

RUAHA CATHOLIC UNIVERSITY

Uhuru Road,
P.O Box 774,
Iringa.
TANZANIA



Phone: +255-26-2702431
Fax: +255-26-2702563
E-mail: rucu@rucu.ac.tz
website: www.rucu.ac.tz

THE OFFICE OF DEPUTY VICE CHANCELLOR FOR ACADEMIC AFFAIRS

3rd August 2026

RE: JOINING INSTRUCTIONS FOR STUDENTS SELECTED IN NON-DEGREE (CERTIFICATE AND DIPLOMA) PROGRAMS FOR YEAR 2026/2027

Congratulations on your acceptance to join Ruaha Catholic University (RUCU)! We are happy to welcome you to our academic community. We hope your time at RUCU will be both enjoyable and successful, and we look forward to supporting you throughout your educational journey. Karibu Sana.

1. LOCATION

Ruaha Catholic University (RUCU) is located at the center of Iringa Municipality, adjacent to the NMB bank Mkwawa Branch, which is along the Iringa - Dodoma Road. For those coming through Iringa bus terminal (Igumbilo), RUCU is about 11KM in Iringa town. For those coming through Dodoma Road should drop at Kiheesa bus stand.

2. DATE OF ARRIVAL AND REGISTRATION

You are required to report to RUCU from **19/10/2026** ready for registration starting on **20/10/2026**. Failure to do so will lead to your place being forfeited and be offered to another candidate.

Note: If you report on Saturday or Sunday, please, call 0627327359 or 0614442809 or 0778213485 or 0627856136 for assistance.

3. REQUIREMENTS FOR REGISTRATION

For registration, you must bring with you the following:

- a) Originals of Certificates of Secondary Education Examination (O'Level Result slip) or Diploma Certificate for applicants with equivalent applications.
- b) Original Birth Certificate

A. TUITION FEE PAYMENT

- i. The fee structures for all programmes are found in the RUCU website; www.rucu.ac.tz. Please visit the website for more information. Bring with you **evidence for payments made**, including Pay in Slips and texts. Note that, Cheques, cash, faxes, scanned pay in slips and emails of confirmation of payments **are not acceptable**.
- ii. Fees paid will not be refunded when a student withdraws or leaves the university without permission.
- iii. However, if a student receives prior permission from the Deputy Vice Chancellor for Academic Affairs to withdraw from studies within the first two weeks of the academic year or semester, fifty percent of fees will be refunded.
- iv. Tuition fees are paid in four instalments. For further clarifications, **call 0712 601 060 OR 0736 500 292**

It is an offence to submit false information for admission consideration. Cases of impersonation and falsification of documents discovered either during registration or afterwards will lead to automatic cancellation of admission and will be reported to competent authorities for appropriate punitive action.

4. STUDENTS UNDER EMPLOYMENT

All students who are employed (in service) are advised to settle their release from duties from their respective employers before reporting to RUCU.

5. STUDY PERMIT

Foreign students are required to apply for Study Permits from their nearest Tanzanian Embassy before they depart for Tanzania.

6. HEALTH

Every student must be a member of the National Health Insurance Scheme or otherwise must pay TZS. 50,400/= during registration to be a member of National Health Insurance Fund (NHIF)

7. RESIDENTIAL ACCOMMODATION

``First Pay, First Served``. Rooms are limited and will be issued from 01st September 2026. Students interested in staying at RUCU Hostels can pay the accommodation fee of **350,000/=** per year. Please call **0717454595** or **0747454383** for more clarification and for reservation.

8. TEACHING AND LEARNING FACILITIES

RUCU is one of the **best** Universities in Tanzania with very modern teaching and learning facilities such as digital library and computer labs. However, you are encouraged to come with your smartphone and laptop for your personal studies outside the library or computer labs. Please be informed that RUCU is in Iringa town an area with good network connectivity and reliable electricity, thus making it a conducive environment for learning.

9. WORSHIP

RUCU acknowledges and respects everyone's right to worship. To support this, the university provides suitable facilities for religious services and prayers for all faiths. In addition to the on-campus facilities, our location in Iringa town offers easy access to various churches and mosques. These places of worship, representing different denominations, are within walking distance from the university, allowing students to engage with the broader community for their religious practices.

10. COMMUNICATION

Students registered at RUCU are required to regularly consult notice boards, website (www.rucu.ac.tz) for any information that may have a bearing on their academic and social impact on their stay at RUCU, such as timetable and any other information that may call for some immediate action.

Yours,

Mr. Emanuel Rubeni
Admission Officer