must be holders of Advanced Certificate of Secondary Education Examination (A.C.S.E.E.) with at least Two principal passes in Mathematics and either computer studies, physics, chemistry, Biology and Geography. In addition, an applicant must have at least four (4) credit passes at O'level including Basic Mathematics or Additional Mathematics.

Programme Specific Entry Requirement for Admission Requirements

Entry Requirements for the Bachelor of Science in Software Engineering Degree:

- a) The applicant must have secured in the Advanced Certificate of Secondary Education Examination (A-Level) a total of 4.0 points or more in Mathematics, Physics, Chemistry and Computer Studies, and subsidiary pass in any of the following Biology, Geography. The points are based on the following scale A=5, B=4, C=3, D=2, E=1, S=0.5, F= 0.

OR

- b) Candidates must hold a relevant Diploma or Degree in Information and Communication Technology, Computer Science, Computer Engineering, Electronics, Computing and Information Communication, Software, Auto-electric, Electrical Engineering, Mechanical Engineering, Business and Information Technology, Automotive Engineering Computer Networks, Laboratory Technology, Statistics, Geomatics, Telecommunications Engineering or Library and Information Management with an average of 'B' or a minimum GPA of 3.0 or of at least second class standing from institutions recognised by the NACTVET.

Regulations for Research Project

For the case of Research project report, in consultation with a member of the academic staff, a student will, at the beginning of the first semester of the third year prepare a research proposal in a field of one's choice and present it to the Faculty of Information and Communication Technology for approval upon which the student will be assigned a supervisor. The supervisor shall guide the student to write the proposal, which shall include the title of the research, the context of the study, Statement of the problem, Research questions / hypotheses, Theoretical/conceptual framework, Review of related literature, Research design and methodology, and References. The student, after the approval of the project proposal, will be assigned one supervisor by the Faculty/Department research coordinator. The proposed supervisor shall be competent in the subject area of research in which the candidate proposes to work.

It shall be the duty of the supervisors to direct and supervise the work of the student in so far as it relates to his/her programme of study. In this connection the supervisors shall be required to maintain constant effective contact with candidates assigned to them and keep written records of all communications, meetings and feedback on written work submitted by the student. If the candidate experiences difficulty in getting their supervisor to agree to monthly consultations, they must inform the faculty research coordinator in writing.

Each candidate shall be required to consult his /her supervisor at least once a month. Where the progress of a given candidate is unsatisfactory, such that they are at risk of being de-registered, the candidate shall be given a written warning by the Faculty Research Coordinator to the effect that unless he/she show signs of improvement within three months, he/ she will be de-registered. A recommendation for de-registration shall be made to the faculty meeting only after the above process has been followed.

After successful completion of the research project proposal courses, students will be able to collect and analyse data and write the report in their second semester of the year. After the project has been conducted and the project written, the student shall submit three copies of the project to the faculty research coordinator at least one week before the defence/presentation date. As soon as the supervisor's reports are received, the Faculty Research Coordinator shall set a presentation date for research projects defence. A candidate shall be required to present himself/herself for an oral examination.

Every project shall be submitted in triplicate and must be accompanied by a declaration by the candidate confirming that the project has not been submitted for any other award in any other university and that the content of the project is an original work of the candidate.

All the submitted copies shall remain the property of the university. A project submitted for the bachelor of science in Software Engineering shall be adequate in form and content, and it shall conform to the RUCU undergraduate dissertation format.

Normal learning Matrix and Course Matrix

Year one									
Semester One									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RFD 111	Development Studies	Core	32	16	16	16		80	8
RFH 112	Ethics and Professional Issues in IT Practices	Core	32	16	16	16		80	8
RFL 113	Communication Skills for ICT professionals	Core	32	16	16	16		80	8
RSE 111	Engineering Mathematics I	Core	30	10	10	5	5	60	6
RSE 112	Engineering Physics	Core	30	10	10	5	5	60	6
RSE 113	Fundamental of Mechanical Engineering	Core	30	10	10	5	5	60	6
RSE 114	Environmental Science and Engineering	Core	30	10	10	5	5	60	6
RSE 115	Computer Application and lab. work	Core	30	15	15	5	15	80	8
RSE 116	Fundamental of Computer Programming	Core	30	15	15	5	15	80	8
Total			276	118	118	78	50	640	64

Year One									
Semester Two									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 121	Engineering Mathematics II	Core	30	10	10	5	5	60	6
RSE 122	Introduction to database Systems	Core	30	15	10	10	15	80	8
RSE 123	Basic Electronic & Electrical Engineering	Core	30	10	10	5	5	60	6
RSE 124	Fundamental of Civil Engineering	Core	30	10	10	5	5	60	6
RSE 125	Workshop Practices	Core	30	10	10	5	5	60	6
RSE 126	Digital Electronics	Core	30	15	10	10	15	80	8
RSE 127	Business Continuity Planning	Core	30	10	10	5	5	60	6
RSE 128	Human-Computer Interaction	Core	30	10	10	5	5	60	6
RPT 199	Practical Training I	Core						120	12
Total			240	90	80	50	60	520	64

Year Two									
Semester One									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 211	Computer Architecture	Core	30	15	15	5	15	80	8
RSE 212	Discrete Structure	Core	30	15	20	10	5	80	8
RSE 213	Operating Systems	Core	30	15	10	5	20	80	8
RSE 214	Web Programming I	Core	30	15	10	5	20	80	8
RSE 215	Digital Electronic Laboratory	Core	30	15	15	5	15	80	8
RSE 216	Procedural programming using C language	Core	30	15	15	5	15	80	8
RSE 217	Engineering Drawings	Core	30	5	5	10	20	60	6
RMT 212	Linear Algebra	Core	30	10	10	5	5	60	6
	One Elective Course	Elective	30	10	10	5	5	60	6
Core			270	115	110	55	120	660	66
Elective									
RSE 218	PC Diagnostics and Maintenance	Elective	30	10	10	5	5	60	6
RSE 219	Engineering Mechanics	Elective	30	10	10	5	5	60	6

Year Two									
Semester Two									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 221	Data structure and Algorithms	Core	30	15	10	5	20	80	8
RSE 222	Probability and Statistics	Core	30	10	10	5	5	60	6
RSE 223	Software Engineering, I	Core	30	15	15	5	15	80	8
RSE 224	ICT Research Methods	Core	30	15	20	10	5	80	8
RSE 225	OOP (Java Programming)	Core	30	15	10	5	20	80	8
RSE 226	Embedded Systems	Core	30	15	10	5	20	80	8
	One Elective Course	Elective	30	10	10	5	5	60	6
RPT 299	Practical Training II	Core						120	12
Core			210	95	85	40	90	520	64
Elective									

Year Two									
Semester Two									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 227	Computer Graphics and Multimedia	Elective	30	10	10	5	5	60	6
RSE 228	Telecommunication and Systems Control	Elective	30	10	10	5	5	60	6

Year Three									
Semester One									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 311	Database Design and Implementation	Core	30	15	10	5	20	80	8
RMT 313	Numerical Analysis	Core	30	10	10	5	5	60	6
RSE 312	Software Engineering II	Core	30	15	10	5	20	80	8
RMT 314	Computational Thermodynamics and Statistical Mechanics	Core	30	10	10	5	5	60	6
RSE 313	Web Programming II	Core	30	15	10	5	20	80	8
RSE 314	Project Management	Core	30	10	10	5	5	60	6
RSE 315	Compiler Technology	Core	30	10	10	5	5	60	6
RSE 316	Mobile and Visual Programming I	Core	30	10	10	5	5	60	6
RSE 317	Game Development and Interactive Media	Core	30	10	10	5	5	60	6
	One Elective	Elective	30	10	10	5	5	60	6
Total			300	115	100	50	95	660	66
Elective									
RSE 318	Network Design and Administration I	Elective	30	10	10	5	5	60	6
RSE 319	Theory of Computation	Elective	30	10	10	5	5	60	6

Year Three									
Semester Two									

Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 321	Software Engineering III	Core	30	15	15	5	15	80	8
RSE 322	System Development I	Core	30	15	10	5	20	80	8
RSE 323	Python Programming I	Core	30	5	5	10	20	60	6
RSE 324	Linux System Administration	Core	30	15	10	5	20	80	8
RSE 325	Computer System Security	Core	30	15	10	5	20	80	8
RSE 326	Software Development Framework	Core	30	10	10	5	5	60	6
RSE 327	Mobile and Visual Programming II	Core	30	10	10	5	5	60	6
	One Elective Course	Elective	30	10	10	5	5	60	6
RPT 399	Practical Training III							120	12
Total			240	95	80	45	110	560	68
Elective									
RSE 328	Management Information System	Elective	30	10	10	5	5	60	6
RMT 329	Linear Programming	Elective	30	10	10	5	5	60	6

Year Four									
Semester One									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 411	System Development II	Core	30	15	10	5	20	80	8
RSE 412	Python Programming II	Core	30	15	10	5	20	80	8
RSE 413	Metaprogramming	Core	30	15	10	5	20	80	8
RSE 414	Kernel Programming	Core	30	15	10	5	20	80	8
RSE 415	Artificial Intelligence and Machine Learning	Core	30	15	10	5	20	80	8
RSE 416	Distributed Systems	Core	30	15	10	5	20	80	8
RSE 417	Data Mining and Warehousing	Core	30	15	10	5	20	80	8
	One Elective Course	Elective	30	15	10	5	20	80	8
Total			240	120	80	40	160	640	64
Elective									

RSE418	Digital Technologies for Software Engineering	Elective	30	15	10	5	20	30	8
RSE419	E-Commerce and Digital Marketing	Elective	30	10	10	5	5	60	8

Year Four									
Semester Two									
Course Code	Course Title	Core or elective	Lecture Hrs	Tutorial/ Seminar hrs	Assignment Hrs	Independent study Hrs	Practical Hrs	Total Hrs	Credits
RSE 421	Data Science and Big Data Analytics	Core	30	10	10	5	5	60	6
RSE 422	Robotics and Autonomous Systems	Core	30	15	10	5	20	80	8
RSE 423	Parallel and Distribute Database Systems	Core	30	15	10	5	20	80	8
RSE 424	Network Design and Administration II	Core	30	15	10	5	20	80	8
RSE 425	Virtualization and Cloud Computing	Core	30	15	10	5	20	80	8
	One Elective Course	Elective	30	15	10	5	20	80	8
RSE 499	Final Year Project								20
Total			180	85	60	30	105	460	66
Elective									
RSE 426	Computer Modelling and Simulation	Elective	30	15	10	5	20	80	8
RSE 427	Software Reverse Engineering	Elective	30	15	10	5	20	80	8

To graduate minimum of 522 credits is required, Total credit Available are 562.

8.1.3. Bachelor of Environmental Health Sciences with Information Technology (BEHSIT)

Entry Requirements

- Candidates must be able to satisfy the general admissions requirements of the Ruaha Catholic University together with the specific requirement of this degree programme. Three principal passes in Chemistry, Biology and either Physics or Mathematics or Nutrition or Geography or Agriculture with a minimum of 6 points; i.e., an applicant must have at least C grade in Chemistry and at least D grade in Biology and E grade in Physics or Mathematics or Nutrition or Geography or Agriculture (where A = 5; B = 4; C = 3; D = 2; E = 1; S = 0.5); or
- Diploma in Environmental Health Sciences with an average of 'B' or a minimum GPA of 3.0. In addition, an applicant must have a minimum of 'D' grade in the following subjects: Biology, Chemistry, Physics, English and Mathematics at O-Level excluding religious subjects.

Field Practical and Research Assessment

Assessment will be on grading similar to other courses.

- a. Field Practical assessment:
 1. A student must get a pass (grade C or above) on both practical training periods before qualifying for a degree.
 2. Assessment will be based on five items each of which will be graded as follows:
 - i. Institutional supervisor's report 20%
 - ii. Student's daily log-book 20%
 - iii. University supervisor's report 40%
 - iv. Student's final report 20%
- b. Research assessment:
 1. Year four Semester I
 - i. Research Proposal presentation 50%
 - ii. Supervisor assessment 50 %
 2. Year four Semester II
 - i. Research Report presentation 50 %
 - ii. Supervisor assessment 50 %

The List of courses offered in the BEHSIT Programme

First Year: First Semester

Course code	Course title	Credit	Status
RFD111	Development studies I	6	Core
RCS113	Introduction to Computer & Applications	8	Core
RFL115	Communication Skills	6	Core
REV 111	Environmental Chemistry and Physics	12	Core
REV 112	Ecology and climate change	10	Core
REV 113	Introduction to Environmental Health Science	10	Core
REV 114	Human Anatomy and Physiology	10	Core
TOTAL		62	

First Year: Second Semester

Core Course	Course Title	Credit	Status
RCS124	PC Diagnostics & Maintenance	8	Core
RFH112	Social and professional Ethics	6	Core
RFD122	Development studies II	6	core
REV 122	Biochemistry and Nutrition	14	Core
REV 123	Hygiene and Sanitation	14	Core
RPT 199	First Year Field Attachment	12	Core
TOTAL		60	

Second Year: First Semester

Course code	Course Title	Credit	Status
REV 211	Environmental Health Inspection	10	Core
REV 212	Environmental Analytical Techniques	8	Core
REV 213	Waste Management	8	Core
REV 214	Building Technology	9	Core
REV 215	Environmental Microbiology	9	Core
REV 216	Anatomy and Pathology of Food Animals	8	Core
TOTAL		62	

Second Year: Second Semester

Code	Course Title	Credit	Status
REV 221	Environmental and Social Impact Assessment	10	Core
REV 222	Disaster management and First aid	10	Core
REV 223	Human Settlement Development and Health	10	Core
REV 224	Communicable diseases Control	10	Core
REV 225	Parasitology & Medical Entomology	10	Core
REV226	Port Health Services and International Health Regulation	10	Core
REV 227	GIS and Remote sensing	8	Elective
REV 299	Second Year Field Attachment	12	Core
TOTAL		80	

Third Year: First Semester

Code	Course Title	Credit	Status
REV 311	Non-Communicable Diseases Control	10	Core
REV 312	Water Supply and Health	10	Core
REV 313	Occupational Health and Safety Management	9	Core
REV 314	Food Safety and Hygiene	9	Core
REV315	Vector surveillance and control	8	Core
REV 316	Biostatistics and Epidemiology	10	Core
REV 317	Database Design and Application Development	9	Core
TOTAL		65	

Third Year: Second Semester

Code	Course Title	Credit	Status
REV 321	Environmental Health Law	10	Core
REV 322	Immunization and Vaccine Development	10	Core
REV 323	Infection Prevention and Control	10	Core
REV 324	Research Methods	10	Core
REV 325	Data science and Analytics	10	Core
REV 326	Internet and Web Programming	8	Core
REV 399	Third year Field Attachment	12	Core
TOTAL		70	

Fourth Year: First Semester

Code	Course Title	Credit	Status
REV 411	Environmental Health Economics	10	Core
REV 412	Global Emerging and Re-emerging Diseases	8	Core
REV 413	Environmental Pollution, Prevention and Control	10	Core
REV 414	Project Development and Management	8	Core
REV 415	Health Management and administration	8	Core
REV 416	Environmental Research Project I	20	Core
TOTAL		64	

Fourth Year: Second Semester

Code	Course Title	Credit	Status
REV 421	Behaviour changes and Health Promotion	10	Core
REV422	Business & Entrepreneurship	8	Core
REV 423	Environmental	12	Core
REV 424	Risk and Toxicology	30	Core
TOTAL		60	

8.1.4. Diploma in Computer Science

General Minimum Entry Requirements for Admission

An applicant must possess at least one (1) principal pass in Mathematics or Computer Studies and a total of at least 2.0 points (where A=5, B=4, C=3, D=2, E=1, S=0.5, F=0) in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E).

AND

An applicant must have at least four (4) credit passes in the Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level), including a pass in Basic Mathematics or Additional Mathematics.

Programme Specific Entry Requirements for Admission

Entry Requirements for the Diploma in Computer Science:

An applicant must have at least one (1) principal pass and a total of at least 2.0 points or higher in Mathematics,

Physics, Chemistry, Agriculture, Geography, and Computer Studies in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E), where the grading scale is as follows: A = 5, B = 4, C = 3, D = 2, E = 1, S = 0.5, and F = 0. Additionally, the applicant must have a Subsidiary Pass in any of the following subjects: Computer Science, Basic Applied Mathematics, Food and Nutrition, Accountancy, Commerce, Bookkeeping, Economics, or Biology.

OR

An applicant must hold of a relevant Certificate of at least second class from recognized institutions in one of the following disciplines: Computer Science, Information Technology, Statistics, Data Science or related fields and must be verified by the National Council for Technical and Vocational Education and Training (NACTVET).

OR

An applicant holding qualifications from international institutions or other institutions must ensure their academic credentials are equivalent to the requirements outlined above. These qualifications must be verified by the Tanzania Commission for Universities (TCU) or the National Council for Technical and Vocational Education and Training (NACTVET) to confirm their equivalence to the A.C.S.E.E. Ordinary Level or relevant Diploma/Certificate.

Programme Curriculum

Year One									
Semester One									
Course Code	Course Title	Status	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
RDC 111	Ethics and Professional Issues in IT Practices	Core	32	25	13	10	0	80	8
RDC 112	Programming Fundamentals	Core	20	10	10	10	30	80	8
RDC 113	Computer Science Mathematics I	Core	32	25	13	10	0	80	8
RDC 114	Digital Literacy and Cybersecurity Basics	Core	20	10	20	10	20	80	8
RDC 115	Computer Systems Fundamentals	Core	25	10	15	10	20	80	8
RDH 111	Development Studies	Core	32	25	13	10	0	80	8
RDC 116	Computer Applications	Core	15	10	15	10	30	80	8
RDC 117	Communication Skills for ICT Professionals	Core	28	22	15	15	0	80	8
Total			204	137	114	85	100	640	64

Year One									
Semester Two									
Course Code	Course Title	Status	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
RDC 121	Data Structures and Algorithms	Core	20	15	15	10	30	80	8
RDC 122	Web Development Fundamentals	Core	20	12	13	15	30	80	8
RDC 123	Systems Analysis and Design	Core	20	15	15	10	30	80	8
RDC 124	Introduction to Networking and Network Security	Core	20	10	10	10	30	80	8
RDC 125	Database Design	Core	20	15	10	10	35	80	8
RDC 126	PC Diagnosis and Maintenance	Core	20	10	5	15	30	80	8
RDC 127	Introduction to C Programming	Core	20	10	10	10	40	80	8
	Industrial Practical Training							140	14
Total			140	87	78	80	225	700	70

Year Two									
Semester One									
Course Code	Course Title	Status	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
RDC 211	Computer Science Mathematics II	Core	20	15	15	10	30	80	8
RDC 212	Advanced Object-Oriented Programming	Core	20	12	13	15	30	80	8
RDC 213	Cloud Computing Fundamentals	Core	20	10	10	10	40	80	8
RDC 214	Introduction to Artificial Intelligence	Core	20	10	10	10	40	80	8
RDC 215	Introduction to Research Methods	Core	20	20	20	10	10	80	8
	One Elective Course	Elective	20	12	13	15	30	80	8
Total			180	79	81	70	180	480	48
Elective									
RDC 217	Computer Graphics	Elective	20	12	13	15	30	80	8
RDC 216	E-Commerce Development	Elective	20	12	13	15	30	80	8

Year Two									
Semester Two									
Course Code	Course Title	Status	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
RDC 221	Big Data Analytics	Core	20	10	10	10	40	80	8
RDC 224	Image Processing	Core	20	15	15	10	30	80	8
RDC 223	IT Project Management	Core	20	15	20	10	15	80	8
RDC 225	Machine Learning	Core	20	15	15	10	30	80	8
	One Elective Course	Elective	20	12	13	15	30	80	8
RDC 999	Final ICT Project	Core						240	24
Total			100	67	73	55	145	640	64
Elective									
RDC 222	Innovation and Development Project	Elective	20	12	13	15	30	80	8
RDC 227	Advanced Web Development	Elective	20	12	13	15	30	80	8

To be awarded a diploma, a minimum of **246** credits is required, with a maximum of **262** credits available

8.1.5. Diploma in Data Science

General Minimum Entry Requirements for Admission

An applicant must possess at least one (1) principal pass (where A=5, B=4, C=3, D=2, E=1, S=0.5, F=0) in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E). if one of the principals is not in Advanced mathematics, an applicant **MUST HAVE** a subsidiary pass in Basic Applied Mathematics or a minimum of ‘D’ grade in Mathematics at O-Level.

Programme Specific Entry Requirement for Admission Requirements

Entry Requirements for the Diploma in Data Science:

An applicant must possess at least one (1) principal pass (where A=5, B=4, C=3, D=2, E=1, S=0.5, F=0) in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E). if the principals is not in Advanced mathematics, an applicant **MUST HAVE** a subsidiary pass in Basic Applied Mathematics or a minimum of ‘D’ grade in Mathematics at O-Level.

OR

An applicant must hold of a relevant Certificate of at least second class from recognized institutions in one of the following disciplines: Computer Science, Information Technology, Statistics, Data Science or related fields and must be verified by the National Council for Technical and Vocational Education and Training (NACTVET).Additionally, the applicant must hold a pass in Basic Mathematics or Additional Mathematics in the Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level).

OR

An applicant holding qualifications from international institutions or other institutions must ensure their academic

credentials are equivalent to the requirements outlined above. These qualifications must be verified by the Tanzania Commission for Universities (TCU) or the National Council for Technical and Vocational Education and Training (NACTVET) to confirm their equivalence to the A.C.S.E.E. Ordinary Level or relevant Diploma/Certificate.

Programme Curriculum

Year one									
Semester One									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDD 111	Fundamental of Data Science	Core	25	5	10	10	30	80	8
RDD 112	Mathematics for Data Science	Core	30	10	20	10	10	80	8
RDD 113	Data Management and Databases	Core	30	10	10	15	35	100	10
RDD 115	Computational Thinking and Logic	Core	20	10	10	10	30	80	8
RDD 114	Communication Skills for Data Science	Core	20	10	20	15	5	80	8
RDD 116	Object Oriented Programming	Core	25	5	10	10	30	80	8
RDD 117	Computer Systems and Network Fundamentals	Core	25	15	10	10	20	80	8
RDE 117	Computer Application and Laboratories Work	Core	25	5	10	10	30	80	8
Total			205	70	100	90	190	660	66

Year one									
Semester Two									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDD 121	Data Analysis	Core	25	5	10	10	30	80	8
RDD 122	Statistical Modeling	Core	25	5	10	10	30	80	8
RDD 123	Blockchain Fundamentals for Data Science	Core	25	10	5	10	10	60	6
RDD 124	Machine Learning I	Core	25	5	10	10	30	80	8
RDD 125	Programming Fundamentals (Python/R)	Core	25	5	10	10	10	60	6
RMT 126	Linear Algebra	Core	30	10	20	10	10	80	8
RDE 126	Software Engineering	Core	25	5	10	10	30	80	8

Year one									
Semester Two									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RPT 199	Field Practical Training	Core	0	0	0	0	120	120	12
Total			130	35	55	50	210	640	64

Year Two									
Semester One									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDD 211	Machine Learning II	Core	25	5	10	10	30	80	8
RDD 212	Big Data Technology	Core	25	5	10	10	30	80	8
RDD 213	Data Mining and Knowledge Discovery	Core	25	5	10	10	30	80	8
RDD 214	Reinforcement Learning in Data Science	Core	25	5	5	10	35	80	8
RDD 215	Probability and Statistics	Core	30	10	20	15	5	80	8
RDD 216	Deep Learning Algorithms	Core	30	5	5	5	35	80	8
RDD 217	R Programming	Core	30	5	5	5	35	80	8
	One Elective Course	Elective	30	10	5	5	10	60	6
Total			220	50	70	70	210	620	62
Elective									
RDD 219	Cloud Computing for Data Science	Elective	30	10	5	5	10	60	6
RDD 218	Time Series Analysis and Forecasting	Elective	30	10	5	5	10	60	6

Year Two									
Semester Two									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDD 221	Data Security and Privacy	Core	30	10	20	10	10	80	8
RDD 222	IoT and Data Streams	Core	25	5	5	10	35	80	8
RDD 223	Multivariate and Stochastic Process	Core	20	5	5	10	20	60	6
RDD 224	Data Science for Social Welfare	Core	30	10	10	10	0	60	6
RDD 225	Regression Analysis and Forecasting	Core	20	5	5	10	20	60	6
RDD 226	Data Science Research Methods	Core	20	5	5	10	20	60	6
RFH 225	Professional Ethics and Conduct	Core	20	10	10	10	10	60	6
	One Elective Course	Elective	30	10	5	5	10	60	6
RDD 999	Data Science Project	Core	0	0	0	0	140	140	14
Total			185	60	65	65	305	680	66
Elective									
RDE 227	Web Programming	Elective	30	10	5	5	10	60	6
RDE 228	Current Trends in Data Science	Elective	30	10	5	5	10	60	6

To be awarded a diploma, a student must complete a minimum of **248** credits from a total of **260** credits available.

8.1.6. Diploma in Software Engineering

Programme Specific Entry Requirement for Admission Requirements

Entry Requirements for the Diploma in Software Engineering:

An applicant must possess at least one (1) principal pass in a science subject, with a total of 2.0 points or higher in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E), based on the following grading scale: A=5, B=4, C=3, D=2, E=1, S=0.5, F=0. If one of the principal passes is not in Advanced Mathematics, the applicant must also have a subsidiary pass in Basic Applied Mathematics or a minimum of a “D” grade in Mathematics at the O-Level.

OR

An applicant must hold a relevant Certificate or Diploma of at least second class from recognized institutions in one of the following disciplines: Computer Science, Information Technology, Statistics, Data Science, or related fields, and must be verified by the National Council for Technical and Vocational Education and Training (NACTVET).

OR

An applicant holding qualifications from international institutions or other institutions must ensure their academic credentials are equivalent to the requirements outlined above. These qualifications must be verified by the Tanzania

Commission for Universities (TCU) or the National Council for Technical and Vocational Education and Training (NACTVET) to confirm their equivalence to the A.C.S.E.E. Ordinary Level or relevant Diploma/Certificate.

Normal learning Matrix

Year one									
Semester One									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDH 111	Development Studies	Core	30	15	15	20	0	80	8
RDE 116	Python Programming	Core	30	15	15	20	0	80	8
RDL 113	Communication Skills for ICT Professionals	Core	30	15	15	20	0	80	8
RDE 111	Engineering Mathematics I	Core	30	15	15	20	0	80	8
RDE 112	Computer Application and Laboratories Work	Core	30	10	10	10	20	80	8
RDE 113	Basics of Computer Programming	Core	30	10	10	10	20	80	8
RDE 114	Basic Electronic and Electrical Engineering	Core	30	10	10	10	20	80	8
RDE 115	Digital Technologies for Software Engineering	Core	30	10	10	10	20	80	8
TOTAL			240	100	100	120	80	640	64

Year one									
Semester Two									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDE 121	Web Programming I	Core	30	10	10	10	20	80	8
RDE 122	Procedural Programming Using C Language	Core	30	8	7	10	25	80	8
RDE 123	Operating Systems	Core	30	12	13	10	15	80	8
RDE 124	Basics for Database Systems	Core	30	8	7	10	25	80	8
RDE 125	OOP (Java Programming)	Core	30	8	7	10	25	80	8
RDE 126	Software Engineering I	Core	30	14	11	20	5	80	8
RDE 127	Human-Computer Interaction (HCI) for Software Eng.	Core	30	7	8	5	10	60	6
RPT 199	Practical Training	Core	0	0	0	0	120	120	12
Total			210	67	63	75	245	660	66

Year Two									
Semester One									

Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDE 211	Ethics and Professional Issues in IT Practices	Core	30	8	7	10	25	80	8
RDE 212	Software Engineering II	Core	30	10	10	10	20	80	8
RDE 213	Web Programming II	Core	30	8	7	5	30	80	8
RDE 214	Engineering Mathematics II	Core	30	10	10	10	20	80	8
RDE 215	Mobile and Visual Programming	Core	30	8	7	10	25	80	8
RDE 216	ICT Research Methods	Core	30	10	10	10	20	80	8
RDE 217	Entrepreneurship for Software Engineering	Core	30	10	10	10	20	80	8
	One Elective Course	Elective	30	10	10	10	20	80	8
Total			240	74	71	75	180	640	64
Elective									
RDE 218	PC Diagnostics and Maintenance	Elective	30	10	10	10	20	80	8
RDE 219	E-Commerce and Digital Marketing	Elective	30	10	10	10	20	80	8

Year Two									
Semester Two									
Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credits
RDE 221	Data Structures and Algorithms	Core	30	8	7	5	30	80	8
RDE 222	Software Engineering III	Core	30	7	8	5	30	80	8
RDE 223	System Analysis and Design	Core	30	6	7	7	30	80	8
RDE 224	Software Development Frameworks	Core	30	8	6	6	30	80	8
RDE 225	Networks Design and Administration	Core	30	7	8	5	10	60	6
	One Elective Course	Elective	30	7	7	6	20	80	8
RDE 299	Final Year Project							200	20
Total			180	43	43	34	160	660	66
Elective									
RDE 227	Mobile Application Development	Elective	30	7	7	6	30	80	8
RDE 226	Business Continuity Planning	Elective	30	7	7	6	30	80	8

To graduate in the programme, a minimum of 260 credits is required. A total credit available is 276.

8.1.7. Certificate in Information Technology
Programme Specific Entry Requirements for Admission
 Entry Requirements for the Certificate in IT:

An applicant must be a holder of a Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level) with at least four (4) credit passes include one Science subject.

OR

An applicant must hold a relevant Certificate, Diploma, or Degree in a related field, such as Information and Communication Technology, Computer Studies, Software Development, Data Science, Software Engineering, or a similar discipline, from an institution recognized by the National Council for Technical and Vocational Education and Training (NACTVET). A minimum average grade of ‘C’, ‘PASS’ or a GPA of 2.0 is required.

OR

Candidates must be holders of a Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level) with at least four (4) credit passes, and demonstrate at least one year of relevant work experience in a field related to ICT or data analysis. This experience should be documented with a letter from the employer.

OR

Candidates holding qualifications from international or other institutions must ensure that their academic credentials meet the requirements outlined above. These qualifications must be verified by the Tanzania Commission for Universities (TCU) or the National Council for Technical and Vocational Education and Training (NACTVET) to confirm their equivalence to the C.S.E.E. Ordinary Level or the relevant Diploma/Certificate

Normal learning Matrix and Course Matrix

Year 1: Semester 1

Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
CIT 111	IT Support and Troubleshooting	Core	36	24	24	12	24	120	12
CIT 112	Introduction to Networking	Core	24	16	16	8	16	80	8
CIT 113	Database Fundamentals	Core	24	16	16	8	16	80	8
CIT 114	Introduction to Programming (Python/JS)	Core	24	16	16	8	16	80	8
RCH 118	Social Ethics I	Core	12	12	8	8	0	40	4
CIT 116	Business Communication	Core	24	16	16	8	16	80	8
CIT 117	Computer Knowledge and Applications	Core	30	20	20	10	20	100	10
Total			174	120	112	62	108	576	58

Year 1: Semester 2

Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
CIT 121	Web Development (HTML, CSS, JS)	Core	30	20	20	10	20	100	10
CIT 122	Computer Networks and Security	Core	30	20	20	10	20	100	10
CIT 123	Introduction to System Admin.	Core	30	20	20	10	20	100	10
CIT 124	Introduction to Cybersecurity	Core	24	16	16	8	16	80	8
RCH 127	Social Ethics II	Core	16	12	8	4	0	40	4
CIT 126	PC Diagnosis and Maintenance	Core	36	24	24	12	24	120	12
CIT 127	Mobile Computing	Core	30	20	20	10	20	100	10
Total			196	132	128	64	120	640	64

To earn a certificate, students must complete a minimum of **122** credits

8.1.8. Certificate in Computer Science

General Entry Requirements

An applicant must hold a Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level), or possess a relevant certificate, diploma or degree in a related field.

Programme Specific Entry Requirements for Admission

Entry Requirements for the Certificate in Computer Science:

An applicant must have a Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level) with a pass in Mathematics, or hold a relevant certificate, diploma, or degree in a related field.

OR

An applicant must hold a relevant Certificate, Diploma, or Degree in a related field, such as Information and Communication Technology, Artificial Intelligence and Machine Learning, Computer Studies, Software Development, Data Science, Software Engineering, or a similar discipline, from an institution recognized by the National Council for Technical and Vocational Education and Training (NACTVET). A minimum average grade of 'C', 'PASS' or a GPA of 2.0 is required.

OR

Candidates must be holders of a Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level) with at least four (4) credit passes, and demonstrate at least one year of relevant work experience in a field related to ICT or data analysis. This experience should be documented with a letter from the employer.

OR

Candidates holding qualifications from international or other institutions must ensure that their academic credentials meet the requirements outlined above. These qualifications must be verified by the Tanzania Commission for Universities (TCU) or the National Council for Technical and Vocational Education and Training (NACTVET) to confirm their equivalence to the C.S.E.E. Ordinary Level or the relevant Diploma/Certificate

Normal learning Matrix

Year 1: Semester 1

Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
CCS 111	Introduction to Programming (Python/JS)	Core	30	20	20	10	20	100	10
CCS 112	Introduction to Data Structures and Algorithms	Core	24	16	16	8	16	80	8
CCS 113	Database Fundamentals	Core	24	16	16	8	16	80	8
CCS 114	Discrete Mathematics	Core	18	12	12	6	12	60	6
RCH 118	Social Ethics I	Core	12	12	8	8	0	40	4
CCS 116	Communication Skills	Core	30	20	20	10	0	80	8
CCS 117	Computer Knowledge and Applications	Core	48	32	32	16	32	160	16
Total			186	128	124	66	96	600	60

Year1: Semester 2

Course Code	Course Title	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignment Hrs	Independent Study Hrs	Practical Hrs	Total Hrs	Credit
CCS 121	Web Development (HTML, CSS, JavaScript)	Core	30	20	20	10	20	100	10
CCS 122	Computer Networks and Security	Core	24	16	16	8	16	80	8
CCS 123	Introduction to Operating Systems	Core	24	16	16	8	16	80	8
CCS 124	Data Analysis and Visualization (with Python/R)	Core	24	16	16	8	16	80	8
RCH 127	Social Ethics II	Core	18	18	12	12	0	60	6
CCS 126	PC Diagnosis and Maintenance	Core	36	24	24	12	24	120	12
CCS 127	Project (Small Project related to any course)	Core	30	20	20	10	20	100	10
Total			186	130	124	68	112	620	62

To earn a certificate, students must complete a minimum of **122** credits

8.2. ICT Academic Staff

8.2.1. Department of Computer Science

S/N	NAMES	G	QUALIFICATION	POSITION
1	Rev. Dr. Benedict Nyoni	M	PhD (Univ. of the Philippines), MSc. (Ateneo de Manila Univ. Philippines), BSc (Univ. of San Agustin, Philippines)	Dean, FICT
2	Dr. Dani Mfungo	M	PhD in Eng. (Comp. Appl. Tech.) (DMU – China), MSc.Comp.Sc. (UDOM), BSc.Comp.Sc. (Software Engineering – RUCO), Dipl. in Land Use Planning (MATI – Igurusi)	Lecturer, HoD Comp. Sc.
3	Dr. Juma Rugina	M	PhD in Eng. (Cyber Security) (MU – Turkey), MBA (IUCO), BSc. (Computer Science) (RUCO)	Lecturer
4	Dr. Kpitanui Linus	M	PhD in Comp.Sc. (Kuvempu Univ. – India), MSc.Comp.Sc. (Periyar Univ. – India), BComp.Sc. (Periyar Univ. – India)	Lecturer
5	Dr. Titus Fihavango	M	PhD in Computational Applied Science and Engineering (Kadir Has University), MSc.Comp.Sc. (UDOM), BSc.Comp.Sc. (SJUIT)	Lecturer
6	Mr. Lusekelo Kibona	M	MBA in Marketing (TU), MSc. in Information & Communication Science & Engineering (NM-AIST), BSc.Comp. Engineering & Information Technology (UDSM)	Lecturer
7	Mr. Logatho Benedict	M	MSc.Comp.Sc. (UDSM), BSc.Ed. (UDSM-MUCE)	Assistant Lecturer
8	Mr. Samwel Mkea	M	MSc.Comp.Sc. (UDSM), BSc.Comp.Sc. (RUCO)	Assistant Lecturer, Data Officer
9	Mr. Karisa Randu	M	MSc.IT (Kibabii Univ. – Kenya), BSc.Comp.Sc. (Busoga Univ.Uganda)	Assistant Lecturer
10	Mr. Tunje Jeza	M	MSc.Comp.Sc. (Software Eng.) (Peryar Univ. – India), BSc.Comp. (Cochin Univ. of Sc. & Tech. – India)	Assistant Lecturer
11	Mr. Kevin Rutta	M	BSc. in Information and Communication Management (MU), Adv. Dip.Comp. Studies (Inst. For IT), Dip. Comp. Studies (Inst. For IT)	Tutorial Assistant
12	Mr. Joseph Koni	M	MSc. in Information Security (The United African	Assistant Lecturer

			Univ. of TZ), BaComp. Eng. & IT (DongSeo Univ. – South Korea)	
13	Md. Tumaini Edgar	F	MSc. Electronics Eng. & IT (UDSM), BEng. Electronics and Communication Eng. (SJUIT)	Assistant Lecturer
14	Mr. Pius Lumbanga	M	MEng. Comp.Sc. & Technology (DMU – China), BSc. Software Eng. (RUCU), Dip. Computer Science (RUCU), Cert. Computer Science (RUCU).	Assistant Lecturer
15	Mr. Mafanikio Kinemelo**	M	M.A.Community Development (UoI), BSc.Comp.Sc. (SJUIT), CACSPT(DIT).	Tutorial Assistant
16	Mr. Samson Josiah***	M	Msc.Information Technology, Systems (Mzumbe), BAFIT (RUCO), Diploma in Computer Science (RUCO).	Assistant Lecturer
17	Mr. Masanja Cosmas	M	BSc.Comp.Sc. Software Eng. (RUCU)	Tutorial Assistant
18	Mr. Emmanuel Menas	M	BSc. Telecommunication Eng. (UDSM)	Tutorial Assistant
19	Mr. Vincent Bob	M	BSc.Comp. Sc. Software Eng. (RUCU)	Tutorial Assistant
20	Mr. Jackson Makombwe	M	BSc.Comp.Sc. Software Eng. (RUCU)	Tutorial Assistant
21	Mr. Julius Mpagama	M	BSc.Ed. (RUCU)	Tutorial Assistant
22	Mr. Zablon Yesaya	M	BSc.Ed. (RUCU)	Tutorial Assistant

8.2.2. Department of Environmental Health Sciences

1	Dr. Bernard Mwakisunga	M	PhD in Environ.Sc. (UDSM), MSc Natural Ass. & Managt. (UDSM), BSc. Aquatic Environ. Sc. (UDSM)	Ag. Director of IHAS, Ag HoD of Environmental Health Sciences, & Lecturer
2	Dr. Justin Lusasi	M	PhD in Natural Resource Managt. (SUA/Univ. of Copenhagen, Denmark), MSc. Human Biology (Vrije Univ. – Belgium), BSc. Aquatic Environ. & Conserv. (UDSM)	Lecturer
3	Ms. Tulamwona Dumulinyi***	F	MSc. Forestry (SUA), BSc. (SUA)	Assistant Lecturer
4	Mr. Erasto Kinemelo***	M	MSc. HSM (Mzumbe), BSc. (IUCO), Dip.Ed. (Chem. & Biology – Kleruu TTC)	Assistant Lecturer
5	Mr. Jairo Jayambo	M	MSc. Health Monitoring and Evaluation (MU), BA. Public Admin. Health Services Managt. (MU), Dip. Environ. Health	Assistant Lecturer

			Science (MUHAS)	
6	Ms. Rahma Rajabu	F	MSc. Tropical Disease Control (MUHAS), BEHSIT (RUCU)	Assistant Lecturer
7	Mr. Emmanuel Lutumo	M	BTech. in Architecture (MUST)	Tutorial Assistant
8	Mr. Robert Siong'o**	M	BSc. & Lab. Tech. (DIT) Dip. Sc. & Lab. Tech. (DIT)	Lab Technologist
9	Mr. Francisco Mhoja	M	BEHSIT (RUCU)	Tutorial Assistant
10	Mr. Nehemiah Mahenge	M	BEHSIT (RUCU)	Tutorial Assistant
11	Mr. Said Omary	M	Dipl. Sc. & Lab. Tech. (DIT)	Lab Technician
12	Mr. Jordan Benson**	M	BEHSIT (RUCU)	Tutorial Assistant
13	Ms. Lucy Mahulu**	F	BEHS (SUZA)	Tutorial Assistant
14	Emiliana Focus Mallya**	F	BEHSIT (RUCU)	Tutorial Assistant
15	Ms. Dativa George	F	BLab. Sc. & Biotechnology (SUA)	Tutorial Assistant

8.2.3. Department of Mathematics and Natural Sciences

1	Rev. Dr. Benedict Nyoni	M	PhD (Univ. of the Philippines), MSc. (Ateneo de Manila Univ. Philippines), BSc (Univ. of San Agustin, Philippines)	Lecturer, Dean of FICT
2	Dr. Sarah Mkango	F	PhD in Maths. (UDSM), MSc. in Maths. (UCT – SA), PGD in Maths. Sc. (AIMS SA), BSc.Ed. (Chem. & Maths. – UDSM)	Lecturer, HoD Maths & Natural Sciences
3	Mr. Paul K. M. Masenya	M	MSc. Maths. (UDSM), BSc.Ed. (Physics & Math. – UDSM)	Assistant Lecturer
4	Ms. Johari Mhanga	F	MSc. Math. (UDOM), BSc.Ed. (Physics & Maths. – UDSM)	Assistant Lecturer
5	Ms. Farida Kisinda	F	MSc. in Mathematical Modelling (UDSM-MUCE), BSc.Ed. (UDSM-MUCE)	Assistant Lecturer

KEY:

*** Currently on PhD Studies

** Currently on Master Studies

9.0. FACULTY OF LAW

The Faculty of Law offers the following programmes in two departments, public and private law

9.1. Programmes in the Faculty of Law

S/N	Name of the Programme	Duration
1	Certificate in Law	One Year
2	Diploma in Law	Two Years

3	Bachelor of Laws	Four Years
4	Masters of Law in Human Rights	One Year
5	Doctor of Philosophy in Law	Three years

9.1.1. Certificate in Law

The Certificate in Law programme intends to train students in basic legal and practical skills. It also serves as an equivalent entry qualification into the Diploma in Law programme for those applicants who do not qualify for direct entry.

Admission Requirements

The applicants for the Certificate in Law at RUCU must fulfil the general as well as specific requirements for admission.

General Eligibility for Admission

All members of the public from within and outside Tanzania are eligible for admission for the Certificate in Law provided that the entry requirements are met and approved by the appropriate academic bodies.

Specific Admission Requirements

A candidate shall be eligible for consideration for admission to Certificate in Law programme if: -

a) He/she has obtained a Certificate of Secondary Education Examination (CSEE) and has four passes in non-religious subjects. A pass in English is a must.

Courses in the Certificate Programme

Year One: Semester One

Course Code	Course Name	Status	Credits
RCL 111	Introduction to Constitutional Law	Core	10
RCL 112	Introduction to Criminal Law	Core	10
RCL 113	Introduction to Computer Skills for Lawyers	Core	10
RCH 115	Social Ethics	Compulsory	6
A Student must Elect three Elective Course			
RCL 511	Introduction to Legal Method	Elective	8
RCL 512	Introduction to Communication Skills for Lawyer	Elective	8
RCL 513	Introduction to Public Law and Legal Systems	Elective	8
Total			60

Year One: Semester Two

Course Code	Course name	Status	Credits
RCL 121	Introduction to Administrative Law	Core	10
RCL 122	Introduction to Human Rights Law	Core	10
A Student must Elect four Elective Course			
RCL 521	Elements of Business Association Law	Elective	10

RCL 522	Introduction to the Law of Evidence	Elective	10
RCL 523	Introduction to Civil Procedure	Elective	10
RCL 524	Introduction to Law of Contract	Elective	10
Total			60

Award

It shall require at least 128 credits to complete the Certificate in Law programme. These shall be divided into 5 core subjects, 1 compulsory subject, and 7 elective subjects.

9.1.2. Diploma in Law

General Eligibility for Admission:

All members of the public from within and outside Tanzania are eligible for admission for the Diploma in Law provided that the entry requirements are met and approved by the appropriate academic bodies.

Entry Requirements:

A candidate shall be eligible for consideration for admission to the Diploma in Law programme if:

- i. The applicant is a holder of an advanced Certificate of Secondary Education Examination (ACSEE) or equivalent; and
- ii. He/she has obtained with at least One Principal Pass and Subsidiary in Relevant Subjects in the Advanced Certificate of Secondary Education Examination (ACSEE); and
- iii. He/she must have 'O' level credit pass of at least 'C' grade in English.

Equivalent Qualifications:

A Certificate in Law from an accredited/recognized Institution.

Curriculum for the Diploma Programme Year

Year One: Semester One

Course Code	Course Name	Status	Credits
RDL 111	Basic Elements of Legal Method	Core	10
RDL 112	Basic Elements of Constitutions and Legal Systems of Tanzania I	Core	8
RDL 113	Basic Elements of Law of Evidence	Core	10
RDL 114	Basic Elements of Contract Law	Core	10
RDL 115	Basic Elements of Communication Skills	Core	8
RDH 115	Social Ethics	Compulsory	8
RFD111	Development Studies	Compulsory	6
Total			60

Year One: Semester Two

Course Code	Course Name	Status	Credits
RDL 121	Basic Elements of Criminal law and Procedure	Core	10
RDL 122	Basic Elements of Civil Procedure I	Core	10

RDL 123	Basic Elements of Alternative Dispute Resolution	Core	8
RDL 124	Basic Elements of Computer Skills for Lawyers	Compulsory	8
RDL 621	Basic Elements of Constitutions and Legal System of Tanzania	Elective	8
RDL 622	Basic Elements of Law of Business Association	Elective	8
RDL 623	Basic Elements of Human Rights	Elective	8
Total			60

Year Two: Semester One

Course Code	Course Name	Status	Credits
RDL 211	Basic Elements of Administrative Law	Core	10
RDL 212	Basic Elements of Labour Law	Core	10
RDL 213	Basic Elements of Law of Torts	Core	8
RDL 214	Basic Elements of Family Law	Core	8
RLD 611	Basic Elements of Civil Procedure II	Elective	8
RDL 612	Basic Elements of Land Law	Elective	8
RDL 613	Basic Elements of Criminology and Penology	Elective	8
Total			60

Year Two: Semester Two

Course Code	Course Name	Status	Credits
RDL 221	Basic Elements of Legal Ethics and Legal Practice for Lawyers	Core	10
RDL 222	Fieldwork Report	Core	20
RDL 625	Basic Elements of Public International Law	Elective	10
RDL 626	Basic Elements of Banking Law	Elective	10
RDL 627	Basic Elements of Insurance Law	Elective	10
Total			60

During the second semester of the second academic year, students will be required to attend practical fieldwork sessions in the courts. At the end of the practical assignment, students will be required to produce a written fieldwork report which will form part of their assignment.

Award of the Diploma in Law

It shall require at least 248 credits to complete the Diploma in Law programme. These shall be divided into 13 core subjects, 3 compulsory subjects, 8 elective subjects and 1 fieldwork report.

9.1.3. The Bachelor of Laws (LL.B)

Admission Requirements

Minimum Entrance Requirements for a first-degree admission are as follows:

- i. A total of 4.0 or more points and two principal passes in the following subjects: History, Geography, Kiswahili, English Language, French, Arabic, Fine Art, Economics, Commerce, Accountancy or Advanced Mathematics.
- ii. A Diploma in Law or Law Enforcement from an accredited/recognized institution of education with an average of B or a minimum GPA of 3.0.

Note: An applicant must have a principal / subsidiary pass in English at A-Level or a Minimum of 'D' grade in English at O-Level.

Curriculum of the Bachelor of Laws

Year One: Semester One

Course Code	Course Name	Core or Elective	Credits
RLW 111	Constitutions and Legal Systems of East Africa I	Core	9
RLW 112	Law of Contract I	Core	9
RLW 113	Criminal Law	Core	8
RLW 114	Legal Methods I	Core	9
RLW 115	Communication Skills for Lawyers	Core	9
RLW 116	Computer Skills for Lawyers	Core	8
RFD 111	Development Studies	Core	8
Total			60

Year One: Semester Two

Course Code	Course Name	Status	Credit
RLW 121	Constitutions and Legal Systems of East Africa II	Core	9
RLW 122	Law of Contract II	Core	9
RLW 123	Environmental Law	Core	9
RLW 124	Legal Methods II	Core	9
RLW 125	Alternative Dispute Resolution	Core	8
RLW 126	Family Law	Core	8
RFH 121	Social Ethics	Core	8
Total			60

Year Two: Semester One

Course Code	Course Name	Status	Credits
RLW 211	Administrative Law I	Core	9
RLW 212	Land Law I	Core	9
RLW 213	Law of Evidence I	Core	9
RLW 214	Legal Writing and Drafting I	Core	9
RLW 215	Criminal Procedure I	Core	9
RLW 216	Civil Procedure I	Core	9
A Student must Elect one Elective Course			
RLW 511	Law of Banking	Elective	6
RLW 514	Criminology and Penology	Elective	6
RLW 519	Law of the Child	Elective	6

Total		60
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Year Two: Semester Two

Course Code	Course Name	Status	Credits
RLW 221	Administrative Law II	Core	9
RLW 222	Land Law II	Core	9
RLW 223	Law of Evidence II	Core	8
RLW 224	Legal Writing and Drafting II	Core	8
RLW 225	Criminal Procedure II	Core	8
RLW 226	Civil Procedure II	Core	8
RLW 227	Field Attachment	Core	10
Total			60

Year Three: Semester One

Code	Course Name	Status	Credits
RLW 311	Jurisprudence I	Core	8
RLW 312	Law of Torts I	Core	8
RLW 313	Tax Law I	Core	8
RLW 314	Law of Business Association, Cooperatives and Public Enterprises	Core	8
RLW 315	Moot Court I	Core	8
RLW 316	Law of Conveyancing	Core	8
A Student must Elect two Elective Course			
RLW 512	Insurance Law	Elective	6
RLW 513	Intellectual Property Law	Elective	6
RLW 517	Refugee Law	Elective	6
Total			60

Year Three: Semester Two

Course Code	Course Name	Status	Credits
RLW 321	Jurisprudence II	Core	9
RLW 322	Law of Torts II	Core	9
RLW 323	Tax Law II	Core	9
RLW 324	Mining and Natural Resources Law	Core	9
RLW 325	Moot Court II	Core	9
RLW 326	Legal Research	Core	9

A Student must Elect one Elective Course

RLW 621	International Humanitarian Law	Elective	6
RLW 622	Law of Negotiable Instruments	Elective	6
RLW 624	Social Security Law	Elective	6
Total			60

Year Four: Semester One

Course Code	Course Name	Status	Credit
RLW 411	Legal Ethics and Practice	Core	10
RLW 412	Private International Law	Core	9
RLW 413	Public International Law	Core	10
RLW 414	Regional Integration Law	Core	9
RLW 415	Labour Law	Core	10

A Student must Elect two Elective Courses

RLW 515	Competition Law	Elective	6
RLW 516	Capital Market and Securities Law	Elective	6
RLW 518	Local Government Law	Elective	6
Total			60

Year Four: Semester Two

Course Code	Course Name	Status	Credit Hours
RLW 421	Record Management and Accounting for Lawyers	Core	8
RLW 422	Law of Trust and Succession	Core	8
RLW 423	Mining and Natural Resources Law	Core	8
RLW 424	Human Rights Law	Core	8
RLW 425	Research Paper	Core	16

A Student must Elect two Elective Courses

RLW 625	Investment Law	Elective	6
RLW 626	International Trade and Finance Law	Elective	6
RLW 627	International Criminal Law	Elective	6
RLW 628	Commercial and Consumer Transaction Law	Elective	6
Total			60

Award of the Bachelor of Laws

It shall require at least 540 credit hours to complete the Bachelor of Laws degree. These shall be divided into 40 core subjects, 7 compulsory subjects, 8 elective subjects and 1 research paper.

9.1.4. Master of Laws Degree (LL.M)

The LL.M is divided into four areas of specialisation or degree clusters: Human Rights Law, Trade and Finance Law, Finance and Banking Law and International Criminal Justice. Candidates must choose their degree cluster at the beginning of the course and choose the courses according to their subject specialisation.

Admission Requirements

To be considered for admission to the programme of the Master of Laws, a candidate must be:

General Holder Requirements

- i. Holder of the degree of Bachelor of Laws (LL.B) from any institution of higher learning recognised by the Tanzania Commission for Universities (TCU).
- ii. A GPA of at least 3.0.

The Work Experience Consideration

- iii. Holder of Bachelor of Laws degree (LL.B) with a GPA between 2.7 and 3.0.
- iv. Work experience or field attachment in any field of law for a reasonable amount of time. Additional consideration will be given to candidates who have done further training, research or writing on an area of law.
- v. Candidates in this category will be advised to select the LL.M programme which corresponds to their work experience.

Curriculum for the Master of Laws Programme

Master of Laws in Human Rights Law

Students graduating with a specialisation such as the LL.M in Human Rights Law can look to the expanding market and professional choices available in this field. A wide range of career paths opening up include specialised human rights practice, work in the public sector and government, the East African Community or the African Union, international human rights and development agencies and organisations, grassroots advocacy and academics.

Year One: Semester One

Course code	Course Title	Status	Credits
RML 111	Legal Research Methodology I	Core	12
RML 112	Advanced Legal Theory	Core	12
RML 113	Comparative Constitutional Law	Core	12
RML 114	Advanced Procedural Law	Core	12
RMLHR 111	International and African Human Rights Law	Core	12
Total			60

Course code	Course Title	Status	Credits
RML 121	Legal Research Methodology II	Core	12
RMLHR 121	Human Rights, Justice and Reconciliation in Africa	Core	12

RMLHR 122	Democracy and Human Rights Law in Africa	Core	12
RMLHR 101	Financial Institutions, Trade and Human Rights	Elective	12
RMLHR 103	Gross Violations of Human Rights and the ICC in an African Context	Elective	12
RMLHR 104	Tanzania Human Rights System in Practice	Elective	12
RMLHR 105	International and African Human Rights Case Law Study	Elective	12
RMLHR 106	Regional Human Rights Systems	Elective	12
Total Credits			60

Year One: Semester Two

RML 122	Dissertation	60
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In addition to the 2 semesters of teaching courses, students have a 4-month period in which to complete a Dissertation and prepare themselves for its defence.

9.1.5. Degree of Doctor of Philosophy (PhD) in Law

The changing global context of the 21st century is demanding higher levels of expertise in Tanzania and throughout Africa. In the quest for increasing the pool of potential researchers and policy analysts, and gradually building-up and retaining African scholars in Africa, hence, leading to an eventual reduction of the brain drain from the continent, the Faculty of Law, RUCU has found it desirable to establish the PhD Programme in Law.

Admission Requirements

Candidates must be able to satisfy the general admission requirements as stipulated below: A candidate for PhD should hold a Masters of Law (LL.M) degree with a minimum GPA of 3.0 of this University or from any institution of Higher Learning recognized by the Tanzania Commission for Universities (TCU).

Award of the PhD in Law

- i. The Directorate of Postgraduate Studies shall approve the PhD degree award to the candidate, after it has been approved by the Faculty of Law, and forward it to the Senate of Ruaha Catholic University for the final approval of the PhD Degree Award.
- ii. The PhD degree shall be awarded with a Pass.

9.2. Faculty of Law Academic Staff

S/N	Name	G	Qualifications	Position
1	Dr. Anne Malipula	F	PhD in Law (OUT), LL.M (OUT), LL.B (UDSM)	Lecturer, Ag. Dean FOL
2	Mr. Justin Michael Mlay***	M	LL.M (RUCO), LL.B. (RUCO)	Assistant Lecturer, Ag. HoD Public Law
3	Ms. Renalda Rweyemamu***	F	LL.M (SAUT), LL.B (RUCO)	Assistant Lecturer, Ag. HoD Private Law
4	Rev. Dr. Charles Kitima	M	PhD (Urb.), LL.M (Urb.), BTh. (Urb.)	Senior Lecturer
5	Dr. Ringo W. Tenga	M	PhD (Cornell Univ., Ithica, New York), LL.M (Cornell Univ., Ithica, New York), LL.M (UDSM), LL.B	Senior Lecturer

			(UDSM)	
6	Dr. Rwezaula L. Kaijage	M	Ph.D. (RUCU), LL.M (UDSM), LL.B (OUT), Dipl. In Adult Education (IAE), Grade A Teacher's Certificate (Klerru TTC), Youth Leadership Certificate (IYC), Certificate in Quality Assurance in Higher Education (SAUT), Certificate in Wildlife Law in Tanzania (RUCU), Certificate in Intellectual Property Law (RUCU).	Lecturer
7	Dr. Yophes B. Gekonde	M	PhD (Saurashtra Univ. - India), LL.M (Gujarat Univ. - India), LL.B. (D.A.V.V – Indore Univ./India), MBA (Rajasthan Univ. – India), BCOM (D.A.V.V – Indore Univ./India)	Lecturer
8	Mr. Zuberi Hamissi Ngoda***	M	LL.M (Columbia – USA), LL.B (UDSM)	Assistant Lecturer
9	Ms. Angelina M. Mpinda***	F	LL.M (RUCO), LL.B (RUCO)	Assistant Lecturer
10	Ms. Caroline Ruvuga	F	LL.M. (RUCO), LL.B (RUCO)	Assistant Lecturer
11	Ms. Elizabeth S. Lukelelwa***	F	LL.M (RUCO), LL.B (RUCO)	Assistant Lecturer
12	Mr. Mesiya Mwakisoma	M	LL.M (RUCO), LL.B (RUCO)	Assistant Lecturer
13	Mr. Mwalo Opiyo***	M	LL.M (Bagamoyo Univ.), LL.B (Kampala Univ.)	Assistant Lecturer
14	Rev. Fr. Denis Mlimira***	M	LL.B (RUCO), LL.M (UDSM)	Assistant Lecturer
15	Ms. Bernadetha Benno***	F	LL.M (Bagamoyo Univ.), LL.B (Bagamoyo Univ.)	Assistant Lecturer
16	Mr. Willium Sabasi	M	LL.M (UoI), LL.B (RUCU)	Assistant Lecturer
17	Ms. Rose Makalanzi	F	LL.M (SAUT), LL. B (SAUT)	Assistant Lecturer
18	Fr. Prosper Luhinda**	M	LL.B. (RUCU)	Tutorial Assistant
19	Sr. Ndoti Kiendi	F	LLB(SAUT) PGD in Legal Practice (Law School of Tanzania).	Tutorial Assistant
20	Mr. Augustino Mwampashe	M	LL.M (SAUT), LL. B (SAUT)	Assistant Lecturer
21	Mr. Lucius Batty Njiti	M	LL.M (Univ. of Pretoria - SA), LL.B (RUCO), PDG in Legal Practice (Law School of Tanzania)	Assistant Lecturer
22	Ms. Judith Justin Kahwa	F	LL.M (RUCU), LL.B (Tumaini Univ. Iringa)	Assistant Lecturer
23	Rev. Fr. Anthony Muhile	M	LL.M (RUCU), LL.B (RUCU)	Assistant Lecturer

24	Ms. Anastazia Benedictor	F	LL.M (RUCU), LL.B (RUCU)	Assistant Lecturer
25	Ms. Devotha Agaton Mapunda	F	LL.M (RUCU), LL.B (RUCU)	Assistant Lecturer
26	Mr. Martin Noel	M	LL.M (UDSM), LL.B (RUCU)	Assistant Lecturer
27	Ms. Furahini Kisapi		LL.M (RUCU), LL.B (RUCU)	Assistant Lecturer

** Currently on PhD studies

** Currently on LL.M studies

10.0. FACULTY OF ARTS AND SOCIAL SCIENCES

10.1. Programmes in the Faculty of Arts and Social Sciences

S/N	Programme	Duration
1.	Bachelor of Arts with Education	Three Years
2.	Diploma in Records, Archives and Library Management	Two Years
3.	Certificate in Records, Archives and Library Management	One Year

10.1.1. Bachelor of Arts with Education

Admission Requirements

(a) The Minimum Entrance Requirements for a First Degree are as follows:

- (i) Certificate of Secondary Education (CSEE) or equivalent with passes in FIVE approved subjects, obtained prior to the sitting of the Advanced Certificate of Secondary Education (ACSEE) or equivalent.
- (ii) At least two Principal level passes and a total of 4.5 or more points (where A= 5, B= 4, C= 3, D=2, E=1 and S= 0.5) in approved subjects in the Advanced Certificate of Secondary Education (ACSEE).
- (iii) Equivalent qualifications such as ordinary or advanced diploma/certificate in education or degrees or Mature Age/Pre-entry courses considered to be appropriate for the programme to be pursued.

(b) The Minimum Entrance Requirements listed above must include:

- (i) At least 'O' Level credit passes one of which must be English Language;
- (ii) At least two principal passes (D and above) or an equivalent and must have a GPA of not less than 4.5. Equivalent Qualifications:
- (iii) Recognised Diploma with at least grade 'B' average and where applicable, a pass in a University Entrance Examination.

Norm learning Learning matrix

FIRST YEAR: FIRST SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours	Credits
THEORETICAL FOUNDATION SUBJECTS									

REF111	Philosophy of Education	Core	32	16	8	16	8	80	8
REP 111	Education Psychology	Core	32	16	8	16	8	80	8
ACADEMIC SUBJECTS (select two courses from each subject of specialization)									
RFG 111	Geomorphology	Core	36	18	9	18	9	90	9
RFG 112	Environmental Resources and Food Security	Core	36	18	9	18	9	90	9
RFH111	Basic Concepts and Perspectives in Historical Studies	Core	36	18	9	18	9	90	9
RFH112	Survey of World History to 1500 A. D.	Core	36	18	9	18	9	90	9
RFE111	Introduction to Macroeconomic Analysis 1	Core	32	16	8	16	8	80	8
RFE112	Introduction to Microeconomic Analysis 1	Core	32	16	8	16	8	80	8
RBA111	Financial accounting I	Core	36	18	9	18	9	90	9
RPM 116	Procurement management	Core	36	18	9	18	9	90	9
RCS113	Computer Organization 1	Core	36	18	9	18	9	90	9
RCS114	Introduction to Programming	Core	36	18	9	18	9	90	9
RFL111	Basics of Linguistic Structure	Core	32	16	8	16	8	80	8
RFL 112	Phonetics and English Phonology	Core	32	16	8	16	8	80	8
RFK111	Misingi ya Isimu ya Kiswahili	Core	32	16	8	16	8	80	8
RFF 112	Misingi ya Fasihi ya Kiswahili	Core	32	16	8	16	8	80	8
RFF111	Stadi za mawasiliano	Core	32	16	8	16	8	80	8
RFT 111	Theory of Literature	Core	32	16	8	16	8	80	8
RFT 112	African Literature	Core	32	16	8	16	8	80	8
ELECTIVE SUBJECTS (select at least two courses including *)									
RFD111	*Development studies	Elective	24	12	6	12	6	60	6
RFL115	Communication Skills	Elect	24	12	6	12	6	60	6
RCS113	Computer Applications	Elect	24	12	6	12	6	60	6
TOTAL CREDITS									64

FIRST YEAR: SECOND SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours	Credits
REP 121	Inclusive Education	Core	24	12	6	12	6	60	6
REF 121	Sociology of Education	Core	24	12	6	12	6	60	6
ACADEMIC SUBJECTS (select two courses from each subject of specialization)									
RFG 121	Population, Resources and Development	Core	36	18	9	18	9	90	9
RFG 122	Cartography and Land Surveying	Core	36	18	9	18	9	90	9
RFH 121	Capitalism and Imperialism in World History	Core	36	18	9	18	9	90	9
RFH122	Themes in African History	Core	36	18	9	18	9	90	9
RFL121	English Language Practice	Core	32	16	8	16	8	80	8
RFL122	History and development of English	Core	32	16	8	16	8	80	8
RFK121	Fonolojia ya Kiswahili	Core	32	16	8	16	8	80	8
RFF 121	Elimumitindo katika Fasihi ya Kiswahili	Core	32	16	8	16	8	80	8
RFF122	Nadharia za Uhakiki wa Fasihi ya Kiswahili	Core	32	16	8	16	8	80	8
RFT 121	Tanzania literature in English	Core	32	16	8	16	8	80	8
RFT 122	Oral Literature	Core	32	16	8	16	8	80	8
RFE121	Introduction to Microeconomic Analysis II	Core	32	16	8	16	8	80	8
RFE122	Introduction to Macroeconomic Analysis II	Core	32	16	8	16	8	80	8
RAF 126	Business law and accountability	Core	36	18	9	18	9	90	9
RAF 123	Introduction to business management	Core	36	18	9	18	9	90	9
RCS121	Algorithms and Data Structures	Core	36	18	9	18	9	90	9
RCS122	Introduction to web design	Core	36	18	9	18	9	90	9
ELECTIVE SUBJECTS (Select at least two courses including *)									
RBF 122	Financial literacy	elective	24	12	6	12	6	60	6

RFH 121	*Social Ethics	elective	24	12	6	12	6	60	6
RCS 116	Business and entrepreneurship management	electi	24	12	6	12	6	60	6
RCS122	Structure of Programming	electi	36	18	9	18	9	90	9
TOTAL CREDITS									60

SECOND YEAR: FIRST SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours	Credits
RCT 211	Curriculum and Teaching	Core	32	16	8	16	8	80	8
RCT 212	Professional Communication for Teachers	Core	24	12	6	12	6	60	6
REP 211	Assessment and Evaluation	Core	32	16	8	16	8	80	8
ACADEMIC SUBJECTS (select two courses from each subject of specialization)									
RFL211	Syntax	Core	32	16	8	16	8	80	8
RFL212	Morphology	Core	32	16	8	16	8	80	8
RFK211	Mofolojia ya Kiswahili	Core	32	16	8	16	8	80	8
RFF212	Ushairi wa Kiswahili	Core	32	16	8	16	8	80	8
RFF 211	Fasihi ya Watoto	Core	32	16	8	16	8	80	8
RFT 211	Novel	Core	32	16	8	16	8	80	8
RFT 212	Drama	Core	32	16	8	16	8	80	8
RFH211	Philosophies and Methodologies of History	Core	36	18	9	18	9	90	9
RFH 212	Ethics and History of Tanzania	Core	36	18	9	18	9	90	9
RFG211	Rural and Urban Settlement	Core	36	18	9	18	9	90	9
RFG212	Climatology	Core	36	18	9	18	9	90	9
RFE211	Intermediate Microeconomic Analysis I	Core	32	16	8	16	8	80	8
RFE212	Mathematics for Economists	Core	24	12	6	12	6	60	6
RFE213	Intermediate Macroeconomic Analysis I	Core	32	16	8	16	8	80	8

RBA214	Financial management Principles of marketing and administration I	Core	36	18	9	18	9	90	9
RBA212	Principles of marketing and administration I	Core	36	18	9	18	9	90	9
RCS211	Database design	Core	36	18	9	18	9	90	9
RCS212	Operating system	Core	36	18	9	18	9	90	9
ELECTIVE SUBJECTS (select at least one course)									
REP213	Educational Statistics	Elective	32	16	8	16	8	80	8
RLB 214	Employment and labor laws	Elective	32	16	8	16	8	80	8
RCS215	Object-oriented Programming 1	Elective	32	16	8	16	8	80	8
REP 216	Education guidance and counseling	Elective	32	16	8	16	8	80	8
TOTAL CREDITS									66

SECOND YEAR: SECOND SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours	Credits
REF 222	Instructional Leadership	Core	28	14	7	14	7	70	7
REF 221	Professional ethics in education	Core	28	14	7	14	7	70	7
REP 221	Classroom Action Research	Core	24	12	6	12	6	60	6
ACADEMIC SUBJECTS (select at least two courses from each subject of specialization)									
RFL 221	English Language Varieties	Core	28	14	7	14	7	70	7
RFL 222	Foundational Principles of Oration	Core	28	14	7	14	7	70	7
RFL 223	Social and Biological Aspects of Language	Core	28	14	7	14	7	70	7
RFK 221	Sintaksia ya Kiswahili	Core	28	14	7	14	7	70	7
RFF 221	Sanaa Tendaji katika Fasihi ya Kiswahili	Core	28	14	7	14	7	70	7
RFF 222	Riwaya ya Kiswahili	Core	28	14	7	14	7	70	7
RFF 223	Falsafa ya Kiafrika Katika Fasihi ya Kiswahili	Core	28	14	7	14	7	70	7
RFT 221	Poetry	Core	28	14	7	14	7	70	7
RFT 222	Creative Writing	Core	28	14	7	14	7	70	7
RFT 223	Theory and Practice of Publishing	Core	28	14	7	14	7	70	7

RFH 221	History of East Africa	Core	36	18	9	18	9	90	9
RFH222	Neo-colonialism and Revolutionary	Core	36	18	9	18	9	90	9
RFG221	Work, Industry, and Development	Core	32	16	8	16	8	80	8
RFG222	Biogeography	Core	32	16	8	16	8	80	8
RFE221	Intermediate Microeconomic Analysis II	Core	32	16	8	16	8	80	8
RFE222	Introduction to Econometrics	Core	24	12	6	12	6	60	6
RFE223	Intermediate Macroeconomic Analysis II	Core	32	16	8	16	8	80	8
RBA 224	Financial management II	Core	36	18	9	18	9	90	9
RAC 213	Lending and insurance management	Core	36	18	9	18	9	90	9
RCS223	Network Design and Administration 1	Core	36	18	9	18	9	90	9
RCS224	PC Diagnostics and Maintenance	Core	36	18	9	18	9	90	9
ELECTIVE SUBJECTS (select at least one course)									
RCS229	Programming in C	Elective	24	12	6	12	6	60	6
RCS225	Management of Information System	Elective	24	12	6	12	6	60	6
RAB 226	Marketing management	Elective	24	12	6	12	6	60	6
TOTAL CREDITS									62

THIRD YEAR: FIRST SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours	Credits
TEACHING METHOD 1 (Select Teaching Method 1 for Subjects of Specialization)									
RCT 311	Economics Teaching Methods 1								
	Pre-teaching activities	CORE	36	18	10	16	-	80	8
	Immersive simulationk	CORE	-	-	8	18	74	1100	10
RCT 312	English Teaching Methods 1								
	Pre-teaching activities	CORE	36	18	10	16	-	80	8

	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 313	Geography Teaching Methods 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 314	History Teaching Methods1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 315	Kiswahili Teaching Methods1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 316	Literature Teaching Methods 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 317	Mathematics Teaching Methods 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 318	Computer Science Teaching Methods 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCF 311	Mbinu za kufundisha fasihi ya Kiswahili 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
RCT 319	Business Studies Teaching Methods 1									
	Pre-teaching activities	CORE	36	18	10	16	-	80	8	
	Immersive simulation	CORE	-	-	8	18	74	100	10	
ACADEMIC SUBJECTS (select two courses from each subject of specialization)										
RFL311	Translation and Interpretation	Core	32	16	8	16	8	80	8	
RFL312	Pragmatics and Discourse Analysis	Core	32	16	8	16	8	80	8	
RFK311	Semantiki na Pragmatiki ya Kiswahili	Core	32	16	8	16	8	80	8	
RFF 311	Fasihi katika zama za kidijiti	Core	32	16	8	16	8	80	8	
RFF312	Tamthilia ya Kiswahili	Core	28	14	7	14	7	70	7	
RFT 311	Feminism Theory and Major Writings by Women Writers	Core	32	16	8	16	8	80	8	
RFT 312	Stylistics and Literary Techniques	Core	32	16	8	16	8	80	8	

RFT 313	African-American and Caribbean Literature	Core	28	14	7	14	7	70	7
RFG311	Globalization, Trade, and Economic Integration	Core	36	18	9	18	9	90	9
RFG312	Geography of Africa	Core	36	18	9	18	9	90	9
RFH311	Economic History of Tanzania	Core	36	18	9	18	9	90	9
RFH312	History of South Africa	Core	36	18	9	18	9	90	9
RFE311	Money And Banking I	Core	32	16	8	16	8	80	8
RFE312	Public Finance I	Core	32	16	8	16	8	80	8
RBA313	Project management I	Core	36	18	9	18	9	90	9
RBA324	Strategic marketing management	Core	36	18	9	18	9	90	9
RCS311	Systems Analysis and Design	Core	36	18	9	18	9	90	9
RCS314	Project Management	Core	36	18	9	18	9	90	9
TOTAL CREDITS									68

THIRD YEAR: SECOND SEMESTER

Course Code	Course Name	Core/Elective	Lecture Hrs	Tutorial/Seminar Hrs	Assignments Hrs	Independent study Hrs	Practical Hrs	Total Hours				Credits
			TEACHING METHOD 2 (Select Teaching Method 2 for Subjects of Specialization)									
RCT 321			Economics Teaching Methods 2									
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 322			English Teaching Methods 2									
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 323			Geography Teaching Methods 2									
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 324			History Teaching Methods 2									
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT			Kiswahili Teaching Methods 2									

		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 326		Literature Teaching Methods 2										
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 327		Mathematics Teaching Methods 2										
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT		Computer Science Teaching Methods 2										
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCF 321		Mbinu za kufundisha Kiswahili fasihi 2										
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
RCT 328		Business Studies Teaching Methods 2										
		Cycle 1	CORE	-	-	-	10	30	40			4
		Cycle 2	CORE	-	-	-	15	45	60			6
		Cycle 3	CORE	-	-	-	5	75	80			8
		Academic subjects (Select two courses from each teaching subject of specialization)										
RFL 321	Linguistic Theories	Core	32	16	8	16	8	80				8
RFL 322	Sociolinguistics	Core	32	16	8	16	8	80				8
RFL 323	Semantics	Core	28	14	7	14	7	70				7
RFK321	Tafsiri: Nadharia na Vitendo	Core	32	16	8	16	8	80				8
RFF 321	Fasihi linganishi	Core	32	16	8	16	8	80				8
RFF 322	Nadharia ya Fasihi Simulizi	Core	32	16	8	16	8	80				8
RFK323	Uandishi wa Bunilizi: Nadharia na Vitendo	Core	28	14	7	14	7	70				7
RFT 321	Modern Literary Theories	Core	32	16	8	16	8	80				8
RFT 322	African Philosophy in Literature	Core	32	16	8	16	8	80				8
RFG321	Photography and Remote Sensing	Core	36	18	9	18	9	90				9
RFG322	Environmental Education and Conservation	Core	36	18	9	18	9	90				9

RFH321	History of West Africa	Core	36	18	9	18	9	90			9
RFH322	Industrialization and the Rise of the Working Class in Britain	Core	36	18	9	18	9	90			9
RFE 321	Money and Banking II	Core	32	16	8	16	8	8			8
RFE322	Public Finance II	Core	36	18	9	18	9	90			9
RBA322	Project management II	Core	36	18	9	18	9	90			9
RAC312	Strategic business management	Core	36	18	9	18	9	90			9
RCS322	Database Systems	Core	36	18	9	18	9	90			9
RCS323	Webpage design and implementation	Core	36	18	9	18	9	90			9
ELECTIVE SUBJECTS (select one course)											
REP 321	Cross-Cutting Educational Issues	Elective	32	16	8	16	8	80			8
REP 322	Project design and management	Elective	24	12	6	12	6	60			6
Total Credits											68

Note

Total number of credits in the matrix is indicated for the whole programme of Bachelor of Arts with Education (BA.ED). In this programme there are several majors of which a student is required to have a minimum number of 60 credits per semester.

Diploma in Records, Archives and Library Management

Entry qualification

The student admission requirements are based on the following condition and categories

Category A: Direct Entry

Applicant eligible for direct admission must have earned:

1. Certificate of Secondary Education Examination (CSEE) with four passes, obtained prior to sitting for Advanced Certificate of Secondary Education (ACSEE) AND
2. An advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal level pass.

Category B: Equivalent Qualifications:

Applicants eligible for equivalent admission to the diploma programme must be form four leavers, with at least four passes and attended a certificate course in librarianship or related courses with an average of B from recognized institution.

The diploma programme shall be of four semesters or two academic years. Students will be required to take all the core courses and at least one elective course in each semester. The minimum total credits will be 21 per semester and minimum credits required for a student to graduate are 94.

The courses in the programme

First Year: First Semester (Core Courses)

Course Code	Course Title	Hours	Credits
RDH 111	Computer Application	45	3
RDH 113	Introduction to Library and Information Science	45	3
RDH 114	Principles of Information Management	45	3
RDH118	Legal and Ethical Issues In Information Management	30	2
RDH 117	Communication Skills I	30	2
RDH 116	Development Studies	30	2
RDH 112	Publishing and the Media Industry	30	2
RDH 115	Social Ethics I	30	2

Elective Courses

Course Code	Course Title	Hours	Credits
RDH 116	Principles of Information Management	45	3
RDH 117	Publishing and Book Trade	30	2

First Year: Second Semester (Core Courses)

Course Code	Course Title	Hours	Credits
RDH 121	Basic Statics for LIS Professional	30	2
RDH 122	Theory of Classification and Cataloguing	45	3
RDH 123	Collection Development	45	3
RDH 124	Principles of Management and Administration	45	3
RDH 125	Repackaging and Dissemination of Information	45	3
RDH 129	Social Ethics II	45	3
RDH 128	Communication Skills II	30	2

Elective Courses

Course Code	Course Title	Hours	Credits
RDH 126	Current Issues and Trends in Library And Information Science	45	3
RDH 114	Information sources Development	45	3

Second Year: First Semester (Core Courses)

Course Code	Course Title	Hours	Credits
RDH 211	Practical Cataloguing and Classification	60	4
RDH 212	Research methods	45	3
RDH213	Introduction to Data base management	45	3
RDH 214	Elements of law	30	2
RDH 215	Information Technology and Society	30	2
RDH 216	Principles of Record Management	45	3

Second Year: Second Semester (Core Courses)

Course Code	Course Title	Hours	Credits
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RDH 221	Knowledge Management For LIS the Profession	45	3
RDH 222	Marketing of Information Service	30	2
RDH 223	Practical Training Reports	0	3
RDH 224	Research Project	45	3
RDH225	Policy and Planning for Information Centre	30	2

ELECTIVES

Course Code	Course Title	Hours	Credits
RDH 226	Introduction to Internet and Virtual Library	45	2
RDH 227	Concept of Computer Networking	30	3
RDH 228	Introduction to Web Publishing	45	3

10.1.2. Certificate in Records, Archives and Library Management

Admission Requirements

A Certificate of Secondary Education with passes of at least 'D' in four subjects (including English language)

Assessment Strategy

The certificate programme is scheduled to run under a semester system in which there are fifteen teaching weeks plus two weeks for examinations per semester. The Certificate in Information Studies is designed to run for one (1) year.

Courses in the programme

SEMESTER ONE		
Course Code	Course Title	Credits
RCH 111	Communication Skills I	2
RCH 112	Information and Communication Technology	4
RCH113	Information and Society	2
RCH 118	Social Ethics I	
RCH 125	Planning, Development and Management Information Centres	2
RCH 126	Information Sources	4
RCH 127	Records and Archives Management I	2
RCH 128	Theory of Classification and Cataloguing	2
SEMESTER TWO		
RCH 121	Communication Skills II	2
RCH 122	Information and Communication Technology II	4
RCH 123	Records and Archives II	2
RCH 124	Practical Classification and Cataloguing	4
RCH 125	Information Services (IS)	2
RCH 126	Information Services (RAM)	2
RCH 127	Social Ethics II	2
RCH 128	Practical Training Attachment (LIS)	6

10.2. Faculty of Arts and Social Sciences Academic Staff

10.2.1. Department of Humanities

No.	NAME	G	QUALIFICATION	POSITION
1	Dr. Festo Gabriel	M	PhD in Archaeology (Univ. of Pretoria – SA), MA. Archaeology (UDSM), BA. History & Archaeology (UDSM)	Dean FASS, Senior Lecturer
2	Dr. Stephen Kilasi	M	PhD (Development Studies) University of Ghana. MA (Development Studies) UDSM BA (Sociology) UDSM	Lecturer, HoD Humanities
3	Dr. Faraja Sanga	M	PhD in Natural Resources Assessment and Management (UDSM), MA. (Demography) (UDSM), BAED (UDSM)	Lecturer & Examination Officer
4	Dr. Regina Sanga	F	PhD in Rural Development(SUA), MA. Rural Dev. (SUA), BA. Phil. (Salvatorian), Dip. Ed. (Morogoro, TTC)	Lecturer
5	Mr. Mdage Danny***	M	MA. Demography (UDSM), BAED (UDSM)	Assistant Lecturer
6	Mr. Julius Mapanje	M	MA. Geography (UDSM), BA. Geography (UDSM)	Assistant Lecturer
7	Mr. Francis Mwilafi***	M	MAED (RUCU), PGDE (UDSM), LL.M (RUCO), LL.B (RUCO)	Assistant Lecturer, and International Relations, Protocol and Fundraising Officer
8	Mr. Emanuel Rubeni	M	MA. Geography (OUT), BAED (TUMAINI)	Assistant Lecturer & Admission Officer
9	Mr. Shemndolwa T. Richard	M	MA. Information & Lib. Managt Studies (Northumbria Univ. UK). Postgrad. in Inf. and Lib. Managt/Studies (Northumbria Univ. UK). BA. Information Managt. (Loughborough Univ. of Tech UK), Adv. Dipl. Libr. Sc. (Makerere Univ. Uganda)	Assistant Lecturer
10	Mr. Ponsian Alois Mwiru	M	MA. Information (UDSM), BA. Information Managt. (TVU. UK), Cert. Libr. (N.CL)	Assistant Lecturer
11	Br. Christofa Chavala	M	MTh. (Pontifical Institute of Theology – India), BTh. (Dharmaram Vidya Kshetram – India)	Assistant Lecturer
12	Mr. Fabian Kyando	M	MA. Rural Development (SUA), BSC. Agricultural Education and Extension (SUA) Diploma in education (Kreloo TTC)	Assistant Lecturer
13	Ms. Neema Basil	F	BA. Library and Information Managt. (OUT), Dip. in Libr. & Information Studies (RUCU), Certificate in Libr. & Information Studies (RUCU)	Tutorial Assistant
14	Ms. Beatrice Mgina	F	MA. History (SAUT), BAED (CUoM)	Assistant Lecturer
15	Sr. Generose Emmanuel***	F	MA. History (SAUT), BAED (SAUT)	Assistant Lecturer

16	Rev. Fr. Louis Ndumbaro	M	MA. Community Development (Tumaini Univ. Makumira), BA. Community Development (TUMA), Dip. of Phil. (Peramiho Seminary)	Assistant Lecturer
17	Sr. Theopista Lukosi	F	BA. Library and Information Management (OUT), Dip. Libr. & Information Studies (RUCU), Certificate in Libr. & Information Studies (SLADS - Bagamoyo)	Tutorial Assistant
18	Sr. Dr. Sabina Benedicto Kabuga		PhD Geography (University of Innsbruck, Austria), MA Geography (Binghamton University, State University of New York, USA), BAED (UDSM)	Lecturer
19	Sr. Grace Kinyamagoha	F	MA (History) - SAUT, BAED (SAUT)	Assistant Lecturer

10.2.2. Department of Languages

1	Mr. Kifyasi, Fredy***	M	MA. Linguistics (RUCO), BAED (RUCO), Dipl. Ed (Eukenforde)	Assistant Lecturer, HoD Languages
2	Dr. Mwakanjuki Ndimyake	F	PhD Kiswahili (OUT), MA Kiswahili (UDOM), BAED (MUCO), Dip. Ed. (Morogoro)	Lecturer
3	Dr. Wily Migodela	M	PhD Kiswahili (OUT), MA. Kiswahili (UDSM), BAED (UDSM).	Lecturer
4	Dr. Mwaija Ngenzi	F	PhD Kiswahili (UDOM), MA. Kiswahili (UDSM), BAED (SAUT), Diploma in Education (Mtwara TTC).	Lecturer
5	Dr. Wallace K. Mlaga	M	PhD Kiswahili (OUT), MA. Kiswahili Literature (UDOM), BAED (UDSM)	Senior Lecturer
6	Ms. Libangu Lucyana	F	MA. Linguistics (RUCO), BAED (RUCO), Dipl. Ed. (Morogoro TTC)	Assistant Lecturer
7	Mr. James Chawinga***	M	MA. Literature (UDSM), BAED (UDSM)	Assistant Lecturer
8	Ms. Eunice Mtavangu***	F	MA. Linguistics (RUCO), BAED (UDSM)	Assistant Lecturer
9	Mr. Mbogela Enock	M	MA. Kiswahili (UDSM), BAED (UDSM) Dip. Ed. (Mbeya Luth. Teachers' College)	Assistant Lecturer
10	Mr. Stephen Lulandala	M	MA. Linguistics (RUCO), BAED (RUCO), Dip. Ed. (Bunda TTC)	Assistant Lecturer
11	Mr. Lucas Mselema	M	MA. Linguistics (UDOM), BAED (STEMMUCO)	Assistant Lecturer
12	Mr. Kilian Lupindu	M	MA. Literature (UDSM), BAED (SAUT-AJUCO)	Assistant Lecturer
13	Mr. Paul Joseph	M	MA. Literature (UDSM), BAED (UDSM-MUCE)	Assistant Lecturer

KEY*** Currently on PhD Studies

****** Currently on Master Studies

11.0. THE FACULTY OF EDUCATION

11.1. Programmes in the Faculty of Education:

- Postgraduate Diploma in Education
- Master of Education
- PhD in Education by Thesis

11.1.1. Postgraduate Diploma in Education

Entry Requirements:

To be considered for admission to the Postgraduate Diploma in Education (PGDE), a candidate must be a holder of any first degree from this university or any institution of higher learning recognized by the Tanzania Commission for Universities (TCU). Further, the candidate may be considered if he/she has satisfied the requirement of a GPA of 2.0 or above. Applicants from universities outside Tanzania will be considered on an individual basis.

Courses in the Curriculum for the Postgraduate Diploma in Education

Postgraduate Diploma in Education				
SN	Course Code	Course Title	Status	Credit
SEMESTER 1				
1	PDE 411	Educational Psychology	Core	6
2	PDE 412	Philosophy of Education	Core	6
3	PDE 413	Sociology of Education	Core	6
4	PDE 414	Assessment and Evaluation	Core	6
5	PDE 415	Curriculum and Teaching	Core	6
6	PDE 416	Professional communication	Core	6
7	RCC 411	Chemistry Teaching Methods 1	Core	12
8	RCB 412	Biology Teaching Methods 1	Core	12
9	RCP 413	Physics Teaching Methods 1	Core	12
10	RCE 414	Economics Teaching Methods 1	Core	12
11	RCL 415	English Teaching Methods 1	Core	12
12	RCG 416	Geography Teaching Methods1	Core	12
13	RCH 417	History Teaching Methods 1	Core	12
14	RCK 418	Mbinu za Kufundishia Kiswahili 1	Core	12
15	RCM 419	Mathematics teaching Methods 1	Core	12
16	RCF 411	Mbinu za Kufundishia Fasihi ya Kiswahili 1	Core	12
17	RCL 410	Literature Teaching Methods1	Core	12
18	RCS 411	Computer Science Teaching Methods1	Core	12
19	RCB 413	Business Teaching Methods1	Core	12
20	RCD 412	Divinity Teaching Methods1	Core	12
SEMESTER 2				
1	PDE 421	Inclusive Education	Core	6
2	PDE 422	Classroom Action Research	Core	6
3	PDE 423	Instructional Leadership	Core	6
4	PDE 424	Professional Ethics in Education	Core	6
5	PDE 425	Research Project	Core	12
6	RCC 421	Chemistry Teaching Methods 1	Core	12
7	RCB 422	Biology Teaching Methods 1	Core	12
8	RCP 423	Physics Teaching Methods 1	Core	12
9	RCE 424	Economics Teaching Methods 1	Core	12
10	RCL 425	English Teaching Methods 1	Core	12

11	RCG 426	Geography Teaching Methods1	Core	12
12	RCF 421	Mbinu za Kufundishia Fasihi ya Kiswahili 1	Core	12
13	RCH 427	History Teaching Methods 1	Core	12
14	RCK 428	Mbinu za Kufundishia Kiswahili 1	Core	12
15	RCK 429	Mathematics teaching Methods 1	Core	12
16	RCL 420	Literature Teaching Methods1	Core	12
17	RCS 421	Computer Science Teaching Methods1	Core	12
18	RCB 423	Business Teaching Methods1	Core	12
19	RCD 422	Divinity Teaching Methods1	Core	12

11.1.2. The Master of Education Degree Programme

Entry Qualifications

An applicant must satisfy any of the following requirements.

- i) Holder of a Bachelor's Degree in Education (Bed.) and other programmes offered at RUCU or elsewhere e.g. BEd Maths, Science. Arts, Adult Education, Early Childhood Education, Psychology etc. with at least Upper Second-Class honours.
- ii) Holder of a bachelor's degree in Arts or Science teaching subjects with at least Lower Second-Class Honours plus a Postgraduate Diploma in Education.
- iii) Holder of a Bachelor Degree in Education with at least Lower Second-Class Honours with a teaching experience of a minimum of two years.
- iv) Holder of a Bachelor's Degree in fields other than education who is employed in a university as a tutorial assistant or assistant lecturer or in a College of Education teaching diploma in education courses.

An equivalent qualification from any recognized university in Tanzania or outside the region.

Transfer and Progression

A student may transfer credits from this programme to another university with similar programme and vice-versa. This will be done only for successfully completed course credits.

Transfer Arrangements

In the event that completion of the programme proves impossible for any reason, to some or all students, Ruaha Catholic University will enter into credit transfer arrangements with any other university to facilitate the student's successful completion of the studies.

The Curriculum for the Master of Education Programme Semester One

Course Code	Course Title	No. of Credits
REDU 511	Educational Research Methodology I	12
REDU 512	Educational Statistics	14
REDU 513	Professional Ethics in Education	10
	Curriculum and Instruction Stream	
REDU 514	Evaluation Principles, Techniques and Models	12
REDU 516	Comparative Education	12
	Planning and Administration Stream	
REDU 515	Fundamentals of Educational Management and Administration	14
REDU 517	Theories and Methodologies of Educational Planning	12
Semester Two		
REDU 521	Educational Research Methodology II	14
REDU 522	Educational Assessment and Evaluation Techniques	14

Curriculum and Instruction Stream		
REDU 523	Teaching English Language Across Subject Area	12
REDU 524	Curriculum Development, Implementation and Evaluation	16
REDU 525	Instructional Leadership	12
Elective courses (any one of the following)		12
REDU 501	Pedagogy in the Teaching of Science and Mathematics	12
REDU 502	Pedagogy in the Teaching of Humanity and Social Science	12
REDU 503	Pedagogy in the Teaching Languages	12
Planning and Administration Stream		
REDU 526	Mobilization and Management of Institutional Resources	14
REDU 527	Human Resources Management and Development in Education	12
REDU 528	Supervision of Educational Institutions	12
REDU 504	Legal Issues in Education	12

11.2. Faculty of Education Academic Staff

11.2.1. Department of Educational Psychology

No.	NAME	G	QUALIFICATION	POSITION
1	Rev. Dr. Kristofa Zulu Nyoni	M	PhD in Sc.Ed. (Salesian Univ. – Italy), MSc.Ed. (Salesian Univ. – Italy), BSc.Ed. (Salesian Univ. – Italy), Dip. Theology (Kipalapala Seminary), Cert. Phil. (Kibosho Seminary)	Lecturer
2	Dr. Kumburu Salvius Aloyce	M	PhD in Special Needs Ed. (Abo Akademi – Finland), MEd. in Special Needs (Abo Akademi – Finland), BEd. (UDSM)	Lecturer
3	Dr. Baraka Nyinge	M	PhD in Education (UDOM), MSc.Ed. (UDSM), BSc.Ed. (UDSM)	Lecturer
5	Sr. Yusta Nyudule***	F	MAED Special Needs Ed. (Kenyatta Univ. - Kenya), BED Special Needs Educ. (SEKUCO)	Assistant Lecturer
6	Mr. Noverty Deographias***	M	MA. Applied Social Psychology (UDSM), BEd. Arts (UDSM-MUCE)	Assistant Lecturer

11.2.2. Department of Educational Foundations, Curriculum and Instruction

1	Sr. Prof. Chrispina Lekule	F	PhD in Educational Leadership and Admin. (Canada), MEd. in Educational Leadership and Admin. (USA), MSc. in Sociology of Social Responsibility in Educ. (USA), BEd. with Religious Studies (Nairobi – Kenya)	Associate Professor, VC
2	Rev. Dr. Pius P. Mgeni	M	PhD in Philosophy (Pontifical Urbaniana – Rome, Italy), MEd. Managt. & Curr. Devt. (UDSM), MPhil. (Sicily, Italy), BAED (UDSM), BTh. (Sicily, Italy)	Senior Lecturer & Financial Controller
3	Dr. Makungu Bulayi	M	PhD in Maths. Ed. (UDSM), MCurr. in Maths ICT Teaching (UDSM), MSc. (London South Bank Univ. – UK), BEd. Maths (Tumaini Univ. - Iringa)	Senior Lecturer, Ag DVCAA

4	Dr. Peter S. Kopweh	M	PhD in Curriculum Studies (Glasgow Univ. – UK), MA. in Educational Studies with Publishing (Oxford Brookes Univ. – UK), MAED (UDSM), BEd. (UDSM)	Lecturer
5	Dr. Adeline Mushi	F	PhD in Education (UDSM), MED (Sc.ED) (UDSM), BSc. ED (UDSM)	Lecturer, HoD-EFCI
6	Dr. Elizetha Mdemu	F	PhD in Ed. (UDOM), MAED (UDSM), BAED (UDSM)	Lecturer
7	Md. Fatuma Mdessa***	F	MAED (RUCO), PGDE (UDSM), BA. Counselling (Tumaini Univ. – Iringa), Dip. in Ed. (Morogoro TTC)	Assistant Lecturer
8	Ms. Susane Kyando***	F	MAED (UDSM), BEd. Arts (UDSM)	Assistant Lecturer
9	Mr. David Emanuel***	M	MAED (UDSM), BAED (UDSM)	Assistant Lecturer
10	Rev. Fr. Joseph Magani***	M	MAED (RUCO), BSc.Ed. (UDSM-DUCE), BTh. (Urbaniana, Rome – Italy), Dip. Phil. (Peramiho Seminary)	Assistant Lecturer

KEY

*** **Currently on PhD Studies**

** **Currently on Master Studies**

12.0 FACULTY OF BUSINESS AND MANAGEMENT SCIENCES

The Faculty of Business and Management Sciences (FBMS) comprises two departments: the Department of Management Sciences and Procurement, and the Department of Accounting and Finance.

12.1. Programmes in the Faculty of Business and Management Sciences:

- i. Certificate in Business Administration (CBA)
- ii. Diploma in Business Administration (DBA)
- iii. Bachelor of Business Administration (BBA)
- iv. Bachelor of Accounting and Finance (BAF)
- v. Bachelor of Business Administration in Accounting (BBAA)
- vi. Master of Business Administration (MBA)
- vii. Master of Finance and International Investment Management (MFIIM)

12.1 1. Certificate in Business Administration

Admission Requirements

Admission Criteria

Eligible applicant to be admitted into the Certificate in Business Administration has to have a Certificate of Secondary Education (CSEE) with at least four passes.

Duration of the Programme

The certificate in Business Administration is designed to run for one year.

The Curriculum of the Programme

Semester I

Code	Course Title	Hrs	Crs	Status
RCB 118	Social Ethics	100	10	Core
RCB 112	Introduction to Business Mathematics	100	10	Core
RCB 113	Principles of Management	100	10	Core
RCB 114	Principles of Accounting I	100	10	Core
RCB 115	Business Communication Skills	80	8	Core
RCB 116	Introduction to Marketing	100	10	Core
Total		580	58	

Semester II

Code	Course Title	Hrs	Crs	Status
RCB 121:	Introduction to Business Law	100	10	Core
RCB 122	Introduction to Economics	100	10	Core
RCB 123	Introduction to Procurement and Supply chain	100	10	Core
RCB 124	Introduction to Materials Management	100	10	Core
RCB 125	Introduction to Entrepreneurship	120	12	Core
RCB 126	Computer Skills and Application	100	10	Core
Total		620	62	

Diploma in Business Administration

Admission Requirements

Generally, an applicant need to have a Certificate of Secondary Education Examination (CSEE) with at least four passes, including Commerce, Bookkeeping, Mathematics, Geography, Chemistry, or Physics, with English being a must is a requirement. Specifically,

- a) He or she has to have obtained a Certificate of Secondary Education Examination (CSEE) with a minimum of five passes **OR** any other qualifications equivalent to this.
- b) He or she has obtained a Certificate of Secondary Education Examination (CSEE) with less than five passes **PLUS** a Certificate from an accredited institution

Duration of the Diploma Programme

The Diploma in Business Administration is designed to run for two (2) years.

Curriculum of the Programme

Year I– Semester I

Code	Course Title	Hrs	Crs	Status
RDB 111	Principles Business Management	100	10	Core
RDB 112	Principles of Marketing	100	10	Core
RDB 113	Financial Accounting I	100	10	Core
RDB 114	Business Communication Skills I	100	10	Core
RDB 115	Business Mathematics and Statistics I	100	10	Core
RDH 115	Social Ethics I	90	9	Core
Total		600	590	

Year I– Semester II

Code	Course Title	Hrs	Crs	Status
RDB 121	Principles of Economics	100	10	Core
RDB 122	Business Research Methods	100	10	Core
RDB 123	Financial Accounting II	100	10	Core
RDB 124	Principles of Procurement Practices and Techniques	100	10	Core
RDB 125	Business Mathematics and Statistics II	100	10	Core
RDB 126	Computer Application	100	10	Core
Total		600	600	

Year II – Semester I

Code	Course Title	Hrs	Crs	Status
RDB 211	Principles of Cost Accounting	100	10	Core
RDB 212	Principles of Marketing & Entrepreneur	100	10	Core
RDB 213	Principles of Human Resource Management	100	10	Core
RDB 214	Project Management	100	10	Core

RDB 215	Organizational Behaviour	100	10	Core
RDB 216	Principles of Business Laws	100	10	Core
Total		600	600	

Year II– Semester II

Code	Course Title	Hrs	Crs	Status
RDB 221	Field work Practice	400	40	Core
RDB 222	Research Proposal	200	20	Core
Total		600	600	60

12.1. 3 Bachelor of Business Administration (BBA)

Admission Requirements

The Minimum Entrance Requirements for a First Degree are as follows:

Direct Entry Qualifications

i) At least two Principal level passes and a total of 4 or more points (where A= 5, B= 4, C= 3, D=2, E=1 and S= 0.5) in approved subjects in the Advanced Certificate of Secondary Education (A.C.S.E.E); in the following subjects: History, Geography, Kiswahili, English Language, French, Arabic, Fine Art, Economics, Commerce, Accountancy, Physics Chemistry, Biology, Advanced Mathematics, Agriculture Computer Science or Nutrition. If one of the passes is not advanced Mathematics, an applicant must have a subsidiary pass in advanced Mathematics/Basic applied Mathematics at A-Level or a minimum of 'D' grade in Basic Mathematics at 0-Level.

Equivalent qualifications

iii) Equivalent qualifications such as ordinary or advanced diploma/degrees courses considered to be appropriate for the programme to be pursued. Diploma in Business Administration, Marketing, Social Studies, Economic Studies, Public Sector, Financial Management, Information Technology with Accounting, Human Resources Management, Financial Administration, Local Government Accounting and Finance, Insurance and Risk Management, Customs and Tax Management, Freight Clearing and Forwarding, Statistics, Business Management, Procurement and Logistic Management, or Banking and Finance **with a minimum average grade of 'B' or a minimum GPA of 3.0**

12.3.2 Duration of the Programme

The Bachelor of Business Administration is designed to run for three (3) years.

Curriculum of the Programme

Year I – Semester I

Code	Course Title	Hrs	Crs	Status
RBA 111	Financial Accounting I	80	8	Core
RBA 112	Microeconomics	80	8	Core
RBA 113	Business Mathematics and Statistics I	80	8	Core
RFH 112	Social Ethics I	60	6	Core
RBA 114	Procurement Management I	80	8	Core
RFD 111	Development Studies I	80	8	Core
RBA115	Business Law I	80	8	Core
RBA116	Business Communication Skills I	60	6	Core
Total		600	60	

Year I – Semester II

Code	Course Title	Hrs	Crs	Status
RBA 121	Financial Accounting II	80	8	Core
RBA 122	Macroeconomics	80	8	Core
RBA 123	Business Mathematics and Statistics II	80	8	Core
RBA 124	Freight Forwarding Management	80	8	Core
RBA 125	Business Law II	60	6	Core
RBA 126	Business Communication Skills II	60	6	Core
RBA 127	Principles of Management	80	8	Core
RPH 121	Social Ethics II	40	4	Core
RFD 121	Development Studies II	40	4	Core
Total		600	60	

Year II– Semester I

Code	Course Title	Hrs	Crs	Status
RBA 211	Human Resources Management I	60	6	Core
RBA 212	Marketing Principles and Administration I	60	6	Core
RBA 213	Cost Accounting I	60	6	Core
RBA 214	Financial Management I	60	6	Core
RBA 215	Quantitative Methods I	60	6	Core
RBA 216	Entrepreneurship	60	6	Core
Total		360	36	

Specializations:

- Accounting
- Banking
- Marketing
- Human Resource Management
- Procurement and Logistics

Note:

A student is required to take all semester core courses. Course availability is subject to change. We also recommend that a student starts with pre-BBA course in English.

Year II– Semester I

Code	Course Title	Hrs	Crs	Status
RBA 211	Human Resources Management I	60	6	Core
RBA 212	Marketing Principles and Administration I	60	6	Core
RBA 213	Cost Accounting I	60	6	Core
RBA 214	Financial Management I	60	6	Core
RBA 215	Quantitative Methods I	60	6	Core
RBA 216	Entrepreneurship	60	6	Core

Specialization: Accounting

Code	Course Title	Hrs	Crs	Status
RFA 211	Investment Analysis and Portfolio Management I	80	8	Core
RFA 212	Auditing Principles and Practice I	80	8	Core
RFA 213	Financial Reporting I	80	8	Core

Specialization: Banking

Code	Course Title	Hrs	Crs	Status
RBB 211	Banking Law and Practice	80	8	Core
RBB 212	Financial Analysis	80	8	Core
RBB 213	Money and Banking	80	8	Core

Specialization: Marketing

Code	Course Title	Hrs	Crs	Status
RBM 211	Marketing principles and Management	80	8	Core
RBM 212	Consumer Behaviour	80	8	Core
RBM 213	Marketing Research and Information Systems I	80	8	Core

Specialization: Human Resources Management

Code	Course Title	Hrs	Crs	Status
RBH 211	International Business Management I	120	12	Core
RBH 212	Organizational Behaviour I	120	12	Core

Specialization: Procurement and Logistics

Code	Course Title	Hrs	Crs	Status
RBP 211	Physical Distribution and Warehouse management	80	8	Core
RBP 212	Procurement Practice and Techniques	80	8	Core
RBP 213	Legal Aspect of Procurement	80	8	Core

Year II– Semester II

Code	Course Title	Hrs	Crs	Status
RBA 221	Human Resources Management II	60	6	Core
RBA 222	Marketing Principles and Administration II	60	6	Core
RBA 223	Cost Accounting II	60	6	Core
RBA 224	Financial Management II	60	6	Core
RBA 225	Quantitative Methods II	60	6	Core
RBA 226	Business Research Methodology	60	6	Core
RBA 227	Student Field Work	60	6	Core

Specialization: Accounting

Code	Course Title	Hrs	Crs	Status
RFA 221	Investment Analysis and Portfolio Management II	60	6	Core
RFA 222	Auditing Principles and Practice II	60	6	Core
RFA 223	Financial Reporting II	60	6	Core

Specialization: Banking

Code	Course Title	Hrs	Crs	Status
RBB 221	Marketing of Financial Services	90	9	Core
RBB 222	Commercial and Investment Banking	90	9	Core

Specialization: Marketing

Code	Course Title	Hrs	Crs	Status
RBM 221	Industrial Psychology	60	6	Core
RBM 222	Introduction to marketing of services	60	6	Core
RBM 223	Marketing Research and Information Systems II	60	6	Core

Specialization: Human Resources Management

Code	Course Title	Hrs	Crs	Status
RBH 221	International Business Management	90	9	Core
RBH 222	Organizational Behaviour II	90	9	Core

Specialization: Procurement and Logistics

Code	Course Title	Hrs	Crs	Status
RBP 221	Auditing and Assurance for Procurement and Supply Function	60	6	Core
RBP 222	Industrial Business Marketing	60	6	Core
RBP 223	Production and Operations Management	60	6	Core

Year III– Semester I

Code	Course Title	Hrs	Crs	Status
RBA 311	International Finance I	80	8	Core
RBA 312	Business Research writing skills	80	8	Core
RBA 313	Project Management I	80	8	Core

Specialization: Accounting

Code	Course Title	Hrs	Crs	Status
RFA 311	Financial Reporting I	100	10	Core
RFA 312	Management Accounting I	100	10	Core
RFA 313	Public Finance and Taxation I	80	8	Core
RFA 314	Auditing and Assurance Service I	80	8	Core

Specialization: Banking

Code	Course Title	Hrs	Crs	Status
RBB 311	Credit analysis and Commercial Lending	120	12	Core
RBB 312	International Banking Management	120	12	Core
RBB 313	IT Banking Management	120	12	Core

Specialization: Marketing

Code	Course Title	Hrs	Crs	Status
RBM 311	International Marketing	120	12	Core
RBM 312	Consumer Behaviour	120	12	Core
RBM 313	Case Study Analysis & Business Communication	120	12	Core

Specialization: Human Resources Management

Code	Course Title	Hrs	Crs	Status
RBH 311	Labour Economics I	180	18	Core
RBH 312	Labour Law I	180	18	Core

Specialization: Procurement and Logistics

Code	Course Title	Hrs	Crs	Status
RBP 311	Public Procurement	100	10	Core
RBP 312	Strategic Procurement	100	10	Core
RBP 313	Transport and Logistics Management	80	8	Core
RBP 314	Business Ethics and Corporate Governance	80	8	Core

Year III– Semester II

Code	Course Title	Hrs	Crs	Status
RBA 321	International Finance II	80	8	Core
RBA 322	Project Management II	80	8	Core
RBA 323	Strategic Management	80	8	Core
RBA 324	Dissertation	120	12	Core

Specialization: Accounting

Code	Course Title	Hrs	Crs	Status
RFR 321	Financial Reporting II	60	6	Core
RFA 322	Management Accounting II	60	6	Core
RFA 323	Public Finance and Taxation II	60	6	Core
RFA 324	Auditing and Assurance Service II	60	6	Core

Specialization: Banking

Code	Course Title	Hrs	Crs	Status
RBB 321	Investment Analysis and Portfolio Management	120	12	Core
RBB 322	Microfinance	120	12	Core

Specialization: Marketing

Code	Course Title	Hours	Crs	Status
RBM 321	Principles of Management and Administrat.	120	12	Core
RBM 322	Sales Management	120	12	Core

Specialization: Human Resources Management

Code	Course Title	Hrs	Crs	Status
RBH 321	Labour Economics II	120	12	Core
RBH 322	Labour Law II	120	12	Core

Specialization: Procurement and Logistics

Code	Course Title	Hrs	Crs	Status
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RBP 321	International procurement	80	8	Core
RBP 322	Procurement Contract Management	80	8	Core
RBP 323	Procurement and Supply Chain Management Strategy	80	8	Core

NOTE:

- (i) First Semester Third Year Students are required to prepare Research Proposal according to their topics they have chosen.
- (ii) Second Semester Third Year Students are required to write their Final Dissertation Report for Research, which will carry 3 units.
- (iii) It shall require 101 units to complete the BBA Programme (excluding specializations)

. 12.1.4. Bachelor of Accounting and Finance (Baf)

Admission Requirements

General Minimum Entry Requirements for Admission

An applicant must possess at least two (2) principal passes and a total of at least 4.0 points (where A=5, B=4, C=3, D=2, E=1, S=0.5, F=0) in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E) in the following subjects: Economics, Geography, Commerce, Mathematics, English, Physics, Chemistry, Biology, Computer Science, Business studies, Accountancy, Agriculture, Food and human nutrition, History and Kiswahili.

OR

An applicant must hold of a relevant Diploma of at least second class from recognized institutions in one of the following disciplines: Business Administration, Information technology, Accountancy, Economics, Entrepreneurship, Business Management, Finance, Customs and tax management, Marketing, Financial Management, Local accounting and Finance, Statistics, computer studies, Procurement and logistics management, insurance, or Banking and finance, with a minimum average grade of 'B' or a minimum GPA of 3.0.

Specific Entry Requirements for Admission

The specific Entry Requirements for the Bachelor of Accounting and Finance are: Two principal passes in the following subjects: Mathematics, Accountancy, Commerce, Economics, Entrepreneurship, Management, Finance, Biology, Chemistry, Physics, Marketing, Human Resources Management, Procurement, Insurance, Banking, Geography, Computer Science, Business studies, or any equivalent qualifications.

Courses in the Programme

This programme consists of 42 core courses (no electives) carrying 360 credits over 3 years consisting of 6 semesters. A semester consists of 17 weeks: 15 weeks of teaching and 2 weeks for examination. As such, the number of credits in the matrix below is distributed based on 15 weeks.

Year I - Semester I

Code	Course Title	Hrs	Crs	Status
RAF 111	Introduction to computer applications	100	10	Core

RAF 112	Business Communication Skills	80	8	Core
RAF 113	Principles of management	100	10	Core
RAF 114	Principles of marketing	100	10	Core
RAF 115	Business Mathematics and Statistics	100	10	Core
RAF 116	Financial Accounting I	120	12	Core
Total		600	60	

Year I - Semester II

Code	Course Name	Hrs	Crs	Status
RAF 121	Development Studies	100	10	Core
RAF 122	Business and social ethics	80	8	Core
RAF 123	Principles of economics	100	10	Core
RAF 124	Management Information Systems	100	10	Core
RAF 125	Entrepreneurship	100	10	Core
RAF 126	Financial Accounting II	120	12	Core
Total		600	60	

Year II - Semester I

Code	Course Name	Hrs	Crs	Status
RAF 211	Business Law	100	10	Core
RAF 212	Cost Accounting	100	10	Core
RAF 213	Financial Management	100	10	Core
RAF 214	Software Applications in Finance	100	10	Core
RAF 215	Quantitative Methods	100	10	Core
RAF 216	Financial Reporting I	100	10	Core
Total		600	60	

Year II - Semester II

Code	Course Name	Hrs	Crs	Status
RAF 221	Computer Programming	100	10	Core
RAF 222	Fundamentals of Information Technology	100	10	Core
RAF 223	Financial Reporting II	100	10	Core
RAF 224	Auditing Principles and Practice	100	10	Core
RAF 225	Investment Analysis and Portfolio Management	100	10	Core
RAF 226	Business Research Methods	100	10	Core
Total		600	60	

Year III - Semester I

Code	Course Name	Hrs	Crts	Status
RAF 311	Project Management	100	10	Core
RAF 312	Performance Management	100	10	Core
RAF 313	International Finance	100	10	Core
RAF 314	Public Finance and Taxation	100	10	Core
RAF 315	Database Management Systems	100	10	Core
RAF 316	IT governance and Risk Management	100	10	Core
Total		600	60	

Year III - Semester II

Code	Course Name	Hrs	Crs	Status
RAF 321	Field Attachment	200	20	Core

RAF 322	Dissertation	400	40	Core
Total		600	60	

12.1.5. Bachelor of Business Administration in Accounting (BBAA)

Entry Requirements

General Minimum Entry Requirements for Admission

An applicant must possess at least two (2) principal passes and a total of at least 4.0 points (where A=5, B=4, C=3, D=2, E=1, S=0.5, F=0) in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E) in the following subjects: Economics, Geography, Commerce, Mathematics, English, Physics, Chemistry, Biology, Computer Science, Business studies, Accountancy, Agriculture, Food and human nutrition, History and Kishwahili.

OR

An applicant must hold of a relevant Diploma of at least second class from recognized institutions in one of the following disciplines: Business Administration, Information technology, Accountancy, Economics, Entrepreneurship, Business Management, Finance, Customs and tax management, Marketing, Financial Management, Local accounting and Finance, Statistics, computer studies, Procurement and logistics management, insurance, or Banking and finance, with a minimum average grade of 'B' or a minimum GPA of 3.0.

Programme Specific Entry Requirements for Admission

Eligible applicant to be admitted into the Bachelor of Business Administration in Accounting must have at least two principal passes in the following subjects: Entrepreneurship, Social Studies, Arts, Economics, Geography, Commerce, Finance, Mathematics, Physics, Chemistry, Biology, Agriculture, Computer Science, Business studies, food and human nutrition, Accountancy or any equivalent qualifications

Courses in the Programme

Year I – Semester I

Code	Course Name	Hrs	Crs	Status
RBAA 111	Introduction to computer Application	100	10	Core
RBAA 112	Business Communication Skills	80	8	Core
RBAA 113	Principles of management	100	10	Core
RBAA 114	Principles of marketing	100	10	Core
RBAA 115	Business Mathematics and Statics	100	10	Core
RBAA 116	Financial Accounting I	120	12	Core
Total		600	60	

Year I – Semester II

Code	Course Name	Hrs	Crs	Status
RBAA 121	Development Studies	100	10	Core
RBAA 122	Business and social ethics	80	8	Core
RBAA 123	Principles of economics	100	10	Core
RBAA 124	Management Information Systems and Computer Applications	100	10	Core
RBAA 125	Entrepreneurship	100	10	Core
RBAA 126	Financial Accounting II	120	12	Core
Total		600	60	

Year II – Semester I

Code	Course Name	Hrs	Crs	Status
RBAA 211	Business Law	100	10	Core
RBAA 212	Cost Accounting	100	10	Core
RBAA 213	Financial Management	100	10	Core
RBAA 214	Software Applications in Accounting and Finance	100	10	Core
RBAA 215	Quantitative Methods	100	10	Core
RBAA 216	Financial Reporting I	100	10	Core
Total		600	60	

Year II – Semester II

Code	Course Name	Hrs	Crs	Status
RBAA 221	Cost Accounting II	100	10	Core
RBAA 222	Financial Markets and Institutions	100	10	Core
RBAA 223	Financial Reporting II	100	10	Core
RBAA 224	Auditing Principles and Practice	100	10	Core
RBAA 225	Investment Analysis and Portfolio Management	100	10	Core
RBAA 226	Business Research Methods	100	10	Core
Total		600	60	

Year III – Semester I

Code	Course Name	Hrs	Crs	Status
RBAA 311	Project Management	100	10	Core
RBAA 312	Management Accounting	100	10	Core
RBAA 313	International Finance	100	10	Core
RBAA 314	Public Finance and Taxation	100	10	Core
RBAA 315	Auditing and Assurance Services	100	10	Core
RBAA 316	Corporate Strategy and Ethics	100	10	Core
Total		600	60	

Year III – Semester II

Code	Course Name	Hrs	Crs	Status
RBAA 321	Practical Training	200	20	Core
RBAA 322	Dissertation	400	40	Core
Total		600	60	

12.1.6. Master of Business Administration (MBA)

Admissions Requirements

- The applicant must be a holder of at least first or an upper second-class degree or equivalent in non-classified degrees; **OR**
- The applicant must be a holder of lower second class or pass degree with a minimum of two and three years of work experience, respectively; **OR**
- The applicant must be a holder of a postgraduate diploma in business studies or related fields.

Duration of the MBA Programme

The duration of the programme is 18 months which is divided into three semesters.

Curriculum of the Programme

MBA programme courses are categorized as core and elective courses elective as follows:

Year I - Semester I

Code	Course Title	Hrs	Crs	Status
RMS 611	Business Economics	120	12	Core
RAF 611	Quantitative Methods for Business	120	12	Core
RMS 612	Business Research Methods	120	12	Core
RAF 614	Financial Theory and Practice	120	12	Core
RMS 613	Advanced Human Resources Management I	120	12	Core
RMS 615	Labour Law and Employment Relations	120	12	Core
Total		720	72	

Year I - Semester II

Code	Course Title	Hrs	Crs	Status
RMS 621	Corporate Entrepreneurship	120	12	Core
RMS 622	Project Planning and Evaluation	120	12	Core
RAF 621	Management Information Systems	120	12	Core
RAF 624	International Finance and Trade	120	12	Core
RMS 624	Organizational Behaviour	120	12	Core
RMS 625	Corporate Governance and Ethics	120	12	Core
Total		720	72	

Year II - Semester II

Code	Course Title	Hrs	Crs	Status
RMS 631	Dissertation	360	36	Core

12.1.7. Master of Finance and International Investment Management (MFIIM)

Entry Requirements

General Minimum Entry Requirements for Admission

Eligible applicant to be admitted into the Master of Finance and International Investment programme has to be a holder of a bachelor degree or advanced diploma or a postgraduate diploma in one of the following fields: Accounting, Finance, Auditing, Tax administration, Economics, Commerce, or any equivalent qualifications or specializations with the following GPAs:

- a. A relevant bachelor degree or equivalent with a minimum GPA of 2.7 or B grade;

OR

- b. A postgraduate diploma in relevant field above or equivalent with a minimum GPA of 3.0 or B grade.

Programme Specific Entry Requirements for Admission

The specific entry requirements for the Master of Finance and International Investment Management are a background in Accounting, Finance, Banking, Microfinance, Auditing, Tax administration, Economics, Commerce, or any equivalent qualifications.

Courses in the Programme

This programme consists of 15 courses and a Dissertation writing, altogether carrying 240 credits as indicated below:

Year I– Semester I

Code	Course Title	Hrs	Crs	Status
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RFN 611	International Financial Reporting and Analysis	120	12	Core
RFN 612	International Human Resources Management	120	12	Core
RFN 613	International Economics	120	12	Core
RFN 614	Leadership and Governance	120	12	Core
RFN 615	Quantitative Methods	120	12	Core
Total		600	60	

Year I– Semester II

Code	Course Title	Hrs	Crs	Status
RFN 621	International Business Finance	120	12	Core
RFN 622	Business Research Methodology	120	12	Core
RFN 623	International Monetary Economics	120	12	Core
RFN 624	International Taxation	120	12	Core
RFN 625	Entrepreneurial Finance	120	12	Core
Total		600	60	

Year II – Semester I

Code	Course Title	Hrs	Crs	Status
RFN 631	International Risk and Insurance Management	120	12	Core
RFN 632	International Business Environment	120	12	Core
RFN 633	International Logistics and Distribution	120	12	Core
RFN 634	Foreign Investment Negotiations	120	12	Core
RFN 635	International Financial Markets	120	12	Core
Total		600	60	

Year II – Semester II

Code	Course Title	Hrs	Crs	Status
RFN 641	Dissertation	600	60	Core

12.2. Faculty of Business and Management Sciences Academic Staff

S/n	Full Name	Sex	Qualifications	Position/Designation
1.	Dr. Isidore Minani	M	PhD (UDSM). MBA (IUCo). BBA (IUCo) IT (RUCO). CCNA (RUCO)	Senior Lecturer Dean, FBMS.
2	Dr. David Mosoma	M	Phd (Philippines). MBA (Mzumbe). PGDEED (IFM)	Lecturer Head of Department Accounting and Finance
3	Ms. Aikaline Mhehe	F	BHRM(Mzumbe). MSc. HRM (Mzumbe).	Assistant Lecturer Head of Department Management Science
4	Mr. Joseph Ndawi	M	MSc (Mzumbe). BSc (Mzumbe)	Assistant Lecturer
5	Dr. Romed Kavenuke	M	PhD (UDSM) MBA (Dar). BBA (SAUTI)	Lecturer
6	Prof. Dominicus Kasilo	M	PhD (Netherlands) MBA, ADA, Dip. (Mzumbe)	Ass. Professor
7	Prof. Alex Juma Ochumba	M	PhD Management and PGE (Aston University, UK), Mphil(Trinity College, Dublin) MBA and B.Sc.-econ.(Marquette)	Ass. Professor

			University, USA), BPhil and BA(Dublin, Ireland),B.Th(CUEEA, Nairobi, Kenya)	
8	Dr. Alberto Ndekwa	M	PhD in Business Administration (OUT), MBA (UoI), MSc. ICT(OUT), MACDPM (UoI), BCED(OUT), BSc. Computer Science (RUCO).	Senior Lecturer
9	CPA. Kabaka Ndenda	M	MBA (Dar). LL.M (RUCU), CPA, (Dar).	Lecturer
10	Mr. Lupyana Samwel	M	MBA (Marketing) (UoI). BA (UoI)	Assistant Lecturer
11	Ms. Hawa Jumanne	F	MBA (IUCo), BBA (UDOM)	Assistant Lecturer
12	Mr. Jailos Mtindya	M	MBA (RUCU), BBA (RUCO)	Assistant Lecturer
13	Mr.Yohana Tweve	M	MBA (Amsterdam), BA (Tumaini)	Assistant Lecturer
14	Ms. Florence Nakawunde	F	MBA(HRM) – OUT, BA (HRM) - UoI	Assistant Lecturer
15	Mr. Bariki Koka	M	MA - procurement and Supply Chain Management (MoCU).BA - procurement and Supply Chain Management (MoCU).	Assistant Lecturer
16	Mr. CPA. Emmanuel Lyapa	M	MFIIIM (RUCU) Adv. Dip. in Acc.(TIA)	Assistant Lecturer
17	Mr. Augustino Kudema	M	MBA (Finance) - Mount Meru University BED (Economics & Accountancy) - Mount Meru University	Assistant Lecturer
18	Mr.Nazarius Msilu	M	MBA- Accounting and Finance (RUCU) BBA-Accounting (UoI) Diploma (Educ)- Tukuyu Teacher's College.	Assistant Lecturer
19	Ms.CPA. Gladys Mwajombe	F	MSc. Accounting and Finance (Mzumbe) Adv. Dipl. In Acc. SAUT.	Assistant Lecturer
20	Fr. Francis Kunambi Korongo	M	MBA. HRM (RUCU). BHRM (IRDP).	Assistant Lecturer
21	Mr. Dennis Benedict Mongula	M	B.A Economics (SAUT), M.A Economics (UDSM)	Assistant Lecturer
22	***Mr. Samwel Mwigeka	M	BAED (UDSM), M.A Economics (UDSM)	Assistant Lecturer
23	Ms. Leonida Mkini	F	Secretarial Certificate. (TPSC-Tabora Branch), Computer Course (Unique Col.)	Personal Secretary FBMS.

*** Currently on PhD. Studies

12.0. INSTITUTE OF ALLIED HEALTH SCIENCES (IAHS) COURSES

The Institute of Health and Allied Sciences (IHAS) offers programmes in the areas of: Environmental Health Sciences, Nursing and Midwifery, and Clinical Medicine and thus hosting five departments;

- Department of Pharmaceutical sciences
- Department of Medical Laboratory
- Department of Clinical Medicine
- Department of Nursing and Midwifery and
- Department of Environmental Health Sciences

12.1. Department of Pharmaceutical Sciences

The department offers programme in Technician Certificate in Pharmaceutical Sciences (Pharmaceutical Assistants) and Ordinary Diploma in pharmaceutical Sciences (Pharmaceutical Technicians).

12.2. Department of Pharmaceutical Sciences

12.2.1. Basic Technician Certificate in Pharmaceutical Sciences (NTA LEVEL 4)

SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Dispensing	PST04101	8	CORE
2.	Disease Control and Prevention	PST04102	10	CORE
3.	Human Anatomy and Physiology	PST04103	12	CORE
4.	Pharmaceutical Dosage Forms	PST04104	4	CORE
5.	Pharmaceutical Calculations	PST04105	11	CORE
6.	Communication Skills	PST04106	4	CORE
7.	Basic Computer Applications	PST04107	6	CORE

SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Law and Ethics in Pharmacy Practice	PST04208	4	CORE
2.	Compounding of Pharmaceutical Liquid Preparations	PST04209	20	CORE
3.	Pharmaceutical Inorganic Chemistry	PST04210	12	CORE
4.	Basic Pharmacology	PST04211	12	CORE
5.	Medical Stores Keeping	PST04212	12	CORE
6.	Pharmacy Practice	PST04213	5	CORE

12.2.2. Technician Certificate in Pharmaceutical Sciences (NTA LEVEL 5) SEMESTER ONE

MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Medicines and Medical Supplies Management	PST05101	12	CORE
2.	Law and Policies in Pharmacy Practice	PST05102	7	CORE
3.	Pharmaceutical Microbiology	PST05103	12	CORE
4.	Pharmacology and Therapeutics	PST05104	12	CORE
5.	Rational Use of Medicines	PST05105	4	CORE
6.	Pharmaceutical Organic Chemistry	PST05106	12	CORE

SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Quality Assurance of Pharmaceutical Products	PST05207	12	CORE
2.	Pharmaceutics Theory and Compounding	PST05208	20	CORE
3.	Health Information Management	PST05209	12	CORE
4.	Basic Pharmacology	PST05210	12	CORE
5.	Pharmacy Practice	PST05211	5	CORE

12.2.3. Ordinary Diploma in Pharmaceutical Sciences (NTA LEVEL 6) SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Leadership and Management	PST06101	12	CORE
2.	Counselling and Guidance Skills	PST06102	8	CORE
3.	Pharmaceutical Production	PST06103	20	CORE
4.	Health and Medicines Policy	PST06104	7	CORE
5.	Health Financing	PST06105	12	CORE
6.	Pharmaceutical Pharmacotherapy	PST06106	6	CORE
7.	Veterinary Pharmacology	PST06107	6	CORE

SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Pharmaceutical Public Health	PST06208	8	CORE
2.	Entrepreneurship	PST06209	12	CORE
3.	Operational Research	PST06210	24	CORE
4.	Monitoring and Evaluation of Medicines Use	PST06211	12	CORE
5.	Pharmacy Practice	PST06212	5	CORE

12.3. Department of Medical Laboratory Sciences

The department is approved by the Health Laboratory Practitioner's Council of Tanzania and recognized by the National Council for Technical and Vocational Education and Training (NACTVET) to provide training in Medical laboratory sciences leading to the awards of Technician Certificate in Medical Laboratory Sciences and Ordinary Diploma in Medical laboratory Sciences.

12.3.1. Basic Technician Certificate in Medical Laboratory Sciences NTA LEVEL

4: SEMESTER ONE MODULES

S/N	CODE	MODULE TITLE	CREDIT	CORE
1	MLT 04101	Laboratory Instrumentation	13	CORE
2	MLT 04102	General Human anatomy and Physiology	13	CORE
3	MLT 04103	Laboratory safety and waste management	9	CORE
4	MLT 04104	Communication and Life skills	7	CORE
5	MLT 04105	Laboratory Ethics and Code of Conduct	6	CORE
6	MLT 04106	Prevention and Control of Communicable and Non-Communicable Diseases	8	CORE

NTA LEVEL 4: SEMESTER TWO MODULES

S/N	CODE	MODULE TITLE	CREDIT	CORE
1	MLT 04207	Routine Laboratory Investigation	14	CORE
2	MLT 04208	Laboratory Specimen Management	11	CORE

3	MLT 04209	Computer Application	13	CORE
4	MLT 04210	Systemic Human Anatomy and Physiology	12	CORE
5	MLT 04211	Laboratory Reagent and Solutions	14	CORE

NTA LEVEL 5: SEMESTER ONE MODULES

S/N	CODE	MODULE TITLE	CREDIT	CORE
1	MLT 05101	Laboratory Logistics Management	9	CORE
2	MLT 05102	Maintenance and Calibration of Laboratory Instruments and Equipment	12	CORE
3	MLT 05103	principles of entrepreneurship	11	CORE
4	MLT 05104	Laboratory Quality Assurance	11	CORE
5	MLT 05105	Health Records Management	9	CORE
6	MLT 05106	General Pathology	8	CORE

NTA LEVEL 5: SEMESTER TWO MODULES

S/N	CODE	MODULE TITLE	CREDIT	CORE
1	MLT 05207	Hematology and Blood transfusion	13	CORE
2	MLT 05208	Medical Microbiology and immunology	14	CORE
3	MLT 05209	Clinical Chemistry	12	CORE
4	MLT 05210	Medical Parasitology	12	CORE
5	MLT 05211	Cytology and Histology	9	CORE

NTA LEVEL 6: SEMESTER ONE MODULES

S/N	CODE	MODULE TITLE	CREDIT	CORE
1	MLT 06101	Laboratory Quality Management	14	CORE
2	MLT 06102	Operational Research	12	CORE
3	MLT 06103	Principles of Epidemiology and Biostatistics	12	CORE
4	MLT 06104	Leadership and Management	12	CORE
5	MLT 06105	Introduction to Diagnostic Molecular Biology	10	CORE

NTA LEVEL 6: SEMESTER TWO MODULES

S/N	CODE	MODULE TITLE	CREDIT	STATUS
1	MLT 06206	Diagnostic Parasitology and Medical Entomology	12	CORE
2	MLT 06207	Diagnostic Microbiology and Immunology	14	CORE
3	MLT 06208	Diagnostic Clinical Chemistry	10	CORE
4	MLT 06209	Diagnostic Histology and Cytology	10	CORE
5	MLT 06210	Diagnostic Hematology and Blood Transfusion	14	CORE

12.4. Department of Clinical Medicine

The department of clinical medicine offers the following programmes;

- i. Basic Technician Certificate in Clinical Medicine (NTA LEVEL 4)
- ii. Technician Certificate in Clinical Medicine (NTA LEVEL 5)
- iii. Ordinary Diploma in Clinical Medicine (NTA LEVEL 6)

12.4.1. Basic Technician Certificate in Clinical Medicine (NTA LEVEL 4)

NTA LEVEL 4: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Communication Skills and Customer Care	CMT 04101	6	CORE
2.	Human Anatomy	CMT 04102	12	CORE
3.	Human Physiology	CMT 04103	10	CORE
4.	Epidemiology and Biostatistics	CMT 04104	13	CORE
5.	Computer Applications	CMT 04105	7	CORE
6.	Medical Ethics and Professionalism	CMT 04106	5	CORE
7.	Microbiology, Parasitology and Entomology	CMT 04107	10	CORE

NTA LEVEL 4: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Clinical Nutrition	CMT 04208	10	CORE
2.	Clinical Skills	CMT 04209	15	CORE
3.	Pathology	CMT 04210	12	CORE
4.	Clinical Laboratory	CMT 04211	10	CORE
5.	Patient Care	CMT 04212	10	CORE

12.4.2. Technician Certificate in Clinical Medicine (NTA LEVEL 5)

NTA LEVEL 5: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Clinical Pharmacology	CMT 05101	10	CORE
2.	Internal Medicine I	CMT 05102	11	CORE
3.	Pediatrics and Child Health I	CMT 05103	12	CORE
4.	Obstetrics and Gynecology I	CMT 05104	11	CORE
5.	Health Promotion	CMT 05105	10	CORE
6.	Counselling	CMT 05106	8	CORE

NTA LEVEL 5: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Reproductive and Child Health	CMT 05207	09	CORE
2.	Obstetrics and Gynecology II	CMT 05208	12	CORE
3.	Surgery	CMT 05209	12	CORE
4.	Internal Medicine II	CMT 05210	12	CORE

5.	Pediatrics And Child Health II	CMT 05211	13	CORE
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12.4.2. Ordinary Diploma in Clinical Medicine (NTA LEVEL 6)

NTA LEVEL 6: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Entrepreneurship and Life skills	CMT 06101	6	CORE
2.	Leadership and Management	CMT 06102	12	CORE
3.	Operational Research	CMT 06103	14	CORE
4.	Basics of Forensic Medicine	CMT 06104	8	CORE
5.	Surgical Specialties	CMT 06105	16	CORE

NTA LEVEL 6: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Apprenticeship in Obstetrics and Gynecology	CMT 06206	16	CORE
2.	Apprenticeship in Surgery	CMT 06207	16	CORE
3.	Apprenticeship in Internal Medicine	CMT 06208	16	CORE
4.	Apprenticeship in Pediatrics and Child Health	CMT 06209	16	CORE

12.5. Department of Nursing and Midwifery

The department of Nursing and Midwifery provide training in Nursing and midwifery leading to the awards of

- i. Technician Certificate in Nursing and midwifery,
- ii. Ordinary Diploma in Nursing and Midwifery and
- iii. Bachelor in Nursing and Midwifery.

12.5.1. Basic Technician Certificate in Nursing and Midwifery (NTA LEVEL 4)

NTA LEVEL 4: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Infection Prevention and Control	NMT 04101	15	CORE
2.	Professionalism in Nursing	NMT 04102	7	CORE
3.	Human Anatomy and Physiology	NMT 04103	14	CORE
4.	Basic Computer Applications	NMT 04104	6	CORE
5.	Communication Skills	NMT 04105	10	CORE
6.	Parasitology and Entomology	NMT 04106	5	CORE

NTA LEVEL 4: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Application of Nursing Process and Theories in Nursing Care	NMT 04207	13	CORE
2.	Basic Clinical Nursing	NMT 04208	20	CORE
3.	Basic Pharmacology	NMT 04209	10	CORE
4.	Basics of Health Information Management	NMT04210	4	CORE
5.	Disaster and Emergency Preparedness	NMT04211	13	CORE
6.	Entrepreneurship	NMT04212	3	CORE

12.5.2. Technician Certificate in Nursing and Midwifery (NTA LEVEL 5) NTA LEVEL 5: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Reproductive Health Care	NMT 05101	5	CORE
2.	Child Health Services	NMT 05102	4	CORE
3.	Care of a Sick Child	NMT 05103	17	CORE
4.	Basic Care of Patient with Medical Conditions	NMT 05104	18	CORE
5.	Basic Care of Patient with Surgical Conditions	NMT 05105	10	CORE
6.	Basics of Mental Health Nursing	NMT 05106	6	CORE
7.	Care of a Woman During Antenatal Period	NMT 05107	7	CORE

NTA LEVEL 5: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Care of a Woman in Normal Labour and Puerperium	NMT 05208	13	CORE
2.	Pre Referral Management of a Woman with Abnormal Pregnancy Labour and Puerperium	NMT 05209	4	CORE
3.	Care of a Normal New born	NMT 05210	6	CORE
4.	Management of Communicable Diseases	NMT 05211	20	CORE
5.	Community Health Nursing	NMT O5212	20	CORE

12.5.3. Ordinary Diploma in Nursing and Midwifery (NTA LEVEL 6) NTA LEVEL 6: SEMESTER ONE MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Care of a Woman with Abnormal Pregnancy, Labour and Puerperium	NMT 06101	19	CORE
2.	Care of a Woman with Obstetric Emergency Conditions	NMT 06102	6	CORE
3.	Care of Newborns with Abnormal Conditions	NMT 06103	5	CORE
4.	Supervision in Nursing and Midwifery Practice	NMT 06104	12	CORE
5.	Basics of Epidemiology and Biostatistics	NMT 06105	6	CORE
6.	Fundamentals of Research	NMT 06106	9	CORE

NTA LEVEL 6: SEMESTER TWO MODULES

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Care of Patients with Medical Conditions	NMT 06207	20	CORE
2.	Care of Patients with Tumours and Cancer	NMT 06208	4	CORE
3.	Care of Patients with Surgical Conditions	NMT 06209	14	CORE
4.	Care of Patients with Reproductive Surgical Conditions	NMT 06210	5	CORE
5.	Mental Health Nursing	NMT 06211	20	CORE

12.5.4. Bachelor of Science in Nursing and Midwifery YEAR 1 SEMESTER 1

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Gross Anatomy and Histology	NS 111	21.8	CORE
2.	Biochemistry and Molecular Biology	NS 112	25.5	CORE
3.	ICT & Communication skills	NS 113	10.8	CORE
4.	Professionalism & Ethics in Health and Research	NS 114	7.7	CORE

TOTAL	65.8
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YEAR 1 SEMESTER 2

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Physiology	NS 121	18.8	CORE
2.	Behavioral Sciences	NS 122	8.5	CORE
3.	Fundamental skills of nursing (Theory I)	NS 123	17.0	CORE
4.	Basic and Clinical Nutrition	NS 124	8.3	CORE
5.	Biostatistics & Epidemiology	NS 125	12.7	CORE
TOTAL			65.3	

YEAR 2 SEMESTER 1

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Medical parasitology and entomology	NS 211	18	CORE
2.	Nursing Informatics	NS 212	7	CORE
3.	Fundamental skills of nursing practice I	NS 213	15	CORE
4.	Microbiology and immunology	NS 214	17	CORE
5.	Health System Management Residence	NS 215	8.5	CORE
TOTAL			65.5	

YEAR 2 SEMESTER 2

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Basic & Clinical Pharmacology	NS 221	24.8	CORE
2.	Fundamental skills for nursing (Theory) II	NS 222	9	CORE
3.	Fundamental skills for nursing practice II	NS 223	17	CORE
4.	Curriculum development and teaching methodology	NS 224	8	CORE
5.	Leadership, Management & Entrepreneurship	NS 225	6.9	CORE
	Community health nursing (Theory)	NS 226	14.0	CORE
TOTAL			65.7	

YEAR 3 SEMESTER 1

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Medical Nursing	NS 311	26.5	CORE
2.	Surgical Nursing	NS 312	10.8	CORE
3.	Midwifery (Theory)	NS 313	16.5	CORE
4.	Pediatric Nursing (Theory)	NS 315	12.0	CORE
TOTAL			65.8	

YEAR 3 SEMESTER 2

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Surgical Nursing Practice (Clinical)	NS 321	10.0	CORE
2.	Midwifery Practice (Clinical)	NS 322	14.8	CORE
3.	Pediatric Nursing Practice (Clinical)	NS 323	14.0	CORE
4.	Medical Nursing Practice (Clinical)	NS 324	27.0	CORE
TOTAL			65.8	

YEAR 4 SEMESTER 1

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Mental Health & Psychiatric Nursing I	NS 411	7.5	CORE
2.	Emergency and Critical Care (Theory)	NS 412	6.5	CORE
3.	Research Methods and Methodology, I	NS 413	12.0	CORE
4.	Community Health Nursing Practice (Report writing)	NS 414	20.0	CORE
5.	Mental Health & Psychiatric Nursing Practice I	NS 415	10.0	CORE
6.	Emergency and Critical Care Practice	NS 416	10.0	CORE
TOTAL			65.5	

YEAR 4 SEMESTER 2

S/N	MODULE TITLE	CODE	CREDIT	CORE
1.	Mental Health & Psychiatric Nursing II (Blended theory, clinical and fieldwork project)	NS 421	21.0	CORE
2.	Research Methods and Methodology II	NS 422	15.0	CORE
3.	Fundamental skills of Gerontological nursing care I	NS 423	8.0	CORE
4.	Advanced Concepts & Skills in Nursing and Midwifery	NS 424	5.0	CORE
5.	Fundamental skills of Gerontological nursing care II (Clinical)	NS 425	16.8	CORE
TOTAL			65.8	
GRAND TOTAL			525.2	

12.6. Department of Environmental Health Sciences

The department provide training in Environmental Health sciences leading to the awards of

- i. Technician Certificate in Nursing and midwifery,
- ii. Ordinary Diploma in Nursing and Midwifery and
- iii. Bachelor in Environmental Health Sciences.

12.6.1. Basic Technician Certificate and Ordinary Diploma in Environmental Health Sciences**Admission Requirements**

Admission to the programme will be open to candidates who have a Basic Technician Certificate in Environmental Health Sciences” (NTA Level 4) and Admission to the programme of Ordinary Diploma in Environmental Health Sciences will be open to both pre and in-service candidates.

12.6.2. Basic Technician Certificate in Environmental Health Sciences (NTA LEVEL 4)**NTA LEVEL 4: SEMESTER I MODULES**

CODE	MODULE NAME	CREDIT	CLASSIFICATION
EHT04101	Anatomy and physiology	10	COTRE
EHT04102	Applied physics and Chemistry	7	CORE
EHT04103	Disaster management and First Aid	5	CORE
EHT04104	Basic computer applications	8	CORE
EHT04105	Infection control and prevention	9	CORE
EHT04106	Disease control and \prevention	12	CORE

EHT04107	Management of Excreta and Liquid waste	10	CORE
Total Credits		61	

NTA LEVEL 4: SEMESTER II MODULES

CODE	MODULE NAME	CREDIT	CLASSIFICATION
EHT04208	Disposal of the human dead body	5	COTRE
EHT04209	Vector Biology, Ecology and control	12	CORE
EHT04210	Promotion of Water Safety	13	CORE
EHT04211	Management of Solid waste	12	CORE
EHT04212	Human Behaviour Change	10	CORE
EHT04213	Communication and Counselling	6	CORE
EHT04107	Health Education and Promotion	11	CORE
Total Credits		69	

12.6.3. Technician Certificate in Environmental Health Sciences (NTA LEVEL 5)

NTA LEVEL 5: SEMESTER I MODULES

CODE	MODULE TITLE	CREDIT	CLASSIFICATION
EHT 05101	Biostatistics, Epidemiology and Demography	10	CORE
EHT 05102	Promotion of Food Safety I	7	CORE
EHT 05103	Inspection of food and premises I	10	CORE
EHT 05104	Prevention and control of malaria, TB and HIV/AIDS	8	CORE
EHT 05105	Management and Administration of Health Resources	10	CORE
EHT 05106	Environmental health laws	10	CORE
EHT 05107	Environmental Health Practitioner's ethics	5	CORE
SUBTOTAL		60	

NTA LEVEL 5: SEMESTER II MODULES

CODE	MODULE TITLE	CREDIT	CLASSIFICATION
EHT 05201	Nutritional Promotion	6	CORE
EHT 05202	Promotion of Food Safety II	12	CORE
EHT 05203	Participatory Approaches in Health Interventions	12	CORE
EHT 05204	Inspection of food and premises II	12	CORE
EHT 05205	Entrepreneurship	6	CORE
SUBTOTAL		48	

FIELD WORK PRACTICE ATTACHMENT

Scheme of study (Hours /week)	Hours	Credits
Field work practice attachment 4 weeks (8 hours per week)	120	12

**12.6.4. Ordinary Diploma in Environmental Health Sciences (NTA LEVEL 6) NTA
LEVEL 6: SEMESTER ONE MODULES**

NTA LEVEL 6: SEMESTER I MODULES

CODE	MODULE TITLE	CREDITS	CLASSIFICATION
EHT 06101	Computer Application and Information Communication and Technology II	9	CORE
EHT 06102	Operational Research	12	CORE
EHT 06103	Housing Standards	12	CORE
EHT 06104	Prevention of International Diseases and Emergences at Ports of Entry	10	CORE
EHT 06105	Occupation Health and Safety I	12	CORE
EHT 06106	Elementary land survey	12	CORE
SUBTOTAL		67	

NTAL LEVEL 6: SEMESTER II MODULES

CODE	MODULE TITLE	CREDITS	CLASSIFICATION
EHT06207	Prevention of International Diseases and Emergencies at Ports of Entry II	13	CORE
EHT06208	Computer application and information communication and technology III	13	CORE
EHT06209	Occupational Health and Safety II	12	CORE
EHT062010	Environmental Pollution Control	13	CORE
SUBTOTAL		51	

FIELD WORK PRACTICAL ATTACHMENT

Scheme of study (Hours/week)	Hours	Credit
Field work practical attachment 4 weeks (8 hours per day)	120	12

12.5. Institute of Health and Allied Sciences (IHAS) Academic Staff

S/N	NAME	GENDER	QUALIFICATION	POSITION
1	Dr. Benard Mwakisunga	M	PhD. Environmental Sciences, Specializing in Aquatic toxicology and eco toxicology (UDSM) Msc. Natural Resources Assessment and Management	Director, Institute of Health and Allied Sciences

			(UDSM) BSc. In Aquatic Environmental Science & Conservation (UDSM)	
2	Dr. Edward Magwe	M	PhD Public Health Epidemiology (OUT), Msc. Environmental Health (OUT), Bachelor of Pharmacy (SJUT).	Lecturer
3	Dr. Fabian Mghanga	M	Masters of Medicine in Nuclear Medicine, (Huazhong University of Sciences and Technology, China) Postgraduate Diploma in Regenerative Medicine, (Institute of Regenerative Medicine, India) Doctor of Medicine (UDSM)	Lecturer
4	Mr. Gasper Baltazary	M	BPharm. (MUHAS)	Instructor, HOD Pharmacy
5	Ms. Leticia Mwanyika	F	BPharm. (CUHAS) Dipl. Pharm. (RUCO)	Instructor
6	Ms. Levina Mtweve	F	BPharm. (SJUT)	Instructor
7	Ms Zera Kachenga	F	BPharm. (SJUT)	Instructor
8	Mr. Michael Lunyungu	M	BPharm. (SJUT) Mpharm. Pharmaceutical Public Health Management (SJUT)	Instructor
9	Mr. Victor K Julius	M	BPharm. (SJUT)	Instructor
10	Mr. Shaibu Halifa	M	BPharm. (SJUT)	Instructor
11	Mr. Samwel J Lungo	M	MSc. In chemistry with education(UDSM),BSc in Chemistry with Education(SJUT),Dipl. Pharmacy (RUCU)	Assistant Lecturer
12	Mr. Samwel Mwaijala	M	BPharm (SJUT)	Instructor
13	Ms. Glory Kisaka	F	BPharm (CUHAS)	Instructor
14	Mr. Kelvin Komba	M	BMed Lab (KIUT)	Instructor, HOD Med Lab.
15	Mr. John Mahona	M	Dipl. Medicine (Ifakara). PGDE (UDSM), BSc. Biology (OUT)	Instructor
16	Mr. Mipango Zabron Sanga	M	Dipl. Med Lab (RUCO) Bach. Med Lab (MUHAS)	Instructor

17	Ms. Joyce Soka	F	Dipl. Med Lab (Ikonda). Bach. Med Lab (MUHAS)	Instructor
18	Mr. Peter Mbena	M	Dipl. Med Lab (Ikonda). Bach. Med Lab (CUHAS)	Instructor
19	Ms. Victoria Kankutebe	F	Dipl. Med Lab (RUCO).Bach.Med Lab (CUHAS)	Instructor
20	Desdelius Didas	M	Dipl. Pharmacy (RUCU) Bachelor of Counselling Psychology(UoI)	Instructor
21	Mr. Fariji Kasiba	M	Bachelor in Med Lab UEAB	Instructor
22	Sr. Lucia Mayunga	F	Dipl. Med Lab (RUCU)	Instructor
23	Mr. Michael Mlelwa	M	Bachelor in Med Lab (KCMC)	Instructor
24	Mr. Sunday Simsokwe	M	Bachelor in Med Lab (MUHAS) Masters in PH (MUHAS)	Instructor
25	Ms. Magreth Martine	F	Bach. Med Lab (KIU)	Instructor
26	Dr. Salvatory Sambaa	M	Doctor of Medicine (UDOM)	Instructor
27	Dr. Peter Nyaulingo	M	Doctor of Medicine (SJUIT)	Instructor
28	Dr. Magnus Lunyungu	M	Doctor of Medicine (SJUIT)	Instructor
29	Dr. Wiborada Samia	F	Doctor of Medicine (CUHAS)	Instructor, HOD Clinical Medicine
30	Ms. Julieth Tesha	F	Bsc. in Nursing and Midwifery (SJUT) Msc in Psychiatric Nursing (UDOM)	Assistant Lecturer
31	Ms. Patricia Herman	F	Bsc In Nursing and Midwifery (CUHAS) Msc In Nursing Education (UDOM)	Assistant Lecturer
32	Mr. Maximillian Tungaraza	M	Bsc in Nursing and Midwifery (SJUT) Msc in Midwifery (UDOM)	Assistant Lecturer
33	Ms. Rose Buname	F	Bsc In Nursing and Midwifery (UDOM)	Instructor

34	Mr. Amani Mbilinyi	M	Bsc in Nursing and Midwifery (UDOM)	Instructor
35	Mr. Dietrick Ndalaha	M	Bsc in Nursing and Midwifery (UDOM)	Instructor
35	Ms. Ua Kassim	F	Bsc in Nursing and Midwifery (MUHAS) Msc in Midwifery (UK)	Assistant Lecturer

13.0. THE UNIVERSITY LIBRARY

The Ruaha Catholic University (RUCU) Library came into existence with the inauguration of the Ruaha University College (RUCO) affiliated to St. Augustine University of Tanzania (SAUT) in 2005. The Library which was originally located on the ground floor of the main building was moved to a new three storey building (adjacent to the Administration Block) in March 2014 and was named *The Benjamin William Mkapa Learning Resource Centre* in Honour of the Third Phase President of the United Republic of Tanzania. The new building was inaugurated by Honourable Benjamin William Mkapa on 26th November, 2014. The new Library building offers enough space for Library as well as conference services. The new library is now known as ‘**Benjamin William Mkapa Learning Resource Centre**’.

13.1. Opening Hours:

08:30am – 10:00pm Monday – Friday

8:30am – 4:00pm Saturday.

Closed on Sunday and Public holidays.

13.2. Information Resources:

These mainly include among others:

13.2.1. Electronic Journals and books.

13.2.2. Various text and reference books covering different topics in management, Computer Science, Law, Education, Science, Business Studies and other miscellaneous topics to mention but a few.

13.2.3. Electronic resources are provided free of charge with assistance under the INASP/PERI programme.

13.3. Library Sections:

- General Lending
- Special reserve
- Periodicals and Reference Section
- Reproduction Services
- Open reading area
- Processing Room
- Staff offices
- Computer room
- Seminar rooms
- Conference Hall

13.4. Library Staff

No	NAME	GE	QUALIFICATION	POSITION
1	Br. Melkisedeck Mlula	M	MAED (MECI) RUCU, BA Ed OUT, Diploma in Library Archives and Records Management- SLADS Bagamoyo	Chief Librarian
2	Ms Hatba H. Tellacky	F	Diploma in Library Archives and Documentation Studies- SLADS Bagamoyo	Library Ass.

3	Ms Lemina Ngoti	F	Diploma in Library and Information Studies – RUCU, Certificate in Library and Information Studies - RUCO	Library Ass.
4	Ms Rahel Longo	F	Diploma in Library and Information Studies – RUCU, Certificate of Library and Documentation Studies – SLADS Bagamoyo	Library Ass.
5	Sr. Theopista Lukosi	F	Certificate of Library and Documentation Studies – SLADS Bagamoyo	Library Ass.
6	Ms Mwanakheri Lutala	F	Certificate in Library and Information Studies- RUCO	Library Ass.
7	Mr Benitho Ngimba	M	Certificate Library, RUCU	Library Ass.
8	Ms. Marietha Lukosi	F	Certificate in Library and Information Studies- RUCO	Library Ass.
9	Ms Yasinta Wissa	F	Certificate in Library and Information Studies – RUCO, Certificate in Medical Laboratory Sciences - RUCO	Library Ass.
10	Ms Stella M. Mbingamno	F	Certificate in Library and Information Studies - RUCU	Library Ass.
11	Mr Yohana Maliva	M	Certificate in Library and Information Studies- RUCU	Library Ass.
12	Mr Oswald Gabriel	M	Certificate in Library and Information Studies - RUCU	Library Ass.
13	Mr Celestino Mnyawami	M	-	Security Guard
14	Ms Salecia Msungu	F	-	Security Guard

PART III: STUDENT SERVICES

14.0. The Students' Government

Like any other institution of higher learning in Tanzania, the University has a student organisation, known as the Ruaha Catholic University Student Organisation (RUCUSO). All registered students are automatic members and enjoy all the rights and privileges granted to this body. Each registered student is obliged to read RUCUSO by Laws and sign student's agreement form. From there on, a student is to live as per Vision, Mission and Values of RUCU. Each student is to pay a students' government fee of TZS 10,000 (or USD 10) per each academic year. RUCUSO should be very vocal on issues relating to improving the quality of the University and avoiding defending students who violate University Regulations and Students By-Laws. Student representation allows students' views to be heard and assists the University in making decisions that take into account student welfare.

Students are urged to abide by the representation principle by showing trust in those who represent them and to avoid conduct that makes it difficult for representatives to discharge their responsibilities for fear of being misunderstood.

RUCUSO leaders should be efficient, effective and of good behaviour.

14.1. RUCU Students Dress Code

Undesired dresses are prohibited. Students are to dress decently, modestly and smartly according to RUCU students' by-laws.

14.2. The Office of Students' Affairs

The office of students' affairs is headed by the Dean of Students who deals with students' general welfare. This includes social and academic life at the University. The Dean of Students assists and guides students in their daily life issues/challenges in order to create a conducive environment to learning. The office of the Dean of Students also renders counselling/advice services to individuals and/or a group of students as need arises.

14.3. Accommodation

Depending on the availability, students may be offered accommodation at the University Hostels. Students shall *comply* with the students' *by-laws* regarding campus residents. Any student who would like to use the service must apply for it through the Bursar.

Accommodation fee is paid for two semesters and is paid from July to 15th September of each year except for postgraduate students. There are four types of on campus hostel rooms: 2 people bedrooms @ TZS 450,000/=, 3 people bed rooms @ TZS 400,000/=, and 4 to 6 people bedrooms @ TZS. 350,000/=, seven and abovepeople bedrooms @ TZS 300,000/= (**contact 0754581858 or 0262702431 and Fax 0262703563**). The accommodation fee for undergraduate is for two semesters only. The accommodation fee for postgraduate students is TZS. 500,000/= for 12 months from 1st October to 31st September of each year. All applicants for Campus accommodation will have to pay for their accommodation fee through any of the following accounts:

- 1. CRDB FAHARI HUDUMA A/C NUMBER 01J107042600 AT THE ADMISSION BLOCK OR**
- 2. TANZANIA POSTAL BANK (TPB)- RUAHA CATHOLIC UNIVERSITY A/C 026-0000701 IRINGA**

There are private hostels for girls and boys like:

1. Gangilonga: with rooms of 6,8 and 10 beds per room @ TZS 300,000/= (**contact Tel; 0767 358000**)
2. There is a private hostel for boys owned by the Roman Catholic Church at Kichangani with rooms for 6 and 8 beds per room @ TZS 300,000/= **contact 0784 420210.**

Consolata House for sisters and female students only at TZS 500,000/= Applicants for accommodation in private

hostels accommodation fee has to be paid at the respective hostel as per their guidelines. Applicants who choose to pay for campus accommodation will have to submit the bank pay-in-slip to the RUCU Accounts Office for recording and allocation of rooms.

NOTE: Accommodation fee is neither refundable nor transferable

14.4. Funeral Services

In case a student dies during the semester and she/he is at Iringa Municipality, the RUCU will be responsible to transport the body to its domicile place as indicated in admission records of the deceased. The University will incur the following costs:

- I) The body preservation/treatment
- II) The coffin
- III) Transport to and from the deceased's domicile or cemetery
- IV) Condolence

There shall be the requiem mass/prayers depending on the religion of the deceased. The funeral committee comprises of the following members:

- i) Dean of students – Chairperson
- ii) Associate Dean of Students
- iii) The University Chaplain
- iv) Respective head of Department – Secretary
- v) Bursar
- vi) Personnel Officer
- vii) Three students' representatives from **RUCUSO**

The committee chairperson will convene the committee meeting as soon as death occurs.

14.5. Catering Services

Catering services are available at the University Campus. Students may use the services on the terms offered by the caterer. The prices are generally affordable by all students. Students are allowed to deposit money for their meals during the semester.

14.6. Health Services

The University is not responsible for students' insurance against sickness or accident. However, it is advisable for each student to insure against such risks unless his/her sponsor suggests otherwise. Hence each student who is not a member of any health insurance scheme shall pay TZS 50,400/ per year towards National Health Insurance Fund (NHIF) service. In addition, consultation with a private medical practitioner is the students' responsibility.

14.7. Sports and Recreation

RUCU has facilities for sports and recreation allowing students to participate in popular indoor and outdoor games such as football, basketball, volleyball, netball, pool and darts. With the assistance of the Dean of Students, 'the Students' Sports committee arranges and conducts sports programmes and participation in and outside competitions. There are also Students' Canteens, where students have an opportunity to make full use of the facilities available.

On special occasions, films are shown to members of the RUCU community. Students can also arrange, through the RUCUSO Social Welfare Ministry, social functions such as dances, drama, and so forth.

14.8. Religious Activities

The Chaplaincy looks after the spiritual life and needs of the students. The office also coordinates all religious affairs in the University. There is freedom to worship, devotion and fellowship at the University Campus without interfering with other students' rights or obstructing the smooth running of the university activities. The religious facilities e.g. rooms for worship available at the campus are strictly for students only.